

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, January 11, 2021 6:00pm

At Village of Cedar Grove Library, Community Room

131 Van Altena Ave, Cedar Grove WI 53013

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ron Hinze, Ken Hoopman, Benjie Meerdink, Michael Wolfe, Tom Getschman

Also Present: Jan Hoitink, Ben Lukens

Absent: David Otte

Review of Minutes

Ron Hinze made a motion to approve the minutes from the December 14, 2020 Village Board meeting and the December 17, 2020 Joint Review Board meeting minutes as presented, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Public Input

No one was present for public comment.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety

1. Fire Department by-laws & Chairman/Secretary approval – the Fire Dept. by-laws were reviewed as presented. In addition, Nic Gilbertson was elected as Chairman and Larissa Wille was elected as Secretary for the Cedar Grove Fire Department.

Tom Getschman made a motion to approve the Cedar Grove Fire Department by-laws as presented, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Tom Getschman made a motion to approve Nic Gilbertson as Chairman and Larissa Wille as Secretary for the Cedar Grove Fire Department, seconded by Michael Wolfe. Roll call vote YES 5 NO 0

- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Street, Sewer & Water – Nothing to report

- Finance – Nothing to report
- Park & Recreation – Discussion held regarding the Village purchasing a stove, microwave and freezer for the Cedar Grove Sports Complex kitchen/concession area. Jan will contact Chris Knight and Bill Callahan regarding their plans for the concession areas.
- Amsterdam Park – Next meeting scheduled for January 18, 2021.
- Museum – Nothing to report
- Library Board – Cedar Grove Public Library Employee handbook was received. A Special Village Board meeting is scheduled for Monday, January 25, 2021 to review.
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development – Nothing to report
- Clerk
 1. Ballot Placement – April Election – The Candidate Listing form was due to the County Clerk on Friday, January 8. Julie and Jan drew the names for the placement of the Village trustees on the ballot for the April 6, 2021 Spring election. Ken Hoopman will be listed first and Benjamin Meerdink will be second.
 2. Village Board laptops – Julie has contacted Josh Fountaine to assist with setting up the laptops that were ordered for the Village trustees.

Ken - 0, Ron - 0, Benjie - 2, David - 0, Tom – 0, Mike – 1, Michael - 0
- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting, seconded by Ron Hinze. Roll call vote YES 5 NO 0. Meeting was adjourned at 7:29pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, February 8, 2021 6:00pm

At Village of Cedar Grove Library, Community Room

131 Van Alton Ave, Cedar Grove WI 53013

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ron Hinze, Benjie Meerdink, David Otte, Tom Getschman

Also Present: Jan Hoitink, Ben Lukens, Kyle Voskuil, Joe Bronoski, Josh Posthuma, Eric Meinnert (left at 6:08pm)

Absent: Ken Hoopman, Michael Wolfe

Review of Minutes

David Otte made a motion to approve the minutes from the January 11, 2021 Village Board meeting and the January 25, 2021 Special Village Board meeting minutes as presented, seconded by Ron Hinze. Roll call vote YES 4 NO 0

Public Input

Eric Meinnert was present to discuss the zoning along with options for his properties at 7 W Center Avenue and 416 S Main Street. He discussed renovating the structure at 7 W Center Ave. and adding a 3-car garage with the possibility of an apartment above at the 416 S Main St. location. Eric will evaluate his options and contact the Village office.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Committee Reports

- Fire, Law & Safety – Annual Report will be forthcoming. The Fire Dept. is looking into lowering the eligibility age to 14 years old for the explorer/cadet program.
- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Street, Sewer & Water
 1. 224 S Main Street – Water meter – it was discovered the wrong head was installed on the water meter at 224 S Main Street in 2011 when the Village purchased new meters. Jan installed the correct meter and Julie worked with the representative from the PSC to calculate the refunds for the property owners back to 2011. Julie and Jan

audited all the water/sewer accounts. Three accounts were flagged and checked and all meters were found to be in good working order.

2. Sewer Camera – the current sewer camera that is shared with other local municipalities is in need of repair. Jan suggested the Village purchase their own. Jan will research sewer cameras and report on his finding at the next Board meeting.

- Finance – Nothing to report
- Park & Recreation
 1. Century Fence – Independence Park – the fence around the tennis courts at Independence Park is in need of replacement. Quote was received from Century Fence in September of 2020 for \$54,350 for the black coated fence. Since the cost of materials has increased, the current quoted price is \$59,950. \$55,000 was budgeted for 2021 for the black coated fence. The two options are: \$59,950 for the black coated and \$47,855 for the galvanized. Another quote received from another company was \$60,000.

Ron Hinze made a motion to approve the purchase of the galvanized fence for \$47,855 for around the tennis courts at Independence Park, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

2. Appliances – Cedar Grove Sports Complex – An update was provided on the purchase of an upright freezer, stove and two microwaves for the Cedar Grove Sports Complex. The appliances should be ready for delivery in April.

3. Outdoor Archery Range Park – Tom Getschman presented information regarding grants that are available from the DNR for an archery range. Possible locations for a range were discussed. Tom will contact Sauk Trail Conservation Club regarding the possibility of the range at that property.

- Amsterdam Park – next meeting is scheduled for April 19, 2021.
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development
 1. Josh Posthuma – Subdivision / Driveway – County Road RR

Driveway – County Road RR – Josh questioned if the driveway for a lot that he owns on Berenschot Trail could be constructed on County Road RR. It was discussed if this is a buildable lot, it should be improved with curb, gutter and sidewalk. It was also discussed as to what was stated in the Developer’s Agreement for this property and if the driveway would be constructed on County Road RR that a Planning Commission meeting would be needed to review all documents. Discussion concluded with constructing the driveway on Berenschot Trail.

Subdivision – Josh Posthuma was present with Joe Bronoski from JB Site Design and Engineering regarding the preliminary plans for a subdivision/cul de sac heading west from 907 S Main Street to Berenschot Trail. Wetland delineation with the DNR is in process. The map that was presented showed R2 – Single Family Residential zoning. Since R2 zoning is no longer allowed, the map will be recreated to include R1-Single Family Residential zoning for the proposed lots. It was discussed that a zoning change would be needed for the Berenschot property as it is currently zoned RD. Julie will forward the Application for Zoning Change to Josh. When the map is completed along with other plans, Josh will return to a scheduled Village Board meeting.

2. Smart Growth Plan update – Bay Lakes Regional Planning Commission will complete the Smart Growth Plan for the Village in February. A draft will be provided to the Village Board in March and a public hearing and adoption of the Plan would occur after that.

3. Economic Development Director – Tom Getschman presented information regarding the possibility of an Economic Development Director in the Village. It would be a part time position focusing on community development, opportunities and needs in the Village, including researching of grants, etc. Since this was not budgeted for 2021, it can be discussed later for next year’s budget.

4. David Otte asked about the possibility of installing streetlights on the corner of Palmer Road and County Road D and Palmer Road and County Road RR. Jan will contact Wendy Johnson from WE Energies regarding the installation and cost for the lights.

- Clerk
 1. Sheboygan County Hazard Mitigation Plan & Resolution Adoption – the Village Board members reviewed the updated Sheboygan County Hazard Mitigation Plan and a new Resolution was drafted to provide to the Director of Emergency Management of Sheboygan County to provide to FEMA.

David Otte made a motion to approve Resolution 1-2021 Hazard Mitigation Plan Update, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Ken – 1, Ron - 2, Benjie - 2, David - 1, Tom – 1, Mike – 1, Michael - 1

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting, seconded by Ron Hinze. Roll call vote YES 4 NO 0. Meeting was adjourned at 9:13pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, March 8, 2021 6:00pm

At Village of Cedar Grove Library, Community Room

131 Van Altena Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, Michael Wolfe, David Otte, Tom Getschman (arrived at 6:04pm)

Also Present: Jan Hoitink, Justin Fischer – Baird, Tom Bruggink, David Huenink (left at 7:20pm), Karen Jacobson – Ayres, Ben Lukens (arrived at 6:14pm)

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Review of Minutes

Ken Hoopman made a motion to approve the minutes from the February 8, 2021 Village Board meeting and the March 4, 2021 Fire, Law & Safety committee meeting as presented, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Public Input

Karen Jacobson from Ayres was present to observe the Village Board meeting as she is visiting local communities.

Review the Claims

David Otte made a motion to approve and pay all claims as presented, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

Committee Reports

- Fire, Law & Safety
 1. Junior Firefighter program – The Fire department provided Operational Guidelines and a Training Overview for the Cedar Grove Fire Department Junior Firefighter Program. The Fire department changed the eligible age for membership to 14 years old from 16 years old.

Ken Hoopman made a motion to approve the updated Junior Firefighter Program as presented, seconded by Tom Getschman. Roll call vote YES 6 NO 0

The Fire meeting between the Village of Cedar Grove and Town of Holland is scheduled for Monday, March 22, 2021 at 6:00pm at the Cedar Grove Fire house.

- Public Works Manager – Nothing to report
- Public Buildings
 1. Library – Air Conditioner – Jan received a repair quote for the Library air conditioner for \$3500.00. There is currently \$18,000 saved in the Library air

conditioner fund. Jan will request quotes for a new A/C unit and this item will be reviewed for the 2022 budget.

- Street, Sewer & Water – Nothing to report
- Finance
 1. Justin Fischer – Baird Financial – Justin presented a report outlining the Village’s outstanding debt, bonding capacity and refinancing options. Future borrowing options (10, 15, and 20 year) for the Main Street project were also reviewed. Next steps include setting up an annual audit as we currently have a quarterly audit completed by our accountants, adopting internal financial policies and developing a timeline for borrowing for Main Street.

A Finance Committee meeting will be scheduled to discuss the information presented by Baird.

- Park & Recreation
 1. Cedar Grove Sports Complex – Quotes were received from Beacon Athletics and Lee Recreation for dugout shades. It was suggested to have two different colors for the shades in order to designate the fields. It was also suggested to find out where these dugout shades are installed at other parks. Jan will find out the locations and reply to the Board members.
- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development – Nothing to report
- Clerk
 1. Open Book and Board of Review schedule – Open Book is scheduled for Friday, April 23, 2021 from 5:00pm – 7:00pm in the Community Room at the Cedar Grove Public Library. Board of Review is scheduled for Monday, May 10, 2021 from 4:00pm – 6:00pm (prior to the May Village Board meeting) in the Community Room at the Cedar Grove Public Library.

The next Large Item Drop Off Day is scheduled for Saturday, March 27, 2021 from 8:00am – noon.

Ken – 1, Ron - 2, Benjie - 1, David - 1, Tom – 1, Mike – 1, Michael - 0

- Legal – Nothing to report
- President – Nothing to report

David Otte stated he would not be available to attend the April meeting. Since he decided not to run again for another term for the Village Board, he thanked the Board and Mike DeHaai expressed his appreciation to David for his contributions to the Board and committees.

- Ken Hoopman made a motion to adjourn the meeting, seconded by Ron Hinze. Roll call vote YES 6 NO 0 Meeting was adjourned at 7:38pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, April 12, 2021 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Alton Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Tom Getschman, Mike Wolfe (6:07pm - via telephone)

Also Present: Jim Patton, Ruth Stevens-Patton, Bruce & Patricia Staton, Peggy Houglum, Linda Westphal-Buth, Jeff & LuAnn Kroening, Seth Underhill, (all left at 6:55pm) Jan Hoitink, Michael Birenbaum, Tom Bruggink, Dave Huenink (left at 7:14pm), Jason Krause

Village President Mike DeHaai called the Village Board meeting to order at 6:03pm.

Review of Minutes

Ken Hoopman made a motion to approve the minutes from the March 8, 2021 Village Board meeting, the March 18, 2021 Planning Commission meeting, the April 5, 2021 Street, Sewer & Water meeting and the April 7, 2021 Planning Commission meeting as presented, seconded by Tom Getschman. Roll call vote YES 4 NO 0

Public Input

Linda Westphal-Buth asked if the questions she provided at the March 18, 2021 Planning Commission Public Hearing could be addressed at this meeting regarding the zoning change request from Eastern Pines. It was stated the Board would try to answer her questions but explained they may not have answers at this time. It was also clarified that the application is only for a zoning change and that the project is a long way from an approved subdivision. At this time, the Eastern Pines zoning change was addressed under 'Planning Commission' in these minutes. It was also asked if the Planning Commission agendas could be posted on the website. Julie will work with the website contractor to update the format.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Tom Getschman. Roll call vote YES 4 NO 0

Committee Reports

- Fire, Law & Safety
 1. A joint meeting was held with Town of Holland and the Village of Cedar Grove. The annual report was reviewed and the updated annual report is in process.
 2. Fire department personnel met with third vendor for new fire truck. The plan is to have a new truck ready by the end of 2022.
 3. Smart TV was installed at the Fire Dept. Daane Electric donated the electric work.

4. There are currently 8-10 teens from Cedar Grove interested in the Junior firefighter program.

- Public Works Manager – Nothing to report
- Public Buildings
 1. Bike Trail Kiosk – Posters – Jane Herzog provided copies of posters she is looking to have printed and posted at the bike trail kiosk. The posters show the history of Cedar Grove and the interurban trail, Holland festival and museum updates, and points of interest in Cedar Grove. The Board members provided their support of this project and for Jane to go ahead with the posters.
- Street, Sewer & Water
 1. Street Lighting – CTH RR & Palmer Rd / CTH D & Palmer Rd – quotes were received from WE Energies for the street lighting at CTH RR and Palmer Rd and CTH D and Palmer Rd. The cost for the lighting on CTH RR is \$1885.44 and does not include site restoration. \$15.61 would be the monthly charge for this light. The cost of the lighting on CTH D is \$829.21 and does not include site restoration. \$15.61 would be the monthly charge for this light as well. The Board members decided not to go ahead with the installation of streetlights at CTH RR & Palmer Rd and CTH D & Palmer Rd at this time.

2. Water Meters – Service Units – The Street, Sewer and Water Committee met on April 5, 2021 regarding purchasing service units for the water meters due to a price increase from Badger Meter. Street, Sewer and Water Committee recommended approval for the purchase of service units from Badger Meter. Jan and Julie will determine the amount to purchase based on current and future water meter needs.

Ron Hinze made a motion to approve the purchase of service units from Badger Meter for the water meters, seconded by Mike Wolfe. Roll call vote YES 4 NO 0

3. Keeping of Domesticated Chickens Application (1) – Ripley Sartain (420 W Union Ave) submitted an application requesting to keep six (6) chickens. A site plan and picture of the coop was provided. Street, Sewer and Water Committee made a recommendation at their meeting on April 5, 2021 to approve the application from the Sartains.

Tom Getschman made a motion to approve Ripley Sartain's application for Keeping of Domesticated Chickens for six (6) chickens, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

- Finance
 1. Main Street – Baird Financial – Audit – it was decided at this time to hold off on the full audit as it was quoted at \$5,000-\$10,000, as this item was not budgeted for 2021. Mike will follow up with Steve at Oostburg State Bank regarding bonding. Other funding possibilities will be checked into.

- Park & Recreation
 1. Cedar Grove Sports Complex – Updates and Park Rental – Discussion held regarding renting the complex. The Board members agreed to begin renting the complex to residents for graduation parties, etc. The rental amount will be \$150.00.
 2. Michael Birenbaum – Landscaping – Michael provided a handout describing the benefits of using Dutch White Clover at the complex due to the clay issues in the soil. He explained that planting clover would create topsoil, aerate and restore the soil along with many other benefits including being a more cost effective option than using all chemicals. It was also discussed that the process would need to happen soon. Jan will contact Nick from McMahon to confirm this procedure.
- Amsterdam Park
 1. The poles went in today and Jan reported the two new ramps are working well.
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Planning Commission
 1. Eastern Pines – Zoning Change – A Planning Commission meeting was held on April 7, 2021 at the Village office. Josh Posthuma attended and the Board shared the concerns that were brought up at the previous public hearing on March 18, 2021. Josh reiterated at the April 7 meeting that this is only a zoning change at this point. Linda Westphal-Buth asked the Board to explain the difference between R2 and R1 zoning. It was explained that the difference is the square footage required for the lots (R1 – 12,150-sq.ft. minimum and R2 – 7,530-sq.ft. minimum). In addition, as of 2017, R2 zoning is no longer allowed in the Village. LuAnn Kroening asked if the DNR denies this project, if the zoning could still be changed. It was explained that the property owner is able to request a zoning change. It was asked if the Village Board is involved any further in this project – it was answered that the Board would need to meet again when layouts, plans and development agreements are provided. It was asked where the entrance to the proposed subdivision would be – it was explained that Main Street would be the entrance. Linda asked if Josh pays for the delineation and engineering on this property – it was explained that Josh would pay his engineer to conduct a study, a plan would be drawn, the DNR would review and approve or deny and then the study/plans would be forwarded to the Village’s engineer for review. Jeff Kroening asked about the out lot he owns by Main Street and is concerned about the water and the trees. He mentioned the Village has an easement in this area. Julie will look for the easement information and forward to the Kroenings. Seth Underhill asked about the water issues for some of the residents’ lots – it was explained that most lots have a drainage plan (many of the older subdivisions do not). It was also explained by the Board that going forward, the Village would rely on their engineer, as he will provide his recommendation based on the plans he receives, as he is required to meet the Village standards and requirements. Linda asked if there was a timeline – it was

answered that the Village Board members are not aware of any timeline at this point. Linda thanked the Board and no further questions were received.

Ken Hoopman made a motion to approve the request for a zoning change from Eastern Pines from RD to R1 for the Berenschot Trail property and the zoning change from R2 to R1 for the 907 S Main St. property, seconded by Mike Wolfe. Roll call vote YES 4 NO 0

2. Eric Meinnert – 7, 11, 13 W Center Ave structure – Eric was present at the last Planning Commission meeting on April 7, 2021 to ask what the process is to raze the structure at 7 W Center Ave. and construct a 3-car garage with living space above. He was advised he would need to apply for a zoning change from the Planning Commission. He was also advised to keep in contact with Tom Huenink, Building Inspector regarding the new structure, etc.

3. New member appointment – Mike reported that Terry Voskuil would be appointed as a new member of the Planning Commission Committee.

- Clerk
 1. Spring Election – there were 320 voters in the April 6 election. The resident who received the most write-ins for the open trustee position turned the position down.
 2. Oath – Village President – Julie provided the oath to Mike DeHaai for Village President.

Ken – 4, Ron - 4, Benjie - 1, Tom – 2, Mike – 3, Mike W - 0
- Legal – Nothing to report
- President
 1. Oath – Village Trustees – Ken Hoopman and Benjie Meerdink stopped in at the Village office for Julie to administer their oaths for Village Trustee.
- Ron Hinze made a motion to adjourn the meeting, seconded by Tom Getschman. Roll call vote YES 4 NO 0 Meeting was adjourned at 8:10pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, May 10, 2021 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, Mike Wolfe, Tom Getschman (arrived at 6:02pm)

Also Present: Jan Hoitink, Greg Schnell, Roger TeStroete, David Huenink, Jason and Mary Martin, Kyle Voskuil, Tom Bruggink

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Review of Minutes

Ken Hoopman made a motion to approve the minutes from the April 12, 2021 Village Board meeting and the May 4, 2021 Planning Commission meeting as presented, seconded by Ron Hinze. Roll call vote YES 4 NO 0

Public Input

Jason and Mary Martin were present to inform the trustees of their plan to hold a celebration for the community at Mary's Country Grove on June 26, 2021 from 3pm to 9pm. Beer, wine, soda, brats, and hamburgers will be sold and a band is planned as well as a raffle with funds being donated to a local organization. Mary will work with Julie on the appropriate licenses.

Greg Schnell presented an update on the pavement project on Highway D. Greg explained the project – Sheboygan County Operational Pavement Preservation Evaluation (SCOPE) – will gather data regarding the surface treatment used on Highway D. Paving will take place the week of May 24th and is scheduled to finish the first week of June. Seal coating and joint adhesive will be the next phase, scheduled for June 14.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. Fire House Updates - \$15,000 was budgeted for 2021 for the Fire House flooring along with \$2,500 for the ceiling tiles and lighting. Flooring was ordered for \$5,500. Jan proposed redoing the countertops in the Fire House – quote received for \$3,180. The Fire House will then be completely finished. \$4,500 will remain and Jan requested to keep that in a fund for 2022 for bathroom tile at the Fire House, as the plan is to redo the bathrooms next year.

Ken Hoopman made a motion to approve the countertop replacement at the Fire House for \$3,180 and to reserve \$4,500 for next year for the Fire House bathrooms, seconded by Tom Getschman. Roll call vote YES 5 NO 0

- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Street, Sewer & Water
 1. Storm Water Inlet – South 6th Street – when Jan walked 6th Street with Bryan Olson from Sheboygan County Highway department, it was noted the inlet on 6th Street is beginning to cave in. Since 6th Street is being done this year and the Sheboygan County Highway department is already here, it was suggested to have this repaired. Quote was for \$2,725.00 and would be completed before the blacktop work started. 18-inch stone will be used.

Ken Hoopman made a motion to approve the work on the inlet on 6th Street for quoted price of \$2,725.00 by Sheboygan County Highway department, seconded by Ron Hinze. Roll call vote YES 5 NO 0

2. Well – WW Plant – Repair needed to be completed immediately on the well at the Wastewater plant.

3. CMAR - Approval – A copy of the completed CMAR (Compliance Maintenance Annual Report) was reviewed. The Wastewater plant received all A's and a grade of 4.0.

Benji Meerdink made a motion to accept the CMAR as presented, seconded by Ron Hinze. Roll call vote YES 5 NO 0

- Finance
 1. USDA Loan / Grant – Main Street project – Julie contacted a representative from the USDA regarding information for a loan for the Main Street project. Updated information will be provided at the June meeting.
- Park & Recreation
 1. Cedar Grove Sports Complex – Shade Canopies / Dug out Benches – this issue will be discussed at the June Village Board meeting.
- Amsterdam Park – Boat ramp should be installed and ready before Memorial Day.
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report

- Planning Commission
 1. Eric & Anna Meinnert – Zoning Change – 7 W Center Ave – Eric and Anna Meinnert requested a zoning change for 7 W Center Ave. from R2 to R1. In addition, plans include construction of a 3-car garage with a residence above. The Planning Commission met on May 4, 2021 and approved this request.

Ken Hoopman made a motion to approve the zoning change request from Eric and Anna Meinnert from R2 to R1 for 7 W Center Avenue, seconded by Benji Meerdink. Roll call vote YES 5 NO 0

- Clerk – Nothing to report
Ken – 1, Ron - 1, Benjie - 2, Tom – 1, Mike – 1, Mike W - 0
- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting, seconded by Ron Hinze. Roll call vote YES 5 NO 0 Meeting was adjourned at 7:24pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, June 14, 2021 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Alton Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ron Hinze, Benji Meerdink, Mike Wolfe, Tom Getschman

Absent: Ken Hoopman, Jan Hoitink

Also Present: David Huenink, Tom Bruggink

Village President Mike DeHaai called the Village Board meeting to order at 6:02pm.

Review of Minutes

Ron Hinze made a motion to approve the minutes from the May 10, 2021 Board of Review meeting, the May 10, 2021 Village Board meeting and the May 25, 2021 Bid Opening as presented, seconded by Benji Meerdink. Roll call vote YES 4 NO 0

Public Input

No one was present for public input.

Review the Claims

Benji Meerdink made a motion to approve and pay all claims as presented, seconded by Ron Hinze. Roll call vote YES 4 NO 0

Committee Reports

- Fire, Law & Safety – Mike Lubbert will no longer complete the fire inspections after this year. Another option needs to be decided for 2022. Fire, Law, and Safety committee will meet to discuss this issue.
- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Street, Sewer & Water
 1. 2021 West Van Alton Avenue Project – Bid Award – Bid opening held on May 25, 2021. This is an LRIP project. Two bids were received – Northeast Asphalt - \$53,660 and Sheboygan County Transportation Dept. - \$46,006. Per State statutes, the county bid must be 10% less than the public bid.

Tom Getschman made a motion to approve the bid received from Sheboygan County Transportation Dept. for \$46,006 for the 2021 West Van Alton Avenue Project, seconded by Mike Wolfe. Roll call vote YES 4 NO 0

- Finance
 1. USDA Loan / Grant – Main Street project – Quote from McMahon – quote reviewed and it was decided to schedule a Street, Sewer & Water committee meeting to further discuss the options for the Main Street project. Meeting scheduled for Tuesday, June 22, 2021 at 6:00pm at the Village office.
- Park & Recreation
 1. Cedar Grove Sports Complex – Shade Canopies / Dug out Benches – quote was reviewed and it was decided to schedule a Special Village Board meeting on Monday, June 21, 2021 at 6:00pm at the Complex.
- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Planning Commission – Nothing to report
- Clerk
 1. Approval 2021-2022 Licenses - – License listing was reviewed and approved for the upcoming year – July 1, 2021 – June 30, 2022. Listing attached.

Benji Meerdink made a motion to approve the licenses for the upcoming year (July 1, 2021 – June 30, 2022), seconded by Mike Wolfe. Roll call vote YES 4 NO 0

2. Transient Merchant Application – What’s the Scoop? – Application received from What’s the Scoop ice cream truck to begin selling ice cream in the Village. Application was reviewed and approved.

Benji Meerdink made a motion to approve the application from What’s the Scoop? ice cream truck, seconded by Mike Wolfe. Roll call vote YES 4 NO 0

3. ARPA Funds – Resolution 2-2021 – Resolution 2-2021 was reviewed regarding the Village receiving the ARPA Funds for \$211,583.33, which will be used for water/sewer projects in the Village. Half of the total will be received this month with the remainder coming next year.

Benji Meerdink made a motion to approve Resolution 2-2021 regarding the Village receiving \$211,583.33 to be used for water/sewer projects in the Village, seconded by Ron Hinze. Roll call vote YES 4 NO 0

4. Smart Growth Comprehensive Plan – Julie was in contact with Brandon from Bay Lakes. The draft of the Smart Growth Plan will be forthcoming with Brandon attending the July meeting to review the document with the Board members.

5. Schedule meeting – General Code – Code Book – meetings scheduled to continue work on the Code Book: June 28, July 19 and July 26, 2021 at 6:00pm at the Village office.

6. Holland Guild Donation – Donation request received from the Holland Guild for 2021 Hollandfest. A donation of \$300.00 was suggested.

Tom Getschman made a motion to approve the donation of \$300.00 to the Holland Guild for Hollandfest for 2021, seconded by Benji Meerdink. Roll call vote YES 4 NO 0

Ken – 0, Ron - 0, Benjie - 1, Tom – 0, Mike – 0, Mike W - 0

- Legal – Nothing to report
- President – Nothing to report
- Benji Meerdink made a motion to adjourn the meeting, seconded by Mike Wolfe. Roll call vote YES 4 NO 0 Meeting was adjourned at 7:16pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, July 12, 2021 6:00pm

*At Village of Cedar Grove Library, Community Room
131 Van Alton Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, Mike Wolfe, Tom Getschman (arrived at 6:02pm)

Also Present: Jan Hoitink, Brandon Robinson – Bay Lakes, Mike Lubbert, Tom Bruggink, LuAnn Kroening, Linda Westphal-Buth, Dave Huenink

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Review of Minutes

Mike Wolfe made a motion to approve the minutes from the June 14, 2021 Village Board meeting and the June 22, 2021 Street, Sewer & Water Committee meeting as presented, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Public Input

Linda Westphal-Buth was present and inquired if there were any further developments concerning the subdivision. Mike DeHaai replied that there has not been any new developments since the zoning change of the property.

LuAnn Kroening was present with questions regarding the water flow by her property at 833 S Main Street. It was suggested she contact Nick VandeHey of McMahon to address her questions and concerns. Additional discussion took place regarding an easement on their property and checking on the culvert in that area.

Review the Claims

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety – Mike Lubbert reviewed the number of inspections in the Village (approx. 80) and explained how long it takes to perform them (approx. 6 hours/2 people). Inspections are completed twice per year. This subject needs to be discussed further and a plan put in place for the inspections starting in 2022.

The Fire Department agreement was briefly discussed with Dave Huenink. He mentioned Gottsacker would conduct another appraisal on the Fire House and Dave would be in touch after its completion.

- Public Works Manager
 1. Storm Water Update – After the Public Works employees removed debris and dead trees from the spillway off Commerce Street, the DNR contacted the Village office questioning this action. The DNR stated since there is a navigable stream in the area,

the stumps were not to be removed or disturbed. Representatives from the DNR were in contact with Jan to determine the next steps to rectify this issue.

- Public Buildings – Nothing to report
- Street, Sewer & Water – Nothing to report
- Finance – Nothing to report
- Park & Recreation
 1. Cedar Grove Sports Complex – Shade Canopies / Dug out Benches – Lee Recreation Quote – Quote of \$28,500.00 for Dugout Shade Units was received from Lee Recreation. In addition, quote of \$3,600.00 for Dug out benches was also received. Brief discussion included if the shade needed to be removed in the winter – Megan from Lee Recreation stated it is not required to be removed. It was advised to schedule the delivery and install date with Megan for next spring. It was also discussed to order two different colors of shades in an effort to differentiate the fields.

Ron Hinze made a motion to approve the quotes from Lee Recreation for \$28,500.00 for Dug out Shade Units and \$3,600.00 for Dug out Benches for the Cedar Grove Sports Complex, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Amsterdam Park – Boat ramp has been installed and is working well.
- Museum – Next full meeting is scheduled for September.
- Library Board – Library will be closed during Hollandfest.
- Health – Nothing to report
- Personnel – Nothing to report
- Planning Commission – Nothing to report
- Clerk
 1. Bay Lakes – Smart Growth Comp. Plan – Brandon Robinson – Brandon was present to review the Draft of the Smart Growth Plan for the Village of Cedar Grove. In addition, he provided a timetable for the upcoming projects. The Planning Commission will need to review the draft, specifically the strategies and the future land use portions.
 2. National Flood Insurance Program – Julie provided information regarding participating in the National Flood Insurance Program. The Board members requested additional guidance from insurance representatives to determine if it would be a good fit for the Village.

Ken – 1, Ron - 1, Benjie - 2, Tom – 2, Mike – 2, Mike W - 1

- Legal – Nothing to report
- President – Nothing to report

- Ron Hinze made a motion to adjourn the meeting, seconded by Mike Wolfe. Roll call vote YES 5 NO 0 Meeting was adjourned at 7:37pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, August 9, 2021 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Alton Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, Mike Wolfe

Absent: Tom Getschman

Also Present: Jan Hoitink, Ben Lukens (arrived at 6:04pm)

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Review of Minutes

Ken Hoopman made a motion to approve the minutes from the July 12, 2021 Village Board meeting as presented, seconded by Mike Wolfe. Roll call vote YES 4 NO 0

Public Input

No one present for public input.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Committee Reports

- Fire, Law & Safety – Budgets were requested from Fire Dept. and First Responders.
- Public Works Manager
 1. Storm Water Update – Jan worked with Nick on a plan for the spillway off Commerce Street. Sheboygan County worked on the slope, erosion mat and seed. Project is completed.
- Public Buildings – Nothing to report
- Street, Sewer & Water – Nothing to report
- Finance – Nothing to report
- Park & Recreation
 1. Cedar Grove Sports Complex – Shade Canopies / Dug out Benches – Color Samples – the poles for the shade canopies will be installed in winter and will need to set for three weeks. Per Lee Recreation, there is no need for removal in the winter. After brief discussion, white and black shades were chosen. Lee Recreation will store the canopies and benches until spring.

- Amsterdam Park – Next meeting scheduled for October.
- Museum – Next meeting scheduled for September.
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Planning Commission – Next meetings scheduled for Monday, August 16 for Fox Den Trail Subdivision and Tuesday, August 17 for Smart Growth Comprehensive Plan Review. Both meetings will be held at the Village office.
- Clerk
 1. National Flood Insurance Program – Participating in the National Flood Insurance program was briefly discussed again. Julie provided responses from insurance representatives. By next month's meeting, Julie will inquire with the Village of Oostburg regarding their participation and request information from Nick VandeHey of McMahan.

Ken – 0, Ron - 0, Benjie - 1, Tom – 0, Mike – 2, Mike W - 1

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting, seconded by Ken Hoopman. Roll call vote YES 4 NO 0 Meeting was adjourned at 7:00pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, September 13, 2021 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, Mike Wolfe, Tom Getschman

Also Present: Jan Hoitink, Jim Patton, Ruth Stevens-Patton, Delmar Just, Pat Just, Linda Westphal-Buth, DeAnne Garry, Dale Meeusen, LuAnn Kroening, Jeff Kroening, Keith Reiter, Dave DeSmet, Cassandra Hall

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Review of Minutes

Ken Hoopman made a motion to approve the minutes from the August 9, 2021 Village Board meeting, the August 16, 2021 Special Village Board meeting, the August 16, 2021 Planning Commission meeting, the August 17, 2021 Planning Commission meeting and the August 30, 2021 Special Village Board meeting minutes as presented, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Public Input

LuAnn Kroening was present and had questions about the drainage in the Fox Den Trail Subdivision area and the lot size vs. the housing sizes. It was explained to LuAnn that the Village only has a preliminary plat at this point. LuAnn also asked what the next meetings would include. Response was that the Village should have an updated and complete map from the engineer and would possibly approve the subdivision.

Linda Westphal-Buth arrived at 6:09pm and submitted a list of questions to the Board members. (List is attached to minutes)

1. What stage is the development? Is there a start date?

The Village is not aware of a start date at this time. Grading will possibly begin in the fall, but the Village does not have an exact date.

2. Has the DNR been involved? Surveyed and accessed the property?

The Village is not aware.

3. Clarify who pays for infrastructure.

The Developer is responsible for paying for infrastructure for their project.

4. Will the Village pay for any part of the startup?

At this time, the Village does not know the whole project cost and could be up for negotiation as each situation/project is unique.

5. Will there be land dedicated to Green space?

The Village is unsure at this time as the project is in the preliminary stage.

6. Will the Interurban Trail be affected by construction?

The Village is not sure at this time.

7. During construction, will barriers be installed between home and construction site?

Yes, silt fences should be provided as other developments in the Village.

8. What was the date the notice was posted on the website about the Special Vil. Board meeting on Aug. 30, 2021 and what is a Developer's Agreement? Was this meeting open or closed?

On Friday, August 27 Village President, Mike DeHaai requested a Special meeting for Monday, August 30 to review the Developer's Agreement. Notice was posted and listed on the website on Friday, August 27. Per another question, the guideline for posting meetings is at least 24 hours' notice. A Developer's Agreement is an agreement between the Village and the Developer detailing the actions and standards of each. Julie explained that the meeting was open for the public. If the meeting would be closed, it would state as such on the agenda/notice and the reason for it being a closed meeting.

It was also asked how long the street would take to be installed?

The Village would like a year and half and for it to sit through the winter, if possible.

If the homes would not sell, what happens?

A bond is required within the Developer's Agreement and it is possible that improved lots could be vacant for a period of time.

Will the new subdivision deter the water pressure to other homes?

It was explained that it should not be affected, as there is a loop system for water.

Review the Claims

Benjie Meerdink made a motion to approve and pay all claims as presented, seconded by Mike Wolfe. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. 2022 Agreement for Special Law Enforcement – Sheboygan County. The Special Law Enforcement Agreement for 2022 was briefly discussed and reviewed. 21 hours per month will be provided for \$2,989.00 per quarter for 2022.

Ken Hoopman made a motion to approve the 2022 Agreement for Special Law Enforcement, seconded by Tom Getschman. Roll call vote YES 5 NO 0

2. Meeting to be scheduled to discuss Fire Department wages and inspections.

- Public Works Manager
 1. Sweeper – Jan discussed purchasing a sweeper for the Kubota. Feldmann’s has a sweeper available for \$4,449.00. Currently, there is \$6,200.00 available in the snow removal expense account for 2021. The old Toro, broom and snow blower will be placed on Wisconsin Surplus site for sale.

Ron Hinze made a motion to approve the purchase of a sweeper from Feldmann’s not to exceed \$4,449.00, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Public Buildings – Nothing to report
- Street, Sewer & Water – Nothing to report
- Finance
 1. 2022 Budgets from all departments are requested.
- Park & Recreation
 1. Brief discussion held regarding Jan having the lines and curbs painted at the Cedar Grove Sports Complex. Jan stated that the painting could be completed if enough paint is available.
- Amsterdam Park – Next meeting scheduled for October.
- Museum – Next meeting scheduled for end of September.
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel
 1. Closed session meeting scheduled for Monday, September 20, 2021 at 6:00pm at the Village office to discuss employee wages, Fire department wages, and inspections.
- Planning Commission
 1. Smart Growth Comprehensive Plan – Open House/Public Hearing – Open House scheduled at the Cedar Grove Public Library/Community Room for October 18, 2021 from 5:00pm to 6:00pm. Following, the Planning Commission will hold a public hearing on the proposed adoption of the Village of Cedar Grove 20 year Comprehensive Plan Update beginning at 6:00pm.
 2. Fox Den Trail Subdivision – Preliminary Plat & Developer’s Agreement – Discussion included reviewing Lot 1 that has the existing garage. The group reviewed the Developer’s Agreement and changes/updates were provided. Julie will make the proposed changes and forward the completed Agreement to Nick of McMahan, Attorney Wirtz and Eric Meinen of Ansay Insurance for their review.

Ken Hoopman made a motion to approve the draft of the Developer’s Agreement, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

- Clerk
 1. National Flood Insurance Program follow up – Discussion held amongst the Board members and the decision was made to hold off on applying for the program at this time.
 2. USDA Rural Development Loan Update – Julie is working with McMahon and our accounting firm to get the application completed for the USDA loan.

Meetings: Ken – 3, Ron - 3, Benjie - 1, Tom – 3, Mike – 4, Mike W – 3

- Legal – Nothing to report
- President – Nothing to report
- Tom Getschman made a motion to adjourn the meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0 Meeting was adjourned at 8:21pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, October 11, 2021 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, Mike Wolfe, Tom Getschman

Also Present: Jan Hoitink, Nick VandeHey, Kyle Voskuil, Tom Bruggink, Linda Westphal-Buth (6:06pm)

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Review of Minutes

Ron Hinze made a motion to approve the meeting minutes from the September 13, 2021 Village Board meeting, the September 20, 2021 Personnel Committee meeting and the October 7, 2021 Personnel Committee meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Public Input

Linda Westphal-Buth was present to observe the meeting. No input or questions provided.

Review the Claims

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. Joint Powers Agreement – County 911 Emergency System – the Agreement was reviewed. Village President Mike DeHaai signed the Agreement – Julie will forward to Sheboygan County Sheriff's office.

Tom Getschman made a motion to approve the 2022 Joint Powers Agreement, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Fire, Law and Safety Committee meeting is scheduled for October 20, 2021 at 5:00pm at the Village office. In addition, the annual Village of Cedar Grove and Town of Holland Fire Dept. meeting is scheduled for October 20, 2021 at 6:00pm at the Fire House to review Fire Dept. and First Responder budgets.

- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report

- Street, Sewer & Water
 1. Nick VandeHey – McMahon & Associates – Final payment - A. Chappa Construction, Main Street project, USDA –The final payment for A. Chappa was reviewed and approved by Nick for payment by the Village.
Nick distributed a packet of information (maps, preliminary plans) regarding the Main Street project. The approximate timeframe for the project would be April to October. Various topics were discussed: replacing all sidewalks, meeting with landowners about the project and some of the challenges, televising the piping by Willman Industries, adding two fire hydrants by First Reformed Church driveways. Nick will attend November’s Village Board meeting (Nov. 8) to continue discussion about the project. The USDA application should be ready for submission in the next couple of weeks by McMahon.
- Finance
 1. Schedule meeting(s) for 2022 Budgets – meeting scheduled for Tuesday, October 19, 2021 at 6:00pm at the Village office to begin work on the 2022 budget.
- Park & Recreation – Jan spoke with Doug VandenPlas regarding the installation of the donation tree at the Cedar Grove Sports Complex. Doug stated it should be installed some time this week. It was asked if trees could be planted by the walking path or possibly arborvitaes on the west edge of the property.
- Amsterdam Park – next meeting is scheduled for October 18, 2021.
- Museum – Ken attended the Museum meeting on September 28, 2021. A few projects were discussed – including LED fixtures and ceiling tiles at the HET museum.
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel
 1. Fire Dept. wages – The wages for the fire dept. personnel were briefly discussed and will be further discussed at the scheduled meetings on October 20, 2021.
 2. Fire inspections - It was discussed to have Kyle and Alex conduct the fire inspections. Their time will be noted on their time cards.
- Planning Commission
 1. Fox Den Trail Subdivision – Developer’s Agreement review – A few changes were made to the Developer’s Agreement for Fox Den Trail Subdivision including removing A-1-3, which referenced barricades (would not be needed for this project). Changing A-1-2 to the current information in the sidewalk ordinance. Julie will update the Developer’s Agreement.

Ken Hoopman made a motion to approve the changes (A-1-2 and A-1-3) to the Developer’s Agreement for Fox Den Trail Subdivision, seconded by Mike Wolfe.
Roll call vote YES 5 NO 0

- Clerk
 1. Resolution 2021-3 – Creating Non-Partisan Election Ward Boundaries – Julie provided information regarding the Resolution needed for creating the ward boundaries based on the 2020 Census. Since there was not much of a change in population for the Village, the wards remained the same – all are under 1000 residents. Upon approval, Julie will forward the signed Resolution to the Sheboygan County Clerk.

Tom Getschman made a motion to approve Resolution 2021-3 – Creating Non-Partisan Election Ward Boundaries, seconded by Ron Hinze. Roll call vote YES 5 NO 0

2. Trick or Treat – Scheduled for Sunday, October 31, 2021 from 4:00pm – 7:00pm.

3. Certified Survey Map (CSM) review / approval – Town of Holland-Village of Cedar Grove Extraterritorial Rights – Ben Claerbaut – The CSM was reviewed by the trustees. There was a question regarding A1 zoning in the Town of Holland. Julie will get clarification from the Clerk. This item will be tabled until the next meeting.

Meetings: Ken – 3, Ron - 2, Benjie - 4, Tom – 2, Mike – 3, Mike W. – 2

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0 Meeting was adjourned at 9:28pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, November 8, 2021 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Alton Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ron Hinze, Benjie Meerdink, Mike Wolfe, Tom Getschman, Ken Hoopman via phone

Also Present: Jan Hoitink, Jeff Kroening (arrived at 6:19pm)

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Review of Minutes

Ron Hinze made a motion to approve the meeting minutes from the October 11, 2021 Village Board meeting, the October 18, 2021 Planning Commission meeting, the October 19, 2021 Special Village Board meeting and the October 20, 2021 Fire, Law & Safety Committee meeting, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Public Input

Jeff Kroening arrived at 6:19pm. He has a concern about the run-off water on to his property when the development of the Fox Den Trail Subdivision begins. He questioned if there was a possibility of the installation of a tile in that area to assist with the water. It was explained to Jeff that the project is in a very preliminary stage at this time, but as development begins, our Engineer will be aware of the water flow in this area.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety – Nothing to report
- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Street, Sewer & Water
 1. Nick VandeHey – McMahan & Associates – Main Street project. Nick was to attend this evenings meeting, but cancelled earlier today, Monday, November 8, 2021.
- Finance
 1. Sheboygan County Sales Tax Revenue Sharing – Transportation Infrastructure Maintenance 2022 Intergovernmental Cooperative Agreement. This Agreement was received from Sheboygan County for the Village to receive County sales tax proceeds of \$25,951 for 2022 for transportation-related projects. Mike and Julie signed the

Agreement; Julie and Jan completed Form A. Julie will forward the signed Agreement and Form A to the Sheboygan County Finance department office.

Ron Hinze made a motion to approve the 2022 Sheboygan County Transportation Shared Revenue Agreement for the Village to receive the County sales tax proceeds of \$25,951 for 2022, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Park & Recreation – Nothing to report
- Amsterdam Park – At the last meeting on October 18, 2021, it was discussed to have each municipality provide \$2,000 for a new section of the pier. This amount has been included in the 2022 budget.
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel
 1. Employee Sick Time – A follow up conversation was held to clarify Employee sick time relating to Covid. The first time a full-time employee becomes ill with COVID, the Village will pay the employee. If a full-time employee becomes ill with COVID again, the employee is to use their sick time.
- Planning Commission
 1. Smart Growth Comprehensive Plan – Ordinance No. 2 of 2021 – Adopt Comprehensive Plan. Ordinance No.2 of 2021 was reviewed. No further questions or discussion.

Tom Getschman made a motion to approve Ordinance No. 2 of 2021 – Adopt Comprehensive Plan, seconded by Ron Hinze. Roll call vote YES 5 NO 0

- Clerk
 1. Temporary Alcohol License – Christmas Village Market Committee. The Christmas Village Market Committee provided an Application for Temporary Class B Retailer’s License to serve beer and/or wine on Thursday, December 2, 2021 for the Christmas Village Market. Location is 221 S Main St.

Ken Hoopman made a motion to approve the Application for Temporary Class B Retailer’s License for the Christmas Village Market Committee for the Christmas Village Market on Thursday, December 2, 2021, seconded by Mike Wolfe. Roll call vote YES 5 NO 0

2. Snow Runners Ltd. Snowmobile Club – Letter – Snow Runners Ltd. Club requested permission to cross Village properties and use 150 feet of Meadows Avenue as a trail. Trails will be marked including 15 mph snowmobile signs on Meadows Avenue. The comment received was to contact the Club regarding the new home on Meadows Avenue and to be courteous of their yard/lawn. Julie will contact the Club.

Ken Hoopman made a motion to approve the request from the Snow Runners Ltd. Club to cross Village properties, using 150 feet of Meadows Avenue and marking the trail, seconded by Ron Hinze. Roll call vote YES 5 NO 0

3. Christmas Village Market donation request letter – The 2022 Christmas Village Market is scheduled for Thursday, December 2, 2021. Donation was requested.

Benjie Meerdink made a motion to donate \$150.00 to the Christmas Village Market, seconded by Mike Wolfe. Roll call vote YES 5 NO 0

4. Certified Survey Map (CSM) review / approval – Town of Holland-Village of Cedar Grove Extraterritorial Rights – Randy Walvoord – CSM received from Randy Walvoord was reviewed. Randy is requesting to divide 3.00 acres of land from parcel shown (map attached) and rezone it from A-1 (Prime Ag. District) to A-1-S (Prime Ag District – Small Scale). He is also requesting to rezone 17.00 acres from A-1 to A-PR (Prime Ag Parcel Remnants District) as required by the Town of Holland to maintain the housing density requirements of the A-1 zoning district. The Town of Holland also had this item on their agenda, so the original CSM was not at this meeting.

Benjie Meerdink made a motion to approve the CSM from Randy Walvoord – contingent upon Town of Holland Board approving it at their meeting this evening, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Julie will contact Town of Holland Clerk Janelle regarding tonight's vote and schedule a time for Mike DeHaai to sign the CSM.

Meetings: Ken – 5, Ron - 2, Benjie - 9, Tom – 4, Mike – 8, Mike W. – 3

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting, seconded by Tom Getschman. Roll call vote YES 5 NO 0 Meeting was adjourned at 6:52pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, December 13, 2021 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ron Hinze (via phone – part of the meeting), Benjie Meerdink, Mike Wolfe, Tom Getschman, Ken Hoopman

Also Present: Jan Hoitink, Roger TeStroete (left at 7:03pm), Nick VandeHey (left at 7:03pm), Courtney Peterson (left at 7:03pm), Kyle Voskuil, John Stanczyk (left at 7:03pm) Linda Westphal-Buth (arrived at 6:05pm)

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Review of Minutes

Tom Getschman made a motion to approve the meeting minutes from the November 8, 2021 Village Board meeting, the November 23, 2021 Public Hearing/Special Village Board meeting, the December 6, 2021 Fire, Law and Safety meeting and the December 7, 2021 Joint Review Board meeting, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Public Input

No public comment/input was provided.

Review the Claims

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Mike Wolfe. Roll call vote YES 4 NO 0

Committee Reports

- Fire, Law & Safety – meeting held on December 6, 2021 regarding fire truck purchase. The Pierce model was preferred. Approval is needed by February 1, 2022 to place the order for the fire truck. This item will be placed on the January agenda for approval. The Fire Dept. will provide a packet of information regarding the truck purchase for the January meeting.
- Public Works Manager
 1. Village Dump Truck – the hydraulic pump failed on the dump truck and is currently in the shop. A new pump is \$3,800.00 and there is a possibility the PTO needs to be replaced. Brief discussion held regarding the plan to place an order for a new dump truck. Jan received information that a truck would be available in spring of 2023.
- Public Buildings
 1. Memorial Park Restrooms – Dave Garside will provide a quote on the repair work for the Memorial Park restrooms.

- Street, Sewer & Water
 1. Nick VandeHey – McMahon & Associates – Main Street project – Nick provided plans that included five options for the railroad and salon area on Main Street. The plan is to improve the vehicle movement on Main Street due to the condition of the railroad. The options included removing the driveway, installing a retaining wall, relocating Bella Vida salon (406 S Main St) and installing additional railroad crossings. A Reimbursement Agreement will be forthcoming from Union Pacific for their involvement and research. A Street, Sewer and Water Committee meeting is scheduled for Wednesday, December 22, 2021 at the Village office at 6:00pm to discuss this project further.
- Finance – Nothing to report
- Park & Recreation
 1. Cedar Grove Sports Complex – Pavilion Signage – The signage for the pavilion was briefly discussed. National Exchange provided the color, font and wording that the Foundation would like installed. Julie will forward the information to Laser Engraving. This item will be placed on the January agenda for follow up if completed.
- Amsterdam Park –. Nothing to report
- Museum
 1. The lights have been installed at the HET Museum.
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Planning Commission – Nothing to report
- Clerk
 1. 2022 Wage Ordinance Review / Approval. Ordinance 1 of 2022 – Wages was reviewed. No questions or comments.

Ken Hoopman made a motion to approve Ordinance 1 of 2022 – Wages, seconded by Mike Wolfe. Roll call vote YES 4 NO 0

2. 2022-2023 Election Inspector Listing – Julie provided the listing of election inspectors for the 2022-2023 Election schedule. No questions or comments.

Tom Getschman made a motion to approve the 2022-2023 Election Inspector listing, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Meetings: Ken – 1, Ron - 2, Benjie - 1, Tom – 2, Mike – 8, Mike W. – 3

- Legal – Nothing to report

- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting, seconded by Ron Hinze. Roll call vote YES 5 NO 0 Meeting was adjourned at 7:53pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer