

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING

MONDAY, JANUARY 9, 2023

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Alstena Avenue, Cedar Grove, WI

AGENDA

1. Call Meeting to Order

2. Verification of Meeting publication/posting – Village website, Village office, Post office, Library

3. Approval of Prior Meeting Minutes

- Dec 12 VB mtg.; Dec 21 Spec VB mtg.

4. Public Comment – *Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.*

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

7. Street, Sewer, Water

- Highway 32 Speed Limit
- ATV – Village Routes
- **CLOSED SESSION:** The Village Board may convene in Closed Session pursuant to WI. State Statute 19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a closed session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed in Closed Session.

8. Public Works Manager

9. Public Buildings

10. Finance

11. Park & Recreation

12. Amsterdam Park

13. Museum

14. Library Board

15. Personnel

16. Planning Commission

17. Clerk

18. Legal

19. President

20. Adjourn Meeting

Julie Brey, Village Clerk/Treasurer - (Notice posted Jan 6, 2023)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, January 9, 2023 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Kevin Lorge, Ken Hoopman, Tom Getschman, Dave Reichle (6:02pm)

Also Present: Jan Hoitink, Brian Doudna, Dr. John Cook, Melissa Wolf

Village President Mike DeHaai called the Village Board meeting to order at 6:01pm.

Review of Minutes

Peggy Houglum made a motion to approve the minutes from the December 12 Village Board meeting and the December 21 Special Village Board meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Public Input

No one was present for Public Input.

Review the Claims

Tom Getschman made a motion to approve and pay all claims as presented, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

Committee Reports

- Fire, Law & Safety – Nothing to report
- Street, Sewer & Water
 1. Highway 32 Speed Limit – An email was received by a resident that lives on East Union Ave / Highway 32 regarding the possibility of changing the speed limit. Jan contacted the Department of Transportation as the Village does not set the speed limits. The DOT provided Jan with information including a study that the DOT could conduct between April and October upon request. Julie will respond to the resident with the options regarding the possible changing of the speed limit.
 2. ATV – Village Routes – The following four road sections: County Road LL (East), County Road RR (South side), County Road D and County Road G were briefly reviewed and discussed to be enabled and approved as ATV Routes within the Village.

Ken Hoopman made a motion to accept and approve the four ATV Routes, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

3. CLOSED SESSION: The Village Board may convene in Closed Session pursuant to WI. State Statute 19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a Closed Session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into Closed Session. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed in Closed Session.

Ken Hoopman made a motion to go into Closed Session at 6:18pm, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

Ken Hoopman made a motion to go into Open Session at 6:58pm, seconded by Tom Getschman. Roll call vote YES 6 NO 0

No action was taken during Closed Session.

- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Finance – Nothing to report
- Park & Recreation – Nothing to report
- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – Nothing to report
- Personnel – Nothing to report
- Planning Commission – Meeting scheduled for January 30, 2023 at 5:00pm after JRB meeting.
- Clerk – Nothing to report

Meetings: Ken – 1, Peggy - 0, Benjie - 1, Tom – 0, Mike – 2, Kevin – 1, Dave - 1

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting, seconded by Ken Hoopman. Roll call vote YES 6 NO 0 Meeting adjourned at 7:19pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING

MONDAY, FEBRUARY 13, 2023

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Alton Avenue, Cedar Grove, WI

AGENDA

1. Call Meeting to Order

2. Verification of Meeting publication/posting – Village website, Village office, Post office, Library

3. Approval of Prior Meeting Minutes

Jan 9 VB mtg. – Jan 30 JRB mtg. – Jan 30 Planning Commission mtg.

4. **Public Comment** – Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.

- Judge Natasha Torry – Sheboygan County Circuit Court Branch 2
- Jeff Kroening

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

- Fire Inspections / Ordinance

7. Street, Sewer, Water

- Dave Morales – Willman Industries
- Village property – Phoenix Avenue
- 235 S 3rd Street – Zoning, Lot division
- CLOSED SESSION: (1) The Village Board may convene in Closed Session pursuant to WI. State Statute 19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a closed session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed in Closed Session. (Developer's Agreement)
- CLOSED SESSION: (2) The Village Board may convene in Closed Session pursuant to WI. State Statute 19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a closed session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed in Closed Session. (Developer's Agreement)

8. Public Works Manager

- John TenPas – Tent

9. Public Buildings

10. Finance

11. Park & Recreation

12. Amsterdam Park

13. Museum

14. Library Board

15. Personnel

16. Planning Commission

17. Clerk

18. Legal

19. President

20. Adjourn Meeting

Next Village Board meeting: March 13, 2023

Julie Brey, Village Clerk/Treasurer - (Notice posted Feb. 10, 2023)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, February 13, 2023 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Ken Hoopman, Tom Getschman, Dave Reichle, Kevin Lorge (6:04pm)

Also Present: Jan Hoitink, Brian Doudna, Jeff Kroening, Judge Natasha Torry, Dave Huenink (left at 7:04pm), Dave Morales, Tom Bruggink, Kyle Voskuil

Village President Mike DeHaai called the Village Board meeting to order at 6:01pm.

Review of Minutes

Peggy Houglum made a motion to approve the minutes from the January 9 Village Board meeting, the January 30 JRB meeting and the January 30 Planning Commission meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Public Input

Judge Natasha Torry was present to introduce herself. She is running for Circuit Court judge in the upcoming April 4 Spring Election. Judge Torry provided a summary of her experience and her accomplishments.

Jeff Kroening was present to question if the Village would be interested in purchasing the lot / swamp area in front of his property on Main Street. Jeff also spoke about the sound system on the ice cream truck and how he feels it is noise pollution within the Village.

Dave Huenink was present to review changing the fire inspections to one time per year. Dave will present a draft ordinance to the Town of Holland board and provide a copy to the Village for next month's meeting. Dave also spoke of his concerns regarding TID 3.

Review the Claims

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Tom Getschman. Roll call vote YES 6 NO 0

Committee Reports

- Fire, Law & Safety
 1. Fire Inspections / Ordinance – Currently the fire inspections are completed twice a year. According to the Dept. of Safety and Professional Services, municipalities are allowed to change the schedule of the fire inspections to once per year if the municipality has an ordinance in place. Nursing homes, schools, churches, etc. will still need to be inspected twice a year. As stated above, Dave Huenink will draft an ordinance changing fire inspections to once per year and will forward to the Village.

- Street, Sewer & Water

1. Dave Morales – Willman Industries – Dave presented his concerns with the parking along the south side of Cedar Avenue and some safety issues with the bike trail in that area. Discussion included adding no parking signs on the south side of Cedar Avenue.

Tom Getschman made a motion to install no parking signs on the south side of Cedar Avenue from Elm Street to Commerce Avenue, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

2. Village property – Phoenix Avenue – A draft Certified Survey Map was provided from Comp Site Surveying regarding Outlots 1, 2, 3, 4, and 5 for the National Exchange and Village of Cedar Grove properties. It was discussed to reduce Outlot 2 for a driveway for the potential business at this location. Outlot 2 will be dedicated for street purposes to the Village, while Outlot 1 will be owned and maintained by National Exchange Bank.

Ken Hoopman made a motion approving Outlot 1 for National Exchange Bank and the sidewalk area to the west of this property will be part of Outlots 3 and 4, respectively, seconded by Tom Getschman. Roll call vote YES 6 NO 0

3. 235 S 3rd Street – Zoning, Lot division – Property owner requested to divide the lot at 235 S 3rd St. The zoning (R2 – Single Family Residential) and required square footage was reviewed and confirmed. It was discussed that the divided lot will remain zoned R2 and the division will need to align with the existing backyard properties. Julie will contact the property owner with the response.

Ken Hoopman made a motion to approve the division of the lot at 235 S 3rd Street, remaining zoned R2 and aligning straight with the existing backyard properties, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

4. CLOSED SESSION (1) The Village Board may convene in Closed Session pursuant to WI. State Statute 19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a Closed Session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into Closed Session. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed in Closed Session. (Developer's Agreement)

Tom Getschman made a motion to go into Closed Session at 7:15pm, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

Ken Hoopman made a motion to reconvene into Open Session at 7:37pm, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

Action from Closed Session (1) for Developer's Agreement 1:

Peggy Houglum made a motion to approve the Developer's Agreement (1) pending legal review and any modifications including addresses, maps and terms, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

5. CLOSED SESSION (2) The Village Board may convene in Closed Session pursuant to WI. State Statute 19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a Closed Session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into Closed Session. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed in Closed Session. (Developer's Agreement)

Ken Hoopman made a motion to go into Closed Session at 7:43pm, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

Ken Hoopman made a motion to reconvene into Open Session at 8:19pm, seconded by Tom Getschman. Roll call vote YES 6 NO 0

No action was taken during Closed Session (2).

- Public Works Manager
 1. John TenPas – Tent – John requested permission from the Village to erect a tent on his property for a date this summer that aligns with Village property. No questions or concerns.
 2. The blower for the filter at the Wastewater treatment plant has failed and is unable to be rebuilt. Jan will work on receiving quotes.
- Public Buildings
 1. The tiling work for the bathrooms at the Firehouse is scheduled to begin.
- Finance – Nothing to report
- Park & Recreation – Nothing to report
- Amsterdam Park – Nothing to report
- Museum
 1. Ken attended the Museum meeting and reported the porch at the TeRonde House needs repair, there may be bats in the HET Museum and the picket fence at the TeRonde House is in need of painting. DPW personnel will check on the bats at the HET Museum.
- Library Board – Nothing to report
- Personnel – Nothing to report
- Planning Commission – Nothing to report

- Clerk – Nothing to report

Meetings: Ken – 2, Peggy - 0, Benjie - 2, Tom – 0, Mike – 2, Kevin – 0, Dave - 1

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting, seconded by Peggy Houghlum. Roll call vote YES 6 NO 0 Meeting adjourned at 8:52pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING

MONDAY, MARCH 13, 2023

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Alton Avenue, Cedar Grove, WI

AGENDA

1. Call Meeting to Order

2. Verification of Meeting publication/posting – *Village website, Village office, Post office, Library*

3. Approval of Prior Meeting Minutes

Feb 13 VB meeting

4. **Public Comment** – *Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.*

- Dave Morales

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

- Fire Inspections / Ordinance – Ch. 5 Fire Prevention

7. Street, Sewer, Water

- Jeff Kroening – Main Street Lot / Ice Cream truck
- John Stanczyk – Willman Industries
- Village / National Exchange Bank property update
- CLOSED SESSION: The Village Board may convene in Closed Session pursuant to WI. State Statute 19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a closed session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed in Closed Session. (Developer's Agreement)

8. Public Works Manager

9. Public Buildings

- Village Office - Restroom

10. Finance

11. Park & Recreation

12. Amsterdam Park

13. Museum

14. Library Board

- Employee hours

15. Personnel

16. Planning Commission

17. Clerk

18. Legal

19. President

20. Adjourn Meeting

Next Scheduled Village Board meeting: April 10, 2023

Julie Brey, Village Clerk/Treasurer - (Notice posted Mar 10, 2023)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, March 13, 2023 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Ken Hoopman – via Zoom, Tom Getschman, Dave Reichle, Kevin Lorge (6:09pm)

Also Present: Jan Hoitink, Brian Doudna-SCEDC, Jeff Kroening, John Stanczyk, Dave Morales, Kyle Voskuil

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Review of Minutes

Peggy Houglum made a motion to approve the minutes from the February 13 Village Board meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Public Input

Dave Morales was present to discuss his concerns with parking near Willman Industries as well as a concern for the cross-country runners in this area. In addition, Dave reported his mailbox was hit by a semi delivering to Willman. John Stanczyk replied that he repaired the mailbox and that it was not a Willman truck that hit the mailbox.

Review the Claims

Tom Getschman made a motion to approve and pay all claims as presented, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

Committee Reports

- Fire, Law & Safety
 1. Fire Inspections / Ordinance – Ch. 5 Fire Prevention – An addition (5.05 – Fire Inspections) was made to Chapter 5 Fire Prevention Ordinance to allow fire inspections to be conducted once per year. Apartments, day cares, nursing homes, schools, foundry, etc. will continue to be conducted twice per year.

Tom Getschman made a motion to approve the revision of Chapter 5 Fire Prevention, adding 5.05 – Fire Inspections, changing inspections to once per year and keeping apartments, day cares, nursing homes, schools, foundry to twice per year, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

- Street, Sewer & Water
 1. Jeff Kroening – Main Street lot / Ice Cream truck – Jeff was present to discuss his concern regarding the ice cream truck music. Julie informed Jeff the owner of the ice cream truck offered to turn off the music in front of his house if requested. Jeff also asked the Board if there is any interest in purchasing the lot in front of his home on Main Street.

2. John Stanczyk – Willman Industries – John was present to discuss the no parking signs that were discussed at last month's meeting. In addition, John talked about setting up a meeting to discuss Willman donating plants for the downtown area as well as the salon building.
3. Village / National Exchange Bank property update – National Exchange Bank has requested a Resolution approving the Certified Survey Map and the conveyances of the property at 607 S Main Street. The Resolution and CSM will be presented at the April 10 Village Board meeting.
4. CLOSED SESSION: The Village Board may convene in Closed Session pursuant to WI. State Statute 19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a Closed Session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into Closed Session. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed in Closed Session. (Developer's Agreement)

Tom Getschman made a motion to convene to Closed Session at 6:51pm, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

Tom Getschman made a motion to reconvene into Open Session at 7:06pm, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

Action taken during Closed Session: Ken Hoopman made a motion to approve the Developer's Agreement pending additions based on review from the Village attorney, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

- Public Works Manager – Nothing to report
- Public Buildings
 1. Village Office – Restroom – it was discussed that there is currently one restroom in the Village office. Jan will obtain a quote for adding another restroom to the office.
- Finance – Nothing to report
- Park & Recreation – Nothing to report
- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board
 1. Employee Hours – Library employee hours were discussed based on the shortage of staff. It was discussed for the Library to try to place additional ads for staff and continue the search.
- Personnel – Nothing to report

- Planning Commission – Nothing to report
- Clerk – Nothing to report
Meetings: Ken – 0, Peggy - 0, Benjie - 1, Tom – 0, Mike – 0, Kevin – 0, Dave - 0
- Legal – Nothing to report
- President – Nothing to report
- Peggy Houglum made a motion to adjourn the meeting, seconded by Ken Hoopman.
Roll call vote YES 6 NO 0 Meeting adjourned at 7:50pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING

MONDAY, APRIL 10, 2023

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Alstena Avenue, Cedar Grove, WI

AGENDA

1. Call Meeting to Order
2. Verification of Meeting publication/posting – Village website, Village office, Post office, Library
3. Approval of Prior Meeting Minutes

March 13 VB meeting

4. Public Comment – Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.

5. Review / Approval of Claims

Provide Oaths to Elected Village President / Village Trustees – April 4 Spring Election

COMMITTEE REPORTS

6. Fire, Law, Safety

7. Street, Sewer, Water

- Village / National Exchange Bank property – Resolution 2023 – 2 Approving CSM & Conveyances / CSM Review and Approval
- 235 S 3rd Street – CSM Review and Approval
- Keeping of Domesticated Chickens Applications – Jessica Mikolich, Melissa Wolf, Miesha Hackett
- Main Street flowers
- CLOSED SESSION: The Village Board may convene into Closed Session pursuant to WI. State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a closed session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed during Closed Session. (Developer's Agreement – Dr. Cook)
- CLOSED SESSION: The Village Board may convene into Closed Session pursuant to WI. State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a closed session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed during Closed Session. (Salon Property)

8. Public Works Manager

9. Public Buildings

- Village Office Restroom

10. Finance

11. Park & Recreation

- Plymouth Landscaping – Village logo
- Baseball

12. Amsterdam Park

13. Museum

14. Library Board

- Landscaping

15. Personnel

16. Planning Commission

- Schedule Planning Commission meeting

17. Clerk

- Open Book / Board of Review Schedules

18. Legal

19. President

20. Adjourn Meeting

Next Scheduled Village Board meeting: May 8, 2023

Julie Brey, Village Clerk/Treasurer - (Notice posted April 7, 2023)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, April 10, 2023 6:00pm

*At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Ken Hoopman – via Zoom, Tom Getschman, Kevin Lorge (left at 7:27pm), Dave Reichle (arrived at 6:02pm)

Also Present: Jan Hoitink, Brian Doudna-SCEDC, Terry Voskuil, Dave Huenink, Tom Bruggink, Melissa Wolf

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Review of Minutes

Peggy Houglum made a motion to approve the minutes from the March 13 Village Board meeting, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

Public Input

Dave Huenink reported Sheboygan County approved the ATV routes. New signs will be ordered and a few will need to be changed within the Village.

Dave reported that the Amsterdam Park meeting is scheduled for Monday, April 17. The boat ramp will be part of the discussion. He suggested applying for the Sheboygan County Stewardship Grant to assist with funding for the needed ramp sections, etc.

Review the Claims

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Tom Getschman. Roll call vote YES 6 NO 0

Oaths

Julie Brey provided the Oath of Office to Mike DeHaai, Village President for a 2-year term.

Mike DeHaai provided the Oath of Office to Ken Hoopman, Benjie Meerdink and Dave Reichle for 2-year terms each.

Committee Reports

- Fire, Law & Safety – Tom Bruggink reported the 2007 water tanker will need to be taken to Chippewa Falls for repair. He also reported the delivery of the new fire truck in planned for spring of 2024.

- Street, Sewer & Water

1. Village / National Exchange Bank property – Resolution 2023-2 Approving CSM & Conveyances / CSM Review and Approval – CSM and Resolution 2023-2 were provided for review to the Board members.

Benjie Meerdink made a motion to approve Resolution 2023-2 Approving CSM & Conveyances for the National Exchange Bank and Village of Cedar Grove property and the CSM as presented, seconded by Tom Getschman. Roll call vote YES 6 NO 0

2. 235 S 3rd Street – CSM Review and Approval – Terry Voskuil presented a CSM to split the lot at 235 S 3rd Street, following the existing neighboring lot lines. The Board members reviewed the CSM. No further questions.

Ken Hoopman made a motion to approve the CSM for 235 S 3rd Street for Terry Voskuil, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

3. Keeping of Domesticated Chickens Applications – Jessica Mikolich, Melissa Wolf, Miesha Hackett.

Application from Melissa Wolf of 755 S Main was reviewed. No further questions.

Tom Getschman made a motion to approve the Keeping of Domesticated Chickens Application from Melissa Wolf, 755 S Main St, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

Application from Jessica Mikolich of 224 E Union Ave was reviewed. No further questions.

Tom Getschman made a motion to approve the Keeping of Domesticated Chickens Application from Jessica Mikolich, 224 E Union Ave, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

Application from Miesha Hackett of 520 W Union Ave was reviewed. The setbacks of the coop were not presented. Julie will contact Miesha and request the appropriate information for the application.

4. Main Street flowers – Willman Industries expressed an interest in providing flowers along Main Street. Jan will set up a meeting with a representative from Willman Industries along with one from Salmon Garden Center.

5. CLOSED SESSION: The Village Board may convene in Closed Session pursuant to WI. State Statute 19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a Closed Session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into Closed Session. The Board may reconvene in Open Session and discuss

and take action on the subject matter discussed in Closed Session.

(Developer's Agreement – Dr. Cook)

Benjie Meerdink made a motion to convene to Closed Session at 6:51pm, seconded by Peggy Houghlum. Roll call vote YES 6 NO 0

Benjie Meerdink made a motion to reconvene into Open Session at 7:29pm, seconded by Tom Getschman. Roll call vote YES 5 NO 0

Action taken during Closed Session: No action taken. (Developer's Agreement – Dr. Cook)

6. CLOSED SESSION: The Village Board may convene in Closed Session pursuant to WI. State Statute 19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a Closed Session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into Closed Session. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed in Closed Session.
(Salon Property)

Benjie Meerdink made a motion to convene to Closed Session at 7:31pm, seconded by Tom Getschman. Roll call vote YES 5 NO 0

Benjie Meerdink made a motion to reconvene into Open Session at 7:47pm, seconded by Tom Getschman. Roll call vote YES 5 NO 0

Action taken during Closed Session: No action taken. (Salon property)

- Public Works Manager – Nothing to report
- Public Buildings
 1. Village Office – Restroom – adding another restroom in the Village office was briefly discussed. Costs came in at approximately \$10,000 - \$15,000.
- Finance – Nothing to report
- Park & Recreation
 1. Plymouth Landscaping – Village logo – The Village was asked to use the Village logo by Plymouth Landscaping for their website along with photos of the Cedar Grove Sports Complex. No further questions.
 2. Baseball – Jan was asked if one of the members of the baseball club could use the Village's tractor for dragging the baseball field. Julie will contact the insurance company.

3. The Board was asked if the Rocket Rumble could be held at the Cedar Grove Sports Complex during Father's Day weekend. No further questions.
- Amsterdam Park – Next meeting scheduled for Monday, April 17, 2023.
 - Museum – Nothing to report
 - Library Board
 1. Landscaping – brief discussion held regarding concrete in the front of the Library for lockers for book pick up. Jan will get quotes for landscaping around the Library.
 - Personnel – Nothing to report
 - Planning Commission
 1. Schedule Planning Commission meeting – meeting will be scheduled when more information is available.
 - Clerk
 1. Open Book / Board of Review Schedules – Open Book will be held on May 2 from 4:00pm to 6:00pm in the Community Room at the Cedar Grove Public Library; Board of Review will be held on May 16 from 4:00pm to 6:00pm in the Community Room at the Cedar Grove Public Library. Tom Okrie from Associated Appraisal will be present for both.

Meetings: Ken – 0, Peggy - 0, Benjie - 0, Tom – 0, Mike – 3, Kevin – 0, Dave - 0

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting, seconded by Tom Getschman. Roll call vote YES 5 NO 0 Meeting adjourned at 9:01pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING

MONDAY, MAY 8, 2023

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Alton Avenue, Cedar Grove, WI

AGENDA

1. Call Meeting to Order

2. Verification of Meeting publication/posting – *Village website, Village office, Post office, Library*

3. Approval of Prior Meeting Minutes

April 10 VB Meeting, April 26 Special VB Meeting

4. Public Comment – *Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.*

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

7. Street, Sewer, Water

- Keeping of Domesticated Chickens Applications – Evans, Huhn
- Otte Field Washout
- 2009 Vactor 2100 Truck Lease – Purchase Agreement and Resolution Review and Approval

8. Public Works Manager

9. Public Buildings

10. Finance

11. Park & Recreation

- Cedar Grove Sports Complex Use

12. Amsterdam Park

13. Museum

14. Library Board

15. Personnel

16. Planning Commission

17. Clerk

18. Legal

19. President

20. Adjourn Meeting

Next Scheduled Village Board meeting: June 12, 2023

Julie Brey, Village Clerk/Treasurer - (Notice posted May 5, 2023)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, May 8, 2023 6:00pm

*At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Ken Hoopman – via Zoom, Tom Getschman (arrived at 6:06pm) Kevin Lorge, Dave Reichle

Also Present: Jan Hoitink, Michael & Tiffany Evans, Jacob Winker, Tom Bruggink

Village President Mike DeHaai called the Village Board meeting to order at 6:03pm.

Review of Minutes

Peggy Houglum made a motion to approve the minutes from the April 10 Village Board meeting and the April 26 Special Village Board meeting, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

Public Input

Jacob Winker of MSA Professional Services was present to observe the meeting.

Review the Claims

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

Committee Reports

- Fire, Law & Safety – Nothing to report
- Street, Sewer & Water
 1. Keeping of Domesticated Chickens Applications – Michael & Tiffany Evans, Kayla Huhn

Application from Michael and Tiffany Evans of 211/213 N Main Street was reviewed. The Evans' are requesting 10 chickens as they have two lots. Discussion included review of the size of the coop needed, along with the amount of boxes and the length of the run that is required.

Tom Getschman made a motion to approve two Keeping of Domesticated Chickens Applications for the Evans' two lots at 211/213 N Main Street, with the modification of the existing coop or a new coop to allow for the 10 chickens, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

Application from Kayla Huhn of 129 N Main Street was reviewed. No further questions.

Tom Getschman made a motion to approve the Keeping of Domesticated Chickens Application from Kayla Huhn, 129 N Main Street, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

2. Otte Field Washout – Discussion included the Village storm water washing out the bank on Jonathan Otte’s field and it is progressively getting worse. Jan spoke with a representative from the Sheboygan County Land and Water Dept. A representative will inspect the field area and assist in putting a plan together. A grant is available and the County will help with that as well.
3. 2009 Vactor 2100 Truck Lease – Purchase Agreement and Resolution Review and Approval – Brief discussion held regarding purchase of 2009 Vactor 2100 Truck from MacQueen using ARPA funds.

Tom Getschman made a motion to approve the Purchase Agreement and Resolution for purchase of 2009 Vactor 2100 Truck from MacQueen using ARPA funds, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Finance – Nothing to report
- Park & Recreation
 1. Cedar Grove Sports Complex use – Brief discussion on procedure for groups using the Complex for games and events.
- Amsterdam Park – Meeting scheduled for Tuesday, May 9.
- Museum – Nothing to report
- Library Board – Nothing to report
- Personnel – Nothing to report
- Planning Commission – Nothing to report
- Clerk – Nothing to report

Meetings: Ken – 1, Peggy - 1, Benjie - 2, Tom – 1, Mike – 2, Kevin – 1, Dave - 1

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting, seconded by Peggy Houglum. Roll call vote YES 6 NO 0 Meeting adjourned at 7:11pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING

MONDAY, JUNE 12, 2023

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Alton Avenue, Cedar Grove, WI

AGENDA

1. Call Meeting to Order

2. Verification of Meeting publication/posting – *Village website, Village office, Post office, Library*

3. Approval of Prior Meeting Minutes

May 8 VB mtg. / May 16 Board of Review / May 31 Spec VB mtg.

4. Public Comment – *Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.*

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

7. Street, Sewer, Water

- CMAR – Review and Approve - Resolution No. 2023-3
- Transient Merchant Applications – What’s the Scoop & Emily Trader
- Keeping of Domesticated Chickens Applications – Hackett, J.V.
- Intergovernmental Agreement – Town of Holland / Village of Cedar Grove – Palmer Road
- Chad Brakke – Cedar Grove Belgium School – School District Signage

8. Public Works Manager

9. Public Buildings

10. Finance

11. Park & Recreation

- Cedar Grove Sports Complex – Sponsor Banners, PA System quotes, Dogs

12. Amsterdam Park

13. Museum

14. Library Board

- Landscaping - Library
- Appointment of Helena Villarreal to Library Board

15. Personnel

16. Planning Commission

- Variance – James & Joanne Tubman

17. Clerk

- 2023-2024 Licenses – Review and Approve

18. Legal

19. President

20. Adjourn Meeting

Next Scheduled Village Board meeting: Monday, July 10, 2023

Julie Brey, Village Clerk/Treasurer - (Notice posted June 9, 2023)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, June 12, 2023 6:00pm

*At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Ken Hoopman, Kevin Lorge (arrived 6:22pm), Dave Reichle (arrived 6:32pm)

Also Present: Jan Hoitink, Chad Brakke – Cedar Grove Belgium School, Melissa Wolf, J.V., Wes Patterson, Tom Bruggink, Josh Borden, Kyle Voskuil

Absent: Tom Getschman

Village President Mike DeHaai called the Village Board meeting to order at 6:03pm.

Review of Minutes

Ken Hoopman made a motion to approve the minutes from the May 8 Village Board meeting, the May 16 Board of Review meeting and the May 31 Special Village Board meeting, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Public Input

None.

Review the Claims

Benjie Meerdink made a motion to approve and pay all claims as presented, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Committee Reports

- Fire, Law & Safety – Tom Bruggink reported the new fire truck is expected to be ready in 2024.
- Street, Sewer & Water
 1. CMAR – Review and Approve – Resolution No. 2023-3 - A copy of the completed CMAR (Compliance Maintenance Annual Report) was reviewed. The Wastewater plant received all A's with a score of 4.0.

Ken Hoopman made a motion to approve the 2022 CMAR – Resolution No. 2023-3, seconded by Peggy Houglum. Roll call vote YES 5 NO 0

2. Transient Merchant Application – What's the Scoop? The permit for What's the Scoop? Ice Cream Truck was reviewed. No questions or concerns.

Benjie Meerdink made a motion to approve the Transient Merchant Permit for What's the Scoop? Ice Cream Truck for 2023, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

3. Transient Merchant Application – Emily Trader – The permit for Emily Trader for Koffie Trader for their Ice Cream Bike was reviewed. No questions or concerns.

Ken Hoopman made a motion to approve the permit from Emily Trader for Koffie Trader for their Ice Cream Bike for 2023, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

4. Keeping of Domesticated Chickens Application – Hackett – Application was reviewed. This is the second review as there were questions at the June meeting regarding square footages. No further questions or concerns.

Ken Hoopman made a motion to approve the Keeping of Domesticated Chickens Application from Hackett, seconded by Peggy Houglum. Roll call vote YES 5 NO 0

5. Keeping of Domesticated Chickens Application – J.V. – Application was reviewed. No further questions or concerns.

Ken Hoopman made a motion to approve the Keeping of Domesticated Chickens from J.V., seconded by Peggy Houglum. Roll call vote YES 5 NO 0

6. Intergovernmental Agreement – Town of Holland / Village of Cedar Grove – Palmer Road – Intergovernmental Agreement received from the Town of Holland regarding upkeep for Palmer Road as the Village of Cedar Grove is responsible for the East side of the road and Town of Holland is responsible for the West side of the road. After brief discussion, it was decided to table this issue until further notice.
7. Chad Brakke – Cedar Grove Belgium School – School District Signage – Chad presented examples for signage that will be placed on Main Street, on the corner by the District Office, and 2nd Street and Union Ave. The elementary driveway will change to a one way. It was suggested for Chad to speak with Calvary Church regarding installing signage on the church's property.

- Public Works Manager – A group has volunteered to water the potted flowers along Main Street. It was requested to use the Kubota for the watering. No further questions or concerns.

- Public Buildings – Nothing to report

- Finance – Nothing to report

- Park & Recreation

1. Cedar Grove Sports Complex – Sponsor Banners, PA System Quotes, Dogs – Josh Borden, Cedar Grove Belgium Athletic Association, was present to discuss the hanging of sponsorship banners on the fences at the Cedar Grove Sports Complex. It was discussed to ensure visibility of the fields is not affected. The banners will be hung only during the summer months and will be removed prior to winter. Jan will work with Josh to get the banners hung up.

Two quotes were received and reviewed for a PA system at the Complex. Discussion included adding two wireless microphones. Jan will request Custom Communications to come to the next Village Board meeting in July to answer some questions regarding the equipment.

Complaints have been received regarding dog waste not being picked up at the Cedar Grove Sports Complex. The DPW personnel will continue to monitor the area and the cameras.

- Amsterdam Park – Quote for \$1,500.00 was received for crack filling at the park.
- Museum – Nothing to report
- Library Board
 1. Landscaping – Library – Landscaping around the Library was discussed. \$5,000 was budgeted for 2023. The quote for the whole project including flowers was \$9,500.00. In order to complete the project, it was decided to accept the \$9,500.00 quote and include the overage in next year's budget.

Ken Hoopman made a motion to approve the quote for \$9,500.00 for the Library landscaping and include the overage in next year's budget, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

2. Appointment of Helena Villarreal to Library Board - Mike DeHaai approved the recommendation from the Library Board for the appointment of Helena Villarreal to the Library Board.
- Personnel – Nothing to report
 - Planning Commission
 1. Variance - James and Joanne Tubman applied for a Variance for a new structure on their property at 213 S 2nd Street. Their plan is to raze the current 2-story barn (22 x 33 sq. ft.) and replace with a 40 x 44 sq. ft. 1 story, steel-sided building for storage and a workshop area. The building will have 6 feet setbacks (the requirement is 3 feet). The Planning Commission approved the Variance at the meeting held prior to this meeting – Monday, June 12, 2023 at 5:30pm. The Variance was presented to the Village Board members for review.

Ken Hoopman made a motion to approve the Variance for James and Joanne Tubman for their 40 x 44 sq. ft., 1 story steel-sided building at 213 S 2nd St, Cedar Grove, seconded by Peggy Houglum. Roll call vote YES 5 NO 0

- Clerk
2023-2024 Licenses – Review and Approve - License listing was reviewed. No questions or comments.

Ken Hoopman made a motion to approve the licenses for the upcoming year (July 1, 2023 – June 30, 2024), seconded by Peggy Houglum. Roll call vote YES 5 NO 0

Meetings: Ken – 3, Peggy - 1, Benjie - 2, Tom – 1, Mike – 3, Kevin – 1, Dave - 1

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting, seconded by Peggy Houglum. Roll call vote YES 5 NO 0 Meeting adjourned at 7:52pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING

MONDAY, JULY 10, 2023

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Altena Avenue, Cedar Grove, WI

AGENDA

1. Call Meeting to Order

2. Verification of Meeting publication/posting – *Village website, Village office, Post office, Library*

3. Approval of Prior Meeting Minutes

June 12 Planning Comm. meeting • June 12 VB meeting • July 5 Special VB meeting

4. Public Comment – *Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.*

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

7. Street, Sewer, Water

- Keeping of Domesticated Chickens Application(s) – Perez/Kachur
- Keeping of Domesticated Chickens Application - Benz
- Gordon Veldboom / Larry Lukens – Subdivision
- Public Nuisance Properties
- Golf Carts

8. Public Works Manager

9. Public Buildings

10. Finance

11. Park & Recreation

- Cedar Grove Sports Complex – PA System
- Cedar Grove Sports Complex – Flag pole

12. Amsterdam Park

13. Museum

14. Library Board

15. Personnel

16. Planning Commission

17. Clerk

- Absentee Ballot Envelope Sub grant Reimbursement Program / Memorandum of Understanding
- 2023 Election Security .gov Email Sub grant Program
- 2023 Holland Festival Donation

18. Legal

19. President

20. Adjourn Meeting

Next Scheduled Village Board meeting: Monday, Aug. 14, 2023

Julie Brey, Village Clerk/Treasurer - (Notice posted July 7, 2023)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, July 10, 2023 6:00pm

*At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Ken Hoopman, Kevin Lorge, Dave Reichle, Tom Getschman

Also Present: Jan Hoitink, Larry Lukens, Rob Sass and Rick VandeVrede of Custom Communications, Dave Huenink, Melissa Wolf

Village President Mike DeHaai called the Village Board meeting to order at 6:01pm.

Review of Minutes

Peggy Houglum made a motion to approve the minutes from the June 12, 2023 Planning Commission meeting, the June 12 Village Board meeting, and the July 5, 2023 Special Village Board meeting, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

Public Input

Dave Huenink was present for public input – he commented on the changes to the ATV route signage and the crack filling that was completed at Amsterdam Park.

Review the Claims

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Tom Getschman. Roll call vote YES 6 NO 0

Committee Reports

- Fire, Law & Safety – Nothing to report
- Street, Sewer & Water
 1. Keeping of Domesticated Chickens Application – Perez/Kachur – Application was reviewed. Applications were received from Haley Perez and Randy Kachur for 130 W Center Avenue. Per the Ordinance, one permit is allowed per Residential lot – the request for two permits is denied. After review of the applications, it was determined that dimensions of the coop, setbacks, etc. are needed. Perez/Kachur will need to resubmit one application including more specific information. Julie will contact the applicants.
 2. Keeping of Domesticated Chickens Application – Benz – The application and site plan were reviewed. No further questions or concerns.

Tom Getschman made a motion to approve the Keeping of Domesticated Chickens application from Angela Benz, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

3. Gordon Veldboom / Larry Lukens – Subdivision – Larry Lukens was present to discuss options for a potential subdivision/development on his property off Meadows Avenue.

4. Public Nuisance Properties – The process of notifying residents with nuisance properties was reviewed and discussed.
 5. Golf Carts - Jason Jacoby requested the Village Board consider the use of golf carts in the Village. After discussion, it was suggested to review ordinances from other municipalities.
- Public Works Manager – Nothing to report
 - Public Buildings – Nothing to report
 - Finance – Nothing to report
 - Park & Recreation
 1. Cedar Grove Sports Complex – PA system – Rob Sass and Rick VandeVrede of Custom Communications reviewed options for a PA system at the Cedar Grove Sports Complex and submitted an updated estimate. Jan will follow up with Custom Communications regarding the installation of a PA system at the Complex.
 2. Cedar Grove Sports Complex – Flagpole – the installation of a flagpole at the Cedar Grove Sports Complex was discussed. Jan will request pricing for flagpoles and present at the August meeting.
 - Amsterdam Park – Nothing to report
 - Museum – Ken provided updates from the Museum meeting.
 - Library Board – Nothing to report
 - Personnel – Nothing to report
 - Planning Commission – Nothing to report
 - Clerk
 1. Absentee Ballot Envelope Sub grant Reimbursement Program / Memorandum of Understanding – The Wisconsin Elections Commission is providing a grant for replacement absentee envelopes as the design was changed for 2024 and all Clerks will need to purchase the newly designed envelopes. The Village of Cedar Grove will receive \$208.06. Mike and Julie signed the Memorandum of Understanding and Julie will forward to the Wisconsin Elections Commission.

Tom Getschman made a motion to approve the Memorandum of Understanding for the Absentee Ballot Envelope Sub grant for \$208.06, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

2. 2023 Election Security .gov email Sub grant Program – Julie reported the Wisconsin Elections Commission is providing a grant for \$600.00 for costs related to a .gov email address and domain for the Village. Julie will work with the IT personnel on setting up the new email address and domain.
3. 2023 Holland Festival Donation – Donation request received from the Holland Guild for the 2023 Hollandfest. A donation of \$500.00 was suggested.

Tom Getschman made a motion to approve a donation of \$500.00 for the 2023 Hollandfest, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

Meetings: Ken – 3, Peggy - 0, Benjie - 1, Tom – 1, Mike – 3, Kevin – 0, Dave - 0

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting, seconded by Tom Getschman. Roll call vote YES 6 NO 0 Meeting adjourned at 8:36pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING

MONDAY, AUGUST 14, 2023

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Alton Avenue, Cedar Grove, WI

AGENDA

1. Call Meeting to Order

2. Verification of Meeting publication/posting – *Village website, Village office, Post office, Library*

3. Approval of Prior Meeting Minutes

July 10 VB meeting / July 24 JRB meeting

4. **Public Comment** – *Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.*

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

- Ambulance – Control Panel replacement
- Golf Carts

7. Street, Sewer, Water

- Keeping of Domesticated Chickens Application(s) – Perez/Kachur
- Land Lease – West of 6th Street
- Dan & Sally Obbink – Land purchase
- CLOSED SESSION: The Village Board may convene into Closed Session pursuant to WI. State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a closed session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed during Closed Session. (Developer's Agreement – Dr. Cook)

8. Public Works Manager

9. Public Buildings

10. Finance

11. Park & Recreation

- Cedar Grove Sports Complex – PA system
- Cedar Grove Sports Complex – Flag pole

12. Amsterdam Park

13. Museum

14. Library Board

15. Personnel

16. Planning Commission

17. Clerk

- Village / Fire Insurance – Deductible Quote options

18. Legal

19. President

20. Adjourn Meeting

Next Scheduled Village Board meeting: Monday, Sept. 11, 2023

Julie Brey, Village Clerk/Treasurer - (Notice posted August 11, 2023)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, August 14, 2023 6:00pm

*At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Ken Hoopman, Kevin Lorge, Dave Reichle, Tom Getschman

Also Present: Brian Doudna - SCEDC, Kyle Voskuil, Tom Bruggink

Absent: Jan Hoitink

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Review of Minutes

Peggy Houglum made a motion to approve the minutes from the July 10, 2023 Village Board meeting and the July 24, 2023 Joint Review Board meeting, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

Public Input

No one was present for Public Input.

Review the Claims

Peggy Houglum made a motion to approve and pay all claims as presented, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

Committee Reports

- Fire, Law & Safety
 1. Ambulance – Control Panel replacement: Kyle Voskuil was present to review a quote from Pomasl Fire Equipment, as the screen in the ambulance needs to be replaced. Quote received for \$4,663 includes screen, programming and installation. If the programming can be completed remotely and the First Responders can perform the installation, the cost would be \$3,750. First Responders will forward quote to Town of Holland for review.

Tom Getschman made a motion to approve the repair on the ambulance screen up to \$4,663 or less if First Responders can do the installation themselves, pending Town of Holland approval and the Town's agreement to pay 50% of the repair cost, seconded by Kevin Lorge. Roll call vote YES 6 NO 0
 2. Golf Carts – Ken Hoopman provided a draft ordinance for Golf carts. Discussion included changing the miles per hour to 30, having the owners register and obtain a permit sticker from the Village office. Other additions to the ordinance included a hazard sign added to the cart and proof of insurance and driver's license provided to Village office. Permit sticker cost would be \$25.00 to begin and \$10.00 annually thereafter. The permit sticker would be required to be placed on the driver's side front quarter panel.

Peggy Houglum made a motion to approve the draft of the golf cart ordinance with the following changes: addition of hazard sign to cart, proof of insurance and driver's license, change to 30 miles per hour, \$25.00 to begin and \$10.00 annually thereafter and displaying the permit sticker on the driver's side front quarter panel, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

- Street, Sewer & Water

1. Keeping of Domesticated Chickens Application – Kachur: An updated site plan was received from Randy Kachur for 130 W Center Ave. This application was denied at the July meeting due to a request for two permits on one lot and an insufficient site plan. After review of the new site plan provided, it was determined everything was in order.

Tom Getschman made a motion to approve the Keeping of Domesticated Chickens application from Randy Kachur for 130 W Center Ave for six (6) chickens and the corrected site plan, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

2. Land Lease – West of 6th Street – The current Agricultural Lease with Mike VanDriest was reviewed. The current lease ends 12/31/23. The lease states that the parties shall have the option to renew the lease upon terms agreeable to Lessee and Lessor. The lease will be renewed for another five (5) years – 2024, 2025, 2026, 2027 and 2028. Julie will draft the lease and forward to Mike VanDriest.

Tom Getschman made a motion to approve the renewal of the Agricultural Lease for Mike VanDriest for the parcel West of 6th Street for five (5) years at the same rate as the current lease, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

3. Dan & Sally Obbink – Land Purchase – Inquiry received from Dan and Sally Obbink regarding the purchase of the strip of land adjacent to their property on Birch Tree Avenue. After review, the parcel in question is dedicated to the Village for future development. The Board discussed and decided the parcel should remain as is.
4. CLOSED SESSION: The Village Board may convene into Closed Session pursuant to WI. State Statute 19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing in public funds or conducting other specific public business, whenever competitive or bargaining reasons require a closed session. It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session. The Board may reconvene in Open Session, discuss and take action on the subject matter discussed during Closed Session. (Developer's Agreement – Dr. Cook)

Tom Getschman made a motion to enter into Closed Session at 7:21pm, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

Tom Getschman made a motion to enter into Open Session at 7:37pm, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

Action from Closed Session: Ken Hoopman made a motion to allow Mike DeHaai to sign the Developer's Agreement pending review by both parties' attorneys and provided no major changes, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Finance – Request for budgets by September 1, 2023.
- Park & Recreation
 1. Cedar Grove Sports Complex – PA system – Brief discussion regarding options for a PA system at the Cedar Grove Sports Complex. More information is needed. This item is tabled until the next meeting.
 2. Cedar Grove Sports Complex – Flagpole – Jan received the following quotes for the flagpole at the Cedar Grove Sports Complex: Marshall Sign: \$5,000 for 30-foot flagpole and \$6,000 for 35-foot flagpole. RLO Sign: \$6,000 for 30-foot flagpole and \$8,000 for 35-foot flagpole.

Ken Hoopman made a motion to approve the purchase of the flagpole from Marshall Sign, not to exceed \$5,000, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

- Amsterdam Park – Next meeting scheduled for Monday, August 21, 2023.
- Museum – Nothing to report
- Library Board – Nothing to report
- Personnel – Nothing to report
- Planning Commission – Meeting scheduled for Monday, August 21, 2023 at 6:00pm at the Cedar Grove Public Library re: Zoning Change for Bella Vida Salon, LLC.
- Clerk
 1. Village / Fire Insurance – Deductible Quote options were provided from Ansay & Associates. The options were briefly reviewed and it was decided to remain with the current coverage and deductibles.

Meetings: Ken – 0, Peggy - 0, Benjie - 1, Tom – 0, Mike – 3, Kevin – 0, Dave - 0

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting, seconded by Tom Getschman. Roll call vote YES 6 NO 0 Meeting adjourned at 8:15pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING

MONDAY, SEPT. 11, 2023

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Alton Avenue, Cedar Grove, WI

AGENDA

1. Call Meeting to Order

2. Verification of Meeting publication/posting – Village website, Village office, Post office, Library

3. Approval of Prior Meeting Minutes

Aug 14 VB mtg. Aug 21 Planning Comm. mtg. Aug 21 Spec. VB mtg.

4. Public Comment – Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

- Golf Cart Ordinance / Permit Stickers

7. Street, Sewer, Water

- No Parking signage – Cedar Grove Elementary School – Chad Brakke
- Wisconsin Certified Sites Program – Brian Doudna, SCEDC
- Transient Merchant Application – Sam O'Reilly – Sidex Corp of WI
- Handicapped Parking – 11 Phoenix Ave – Bella Vida Salon site
- Keeping of Domesticated Chickens Application - Morales

8. Public Works Manager

9. Public Buildings

10. Finance

11. Park & Recreation

12. Amsterdam Park

13. Museum

14. Library Board

- Library Employee - WRS

15. Personnel

16. Planning Commission

17. Clerk

18. Legal

19. President

20. Adjourn Meeting

Next Scheduled Village Board meeting: Monday, Oct. 9, 2023

Julie Brey, Village Clerk/Treasurer - (Notice posted Sept. 8, 2023)

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, September 11, 2023 6:00pm

*At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Ken Hoopman, Dave Reichle, Tom Getschman, Kevin Lorge (6:05pm)

Also Present: Chad Brakke, Brian Doudna - SCEDC, Dave Huenink, Tom Bruggink, Sam O'Reilly - Sidex

Absent: Jan Hoitink

Village President Mike DeHaai called the Village Board meeting to order at 6:01pm.

Review of Minutes

Peggy Houglum made a motion to approve the minutes from the August 14, 2023 Village Board meeting, the August 21, 2023 Planning Commission meeting and the August 21, 2023 Special Village Board meeting, seconded by Dave Reichle. Roll call vote YES 5 NO 0

Public Input

No one was present for Public Input.

Review the Claims

Benjie Meerdink made a motion to approve and pay all claims as presented – including the invoice from Courtney Peterson from Lukens Excavating that was received today, seconded by Tom Getschman. Roll call vote YES 6 NO 0

Committee Reports

- Fire, Law & Safety
 1. Golf Cart Ordinance / Permit Stickers – Ordinance 2 of 2023 - An Ordinance Creating 12.07 – Operation of Golf Carts on Village Roads was reviewed by the group. Request to change wording to ‘fine of Twenty-five (\$25.00) dollars instead of ‘of not less than Twenty-five (\$25.00) dollars’.

Ken Hoopman made a motion to approve Ordinance 2 of 2023 – An Ordinance Creating 12.07 – Operation of Golf Carts on Village Roads, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

Julie will make the changes to the Ordinance and place the order for the permit stickers.
- Street, Sewer & Water
 1. No Parking Signage – Cedar Grove Elementary School – Chad Brakke – request from Chad Brakke to install no parking sign in front of Elementary School to aid in uninterrupted pick up at the end of the school day.

Tom Getschman made a motion to approve the installation of a no parking sign in front on the Elementary School stating ‘No parking from 2:00pm to 4:00pm, Monday through Friday’, seconded by Peggy Houglum. Roll call vote YES 6 NO 0
Jan will contact the County for the sign and will have it installed.

2. Wisconsin Certified Sites Program – Brian Doudna, SCEDC – Brian provided a handout of the Wisconsin Certified Sites Program to the group, which evaluates and recommends properties for development and marketability. A one-time fee of \$7500.00 is required and is TIF eligible. In addition, due diligence documentation – ‘Threatened and Endangered Species Survey, Archaeological and Historical Investigation and Geotechnical Assessment’ is also required for the application. Approximate cost of the three documentation studies is \$14,000. This program will also be incorporated into the Development Agreement with Dr. Cook.

Tom Getschman made a motion to approve the costs of the ‘Threatened and Endangered Species Survey, Archaeological and Historical Investigation, and the Geotechnical Assessment’ for the application for the Wisconsin Certified Sites program, seconded by Dave Reichle. Roll call vote YES 6 NO 0

3. Transient Merchant Application – Sam O’Reilly – Sidex Corp. of WI – Sam was present to apply for a Transient Merchant Application to go door to door in the Village, setting appointments for Sidex Corp. of WI from approximately noon to 6:00pm or 6:30pm.

Ken Hoopman made a motion to approve the Transient Merchant Application for Sam O’Reilly for Sidex Corp. of WI for 2023, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

4. Handicapped Parking – 11 Phoenix Ave – Bella Vida Salon site – Bella Vida provided ‘Site Plan C’ for a handicapped parking spot at the new location of the salon at 11 Phoenix Avenue. The parking spot needed to be moved over one spot due to the location of the storm sewer.

Ken Hoopman made a motion to approve the handicapped parking spot in front of the salon at 11 Phoenix Avenue, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

5. Keeping of Domesticated Chickens Application – Morales – Applicant did not submit application for the Village Board meeting. Applicant was asked to have their application ready for the October Village Board meeting, scheduled for October 9.

- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Finance – Nothing to report
- Park & Recreation – Nothing to report
- Amsterdam Park – Jan reported planning to remove the boat ramp in the coming weeks.
- Museum – Ken reviewed his meeting with the Museum volunteers and discussed repairs needed at the museums.

- Library Board
 1. Library Employee – WRS – brief discussion regarding qualifications for WRS for Library employees.
- Personnel – Nothing to report
- Planning Commission – Meeting scheduled for Monday, September 18, 2023.
- Clerk – Nothing to report

Meetings: Ken – 2, Peggy - 2, Benjie - 3, Tom – 1, Mike – 3, Kevin – 1, Dave - 1
- Legal – Nothing to report
- President – Nothing to report
- Tom Getschman made a motion to adjourn the meeting, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0 Meeting adjourned at 7:21pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING

MONDAY, OCTOBER 9, 2023

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Altena Avenue, Cedar Grove, WI

AGENDA

1. Call Meeting to Order

2. Verification of Meeting publication/posting – Village website, Village office, Post office, Library

3. Approval of Prior Meeting Minutes

Sept 11 VB mtg. Sept 18 Planning Comm. mtg. Sept 27 Fire, Law, Safety mtg.

4. Public Comment – *Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.*

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

- 2024 Agreement for Special Law Enforcement Services

7. Street, Sewer, Water

- Main Street Project – Update – Nick Vande Hey, McMahon & Assoc.
- Certified Survey Map – Review/Approval – Carter Prinsen

8. Public Works Manager

9. Public Buildings

10. Finance

11. Park & Recreation

12. Amsterdam Park

13. Museum

14. Library Board

15. Personnel

16. Planning Commission

17. Clerk

- Ducks

18. Legal

19. President

20. Adjourn Meeting

Next Scheduled Village Board meeting: Monday, Nov. 13, 2023

Julie Brey, Village Clerk/Treasurer - (Notice posted Oct. 6, 2023)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, October 9, 2023 6:00pm

*At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Ken Hoopman, Dave Reichle, Kevin Lorge (6:03pm)

Also Present: Nick VandeHey-McMahon, Jan Hoitink, Dave Huenink

Absent: Tom Getschman

Village President Mike DeHaai called the Village Board meeting to order at 6:01pm.

Review of Minutes

Peggy Houglum made a motion to approve the minutes from the September 11, 2023 Village Board meeting, the September 18, 2023 Planning Commission meeting and the September 27, 2023 Special Village Board meeting, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Public Input

No one was present for Public Input.

Review the Claims

Benjie Meerdink made a motion to approve and pay all claims as presented, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. 2024 Agreement for Special Law Enforcement Services – The rate for the Law Enforcement Services increased to \$48.87 per hour (previous rate was \$47.45) for 2024. The trustees approved the new Agreement, which includes twenty-one (21) hours of patrol services per month. Total cost is \$12,315.24 per year, which is billed quarterly.

Ken Hoopman made a motion to approve the 2024 Agreement for Special Law Enforcement Services as presented, seconded by Peggy Houglum. Roll call vote YES 5 NO 0
- Street, Sewer & Water
 1. Main Street Project – Update – Nick VandeHey, McMahon & Assoc. – Nick was present to provide an overview of the Main Street reconstruction project. He provided a map of the proposed cross section of the project – explaining that sidewalks will be replaced and the streetlights will remain. The sanitary sewer, storm sewer and water main along the length of the project will be replaced – including the portion of laterals with the street right of way. Water main will be 12-inch diameter between Cherry Ave. and Union Ave., creating a 12-inch loop for the future business park. Landowners will be provided an opportunity to replace the portion of their lateral located on private property. The property owner would be responsible for costs of private lateral between street right of way and building. A repayment plan would be set up between the Village and the

property owner for the private lateral replacement costs, if the resident chooses. Instead of grass, the trustees decided to install concrete between the back of curb and front of sidewalk. In the downtown area, the trustees decided on stamped, charcoal colored concrete between the back of curb and front of sidewalks. Discussion also included installing permanent mailbox clusters along the street. In addition, Jan mentioned the need to possibly replace the water main along Wisconsin Ave. Nick will provide construction cost estimates adding this area to the project. It was decided to begin construction in 2025 for the project.

2. Certified Survey Map – Review/Approval – Carter Prinsen – Carter will attend the November 13 Village Board meeting with the completed CSM.
- Public Works Manager – Jan reported the boat launch has been removed at Amsterdam Park.
 - Public Buildings – Nothing to report
 - Finance – Meeting scheduled for Monday, October 16 at 6pm to begin preparing the 2024 Village budget.
 - Park & Recreation – Nothing to report
 - Amsterdam Park – Nothing to report
 - Museum – Ken reported the restroom toilet and the stair railings at the HET Museum are in need of repair/replacement per the Museum meeting.
 - Library Board – Nothing to report
 - Personnel – Nothing to report
 - Planning Commission – Nothing to report
 - Clerk –
 1. Ducks – Julie explained she received a few reports of residents in the Village having ducks. After brief discussion, it was suggested to send a letter to the residents.
- Meetings: Ken – 3, Peggy - 0, Benjie - 1, Tom – 1, Mike – 2, Kevin – 0, Dave - 0
- Legal – Nothing to report
 - President – Nothing to report
 - Benjie Meerdink made a motion to adjourn the meeting, seconded by Peggy Houghlum. Roll call vote YES 5 NO 0 Meeting adjourned at 7:47pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING

MONDAY, NOVEMBER 13, 2023

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Alton Avenue, Cedar Grove, WI

AGENDA

1. Call Meeting to Order

2. Verification of Meeting publication/posting – *Village website, Village office, Post office, Library*

3. Approval of Prior Meeting Minutes

Oct 9 VB meeting Oct 11 Joint Fire meeting

4. Public Comment – *Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.*

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

- 2024 Joint Powers Agreement – Review/Approval

7. Street, Sewer, Water

- Certified Survey Map – Review/Approval – Carter Prinsen
- 2024 Sheboygan County Transportation Shared Revenue program
- Hook up Fees

8. Public Works Manager

9. Public Buildings

10. Finance

- 2024 Budget discussion

11. Park & Recreation

12. Amsterdam Park

13. Museum

14. Library Board

15. Personnel

16. Planning Commission

17. Clerk

- 2023 Christmas Village Market donation letter
- 2024 Associated Appraisal Contract for Revaluation
- Snow Runners request
- Wage Ordinance

18. Legal

19. President

20. Adjourn Meeting

Next Scheduled Village Board meeting: Monday, Dec. 11, 2023

Julie Brey, Village Clerk/Treasurer - (Notice posted Nov. 10, 2023)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, November 13, 2023 6:00pm

*At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Ken Hoopman (via Zoom), Dave Reichle, Tom Getschman, Kevin Lorge (6:04pm)

Also Present: Jan Hoitink, Kurt Kraus, Carter Prinsen, Tom Bruggink, Kyle Voskuil. Dr. John Cook

Village President Mike DeHaai called the Village Board meeting to order at 6:01pm.

Review of Minutes

Peggy Houglum made a motion to approve the minutes from the October 9, 2023 Village Board meeting and the October 11, 2023 Joint Village and Town of Holland Fire/First Responders meeting, seconded by Dave Reichle. Roll call vote YES 5 NO 0

Public Input

No one was present for Public Input.

Review the Claims

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Peggy Houglum. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. 2024 Joint Powers Agreement – Review/Approval – the 2024 Joint Powers Agreement was reviewed and briefly discussed. No questions or concerns.

Tom Getschman made a motion to approve the 2024 Joint Powers Agreement, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

- Street, Sewer & Water
 1. Certified Survey Map (CSM) – Review/Approval – Carter Prinsen – Carter presented a CSM showing the survey of a 3-acre parcel he plans to split off from his property at 950 County Road RR. The CSM was reviewed. No questions or concerns. Mike and Julie signed the CSM.

Ken Hoopman made a motion to approve the CSM provided by Carter Prinsen, splitting of a 3-acre parcel from his property at 950 County Road RR, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

2. 2024 Sheboygan County Transportation Shared Revenue Program – the 2024 Sheboygan County Transportation Shared Revenue Program was briefly discussed and reviewed. The Village of Cedar Grove will receive \$34,245.00 this year, which is required to be used for transportation projects.

Tom Getschman made a motion to approve the 2024 Sheboygan County Transportation Shared Revenue Program, seconded by Dave Reichle. Roll call vote YES 6 NO 0

3. Hookup Fees – The hookup fees for the new salon were discussed. Since there is an existing lateral, it was suggested to charge \$1,000 for the hook up charge – which is the difference between a Residential hook up (\$2,000) and a Commercial hook up (\$3,000).

Tom Getschman made a motion to waive the Residential/Commercial hook up charge for the new salon and charge the difference, \$1,000, for the hook up, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Finance
 1. 2024 Budget discussion – the 2024 Village, Water and Wastewater budgets were briefly reviewed. Discussion included new pick-up truck for Wastewater department and lights in Independence Park. The Public Hearing for review and approval of the 2024 budgets will be held on November 21, 2023.
- Park & Recreation – Nothing to report
- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – Nothing to report
- Personnel – Employee meeting tentatively scheduled for December 13, 2023 at 6:00pm at the Village office.
- Planning Commission – Meeting scheduled for December 5, 2023 at 6:15pm at the Cedar Grove Public Library – Community Room.
- Clerk
 1. 2023 Christmas Village Market donation letter – The 2023 Christmas Village Market is scheduled for December 7, 2023. Suggestion made to donate \$250.00.

Tom Getschman made a motion to donate \$250.00 for the Christmas Village Market, scheduled for December 7, 2023, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

2. 2024 Associated Appraisal Contract for Revaluation – Contract from Associated Appraisal was reviewed for revaluation of the Village in 2024. Cost of the revaluation is \$41,000, which has been budgeted in 2023 and 2024.

Ken Hoopman made a motion to approve the 2024 Associated Appraisal Contract for Revaluation for \$41,000, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

3. Snow Runners request – Snow Runners Ltd. Club requested permission to cross Village properties and use 150 feet of Meadows Avenue as a trail. Trails will be marked including 15 mph snowmobile signs on Meadows Avenue.

Ken Hoopman made a motion to approve the request from the Snow Runners Ltd. Club requesting permission to cross Village properties, using 150 feet of Meadows Avenue and marking the trail, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

4. Wage Ordinance – Julie suggested drafting a Resolution instead of an Ordinance for the employee wages. Trustees agreed. Julie will draft the Resolution and present at the December Village Board meeting.

Meetings: Ken – 3, Peggy - 2, Benjie - 3, Tom – 2, Mike – 3, Kevin – 2, Dave - 2

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting, seconded by Tom Getschman. Roll call vote YES 6 NO 0. Meeting adjourned at 7:13pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING

MONDAY, DECEMBER 11, 2023

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Alstena Avenue, Cedar Grove, WI

AGENDA

1. Call Meeting to Order

2. Verification of Meeting publication/posting – Village website, Village office, Post office, Library

3. Approval of Prior Meeting Minutes

Nov. 13 VB meeting Nov. 21 Pub. Hearing/Spec. VB meeting Dec. 5 Plan. Comm. meeting

4. Public Comment – Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

7. Street, Sewer, Water

- Third Addition to Grove Meadows Final Plat approval – Doug Woelz, McMahon & Assoc.
- Culvert – Wastewater Plant

8. Public Works Manager

- Sheboygan County - County Road LL/LLL Project
- Dump Truck

9. Public Buildings

10. Finance

11. Park & Recreation

12. Amsterdam Park

13. Museum

14. Library Board

15. Personnel

16. Planning Commission

- Appointment of Jason Krause – Planning Commission Public Member

17. Clerk

- 2024 Wage Resolution
- 2024-2025 Election Inspectors Listing
- 2023 Election Security .gov Email Subgrant

18. Legal

19. President

20. Adjourn Meeting

Next Scheduled Village Board meeting: Monday, Jan. 8, 2024

Julie Brey, Village Clerk/Treasurer - (Notice posted Dec. 8, 2023)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, December 11, 2023 6:00pm

*At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Ken Hoopman, Dave Reichle, Kevin Lorge

Also Present: Jan Hoitink, Jason Krause, Doug Woelz – McMahon (via Zoom)

Absent: Tom Getschman

Village President Mike DeHaai called the Village Board meeting to order at 6:02pm.

Review of Minutes

Peggy Houglum made a motion to approve the minutes from the November 13, 2023 Village Board meeting, the November 21, 2023 Public Hearing/Spec. Village Board meeting and the December 5, 2023 Planning Commission meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Public Input

No one was present for Public Input.

Review the Claims

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety – Nothing to report
- Street, Sewer & Water
 1. Third Addition to Grove Meadows Final Plat approval – Doug Woelz, McMahon & Assoc. - Doug was present via Zoom to review the Final Plat for the Third Addition to Grove Meadows with the Village Trustees. The property is currently zoned R2; the plan is to develop 14 lots. Discussion also included extending 5th Street. Doug stated the engineering plans are in process. He also reported there were no changes between the preliminary plat and the final plat.

Ken Hoopman made a motion to accept the Final Plat for the Third Addition to Grove Meadows as presented by Doug Woelz of McMahon & Assoc., seconded by Peggy Houglum. Roll call vote YES 5 NO 0

2. Culvert – Wastewater Plant – Jan reported that he and the Sheboygan County Transportation Dept. personnel inspected the culvert by the Wastewater plant. It was found to have a crack and is now leaking. Plan is to repair in Spring and at the same time, the road will be narrowed two feet, saving \$16,000 on the project.

- Public Works
 1. Sheboygan County – County Road LL/LLL Project – Jan met with Bryan Olson and Greg Schnell regarding the County Road LL/LLL Project costs. Sheboygan County may be requesting reimbursement for the Village portion of this project.
 2. Dump Truck – Jan reported the insert that holds the brine and salt for the Dump Truck, was quoted at \$112,000. The plan is to budget this amount for 2025. Since the Dump Truck will be built this year, a decision on the insert was needed. No further questions or concerns.
- Public Buildings – Nothing to report
- Finance – Nothing to report
- Park & Recreation – Nothing to report
- Amsterdam Park – Meeting scheduled for Monday, December 18, 2023.
- Museum – Ken reported there was some discussion at the Museum meeting regarding installing a sign at Walvoord cemetery on Main Street.
- Library Board – Nothing to report
- Personnel – Meeting to be scheduled to address work/vacation/holiday hours.
- Planning Commission
 1. Appointment of Jason Krause – Planning Commission Public Member – Mike DeHaai, Chairman of Planning Commission appointed Jason Krause as the new Public Member of the Planning Commission.
- Clerk
 1. 2024 Wage Resolution – The 2024 Wage Resolution was provided to Village Trustees for review and approval. No questions or concerns.

Ken Hoopman made a motion to approve the 2024 Wage Resolution as presented, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

2. 2024 – 2025 Election Inspectors Listing – Julie provided a listing of the Election Inspectors for 2024-2025 for review and approval. No questions or concerns.

Peggy Hougum made a motion to approve the 2024-2025 Election Inspectors Listing, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

3. 2023 Election Security .gov Email Subgrant – The Wisconsin Elections Commission has a subgrant available to reimburse municipalities for costs related to the transition to a .gov email account.

Ken Hoopman made a motion to approve the Election Security .gov Email Subgrant Reimbursement and Certification, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Meetings: Ken – 3, Peggy - 1, Benjie - 1, Tom – 1, Mike – 4, Kevin – 2, Dave - 1

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0. Meeting adjourned at 6:56pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer