

**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, January 10, 2022 6:00pm**

*At Village of Cedar Grove Library, Community Room*  
*131 Van Alton Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, Mike Wolfe, Tom Getschman

Also Present: Jan Hoitink, Tom Bruggink, Kyle Voskuil

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

**Review of Minutes**

Ken Hoopman made a motion to approve the minutes from the December 13 Village Board meeting and the December 22 Street, Sewer and Water Committee meeting, seconded by Tom Getschman. Roll call vote YES 5 NO 0

**Public Input**

No public comment/input.

**Review the Claims**

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

**Committee Reports**

- Fire, Law & Safety – Fire Truck Purchase – The Fire Department preferred the Pierce model fire truck. Approval for purchase is needed by February 1, 2022 to hold the pricing.

Tom Getschman made a motion to approve ordering the Pierce model fire truck as was presented by the Fire Department, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Public Works Manager – Salt Storage – Jan presented a storage option for salt instead of keeping it in the shed where it is damaging the machinery. The installation of concrete block walls was suggested as well as purchasing a canopy to store the salt. A concrete slab would also be needed.
- Public Buildings – Memorial Park restroom update – Jan confirmed the restrooms at Memorial Park would need to be ADA compliant if any reconstruction occurs. This is a more costly project than was budgeted. The Village will plan to save for this project.
- Street, Sewer & Water – Main Street project update – Reimbursement Agreement – Union Pacific – The Reimbursement Agreement was received from Union Pacific regarding the preliminary engineering services that are needed for the railroad section on Main Street.

Tom Getschman made a motion to approve the Reimbursement Agreement from Union Pacific for preliminary engineering service for the railroad on Main Street for the Main Street project, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Finance – Nothing to report
- Park & Recreation – Nothing to report
- Amsterdam Park – Next meeting scheduled for Monday, January 17, 2022.
- Museum – Nothing to report
- Library Board – The Library will close at 6:00pm for a short period due to staffing shortage.
- Health – Nothing to report
- Personnel – Nothing to report
- Planning Commission – Nothing to report
- Clerk – Nothing to report

Meetings: Ken – 1, Ron - 1, Benji - 1, Tom – 1, Mike – 1, Mike W. – 1

- Legal – Nothing to report
- President – Nothing to report
- Tom Getschman made a motion to adjourn the meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0 Meeting adjourned at 7:33pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, February 14, 2022 6:00pm**

*At Village of Cedar Grove Library, Community Room*  
*131 Van Alton Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, Mike Wolfe, Tom Getschman

Also Present: Jan Hoitink, Nick VandeHey, Roger TeStroete, Tom Bruggink, Kyle Voskuil

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

**Review of Minutes**

Ron Hinze made a motion to approve the minutes from the January 10 Village Board meeting, the January 18 Special Village Board meeting and the January 24 Planning Commission meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

**Public Input**

Roger TeStroete provided an update from the Sheboygan County Board.

**Review the Claims**

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Ron Hinze. Roll call vote YES 5 NO 0

**Committee Reports**

- Fire, Law & Safety – Medical Director – Agreement – First Responders. The new Medical Director Agreement – First Responders was briefly discussed and reviewed.

Ken Hoopman made a motion to approve the new Medical Director Agreement for the First Responders, seconded by Tom Getschman. Roll call vote YES 5 NO 0  
Mike DeHaai signed the Agreement and Julie will forward to the EMS Manager.

- Public Works Manager – Dump Truck – Jan discussed pursuing a new dump truck. Based on his research, one should be ready in 2024. Jan will gather more information.

Christmas Decorations – Jan discussed taking advantage of a sale for new Christmas decorations as funds have been budgeted for the last couple of years.

- Public Buildings – Nothing to report
- Street, Sewer & Water – Main Street project – USDA Loan application update, Nick VandeHey – Nick provided information regarding the Main Street reconstruction project: ARPA funds, Clean Water Fund, STP Local program was discussed. McMahan will submit the USDA loan application on behalf of the Village. Discussion included delaying the construction project until 2024 to take advantage of

some of the funding opportunities. A public meeting regarding the project will be scheduled for March 21, 2022 and will possibly be held at First Reformed Church Fellowship Hall to provide enough room for residents. A letter regarding the informational meeting will be mailed to residents along Main Street. Nick will attend the March 21 meeting to answer any questions about the project.

Fox Den Trail Subdivision Review – the preliminary plat was reviewed by the group and by Nick. Nick will provide his comments to Julie, which will be forwarded to Josh. Utility easements, slopes and out lots were briefly discussed. A Street, Sewer, Water meeting is scheduled for March 14, 2022 at 5:00pm to further discuss.

- Finance – Sheboygan County Econ. Dev. Corp. – Investment – Brief discussion regarding the Village investing in the SCEDC. It was decided to invest \$2,500.00 / Gold designation member.

Ken Hoopman made a motion to approve the investment of \$2,500.00 to SCEDC for this year, seconded by Benji Meerdink. Roll call vote YES 5 NO 0

2022 County Stewardship Application – Julie provided the 2022 County Stewardship Application information if there was any interest in applying.

- Park & Recreation – Cedar Grove Sports Complex – Pavilion – Julie provided the decision from National Exchange Bank Foundation regarding the coloring and wording on the pavilion. All caps in black was the choice. Julie will provide the information to Laser Engraving.
- Amsterdam Park – Nothing to report
- Museum – Ken provided updates from the Museum Board regarding their plans and recent projects.
- Library Board – Landscaping plan will be discussed at March's Village Board meeting.
- Health – Nothing to report
- Personnel – Nothing to report
- Planning Commission – Variance – Zach Casper – A Variance was received from Zach Casper to build a 40x50 shed on his property at 514 County Road RR. The Planning Commission approved Zach's request at their meeting on January 24, 2022. Zach requested a two-year period to complete his project. The Board agreed to completion of the project by May 1, 2024. No questions or concerns were heard.

Ken Hoopman made a motion to approve the Variance for a 40x50 shed for Zach Casper of 514 County Road RR, completed by May 1, 2024, seconded by Benji Meerdink. Roll call vote YES 5 NO 0

- Clerk – 2022 Wage Ordinance revision – Fire Dept./First Responders – the 2022 Wage Ordinance was revised to confirm the wages for calls and practices for the Fire Dept. and the First Responders.

Ken Hoopman made a motion to approve the revised 2022 Wage Ordinance, confirming the wages for calls and practices for the Fire Dept. and First Responders, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Meetings: Ken – 2, Ron - 3, Benji - 2, Tom – 0, Mike – 2, Mike W. – 1

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting, seconded by Tom Getschman. Roll call vote YES 5 NO 0 Meeting adjourned at 8:42pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, March 14, 2022 6:00pm**

*At Village of Cedar Grove Library, Community Room*  
*131 Van Alton Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benji Meerdink, Mike Wolfe, Tom Getschman, Ron Hinze (arrived at 6:04pm)

Absent: Ken Hoopman

Also Present: Jan Hoitink, Nick VandeHey, Melissa, Moe – El Sol Restaurant

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

**Review of Minutes**

Tom Getschman made a motion to approve the minutes from the February 14 Village Board meeting seconded by Mike Wolfe. Roll call vote YES 3 NO 0

**Public Input**

Melissa and Moe from El Sol Restaurant were present to talk of their plans for opening the restaurant at 117 S Main St. Their plan is to open April 21, 2022 and offer American/Mexican cuisine. They will begin with serving breakfast and lunch - open from 6:30am – 4:00pm. To-go items will also be offered. The back room will offer arcade games and will be available to rent for parties.

**Review the Claims**

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Tom Getschman. Roll call vote YES 4 NO 0

**Committee Reports**

- Fire, Law & Safety – Nothing to report
- Street, Sewer & Water – Main Street project, Nick VandeHey – Nick was present with a handout that outlined the BIL funding information. It was decided to have Nick apply for the funding effective April 1, 2022.
- Public Works Manager – Salt Storage – the concrete blocks for the salt storage are completed and ready to deliver. Discussion included having a concrete pad installed for the salt storage.

Benji Meerdink made a motion to approve the concrete pad by the gravel pile for the salt storage, seconded by Tom Getschman. Roll call vote YES 4 NO 0

Jan also stated there should be no issue with ordering a dump truck for next year

- Public Buildings – Nothing to report

- Finance – Nothing to report
- Park & Recreation – Cedar Grove Sports Complex use – Discussion held regarding the anticipated use of the Complex by the baseball and soccer teams. Soccer is scheduled but additional information will need to be gathered for baseball. The benches and canopies are scheduled for delivery this coming week. It was also discussed to have the lights turned on in the evening at the Complex.
- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – Landscaping – Cedar Grove Public Library – It was discussed to use stone for the landscaping, as it will match the rest of the area around the Library.
- Health – Nothing to report
- Personnel – Nothing to report
- Planning Commission – Nothing to report
- Clerk – Certified Survey Map Review/Approval – Town of Holland-Village of Cedar Grove Extraterritorial Rights – David Mueller. The trustees reviewed the CSM from David Mueller. He requested to divide 3.000 acres from parcel 59006069490 and rezone the 3.000 acres from A-1 to A-1-S as shown on the CSM submitted with the application. In addition, David requested 17.00 acres of parcel 59006069470 to be rezoned from A-1 to A-PR.

Benji Meerdink made a motion to approve the CSM from David Mueller, seconded by Tom Getschman. Roll call vote YES 4 NO 0

Alcohol Beverage Retail License – Beer/Wine – Koffie Trader has applied for a Beer and Wine license for their new location at 221 S Main St. This license will cover March 15, 2022 to June 30, 2022. Koffie Trader will be included in the annual license renewal for July 1, 2022 – June 20, 2023.

Tom Getschman made a motion to approve the Beer and Wine retail license for Koffie Trader, seconded by Benji Meerdink. Roll call vote YES 4 NO 0

Open Book/ Board of Review Schedule – Open Book is scheduled for Tuesday, April 26, 2022 from 5:00pm to 7:00pm at Cedar Grove Library – Community Room, 131 Van Altena Ave. The assessor from Associated Appraisal will be available at this time for residents. Board of Review is scheduled for Monday, May 9, 2022 from 4:00pm to 6:00pm in the Community Room at the Cedar Grove Public Library.

Meetings: Ken – 0, Ron - 0, Benji - 0, Tom – 0, Mike – 2, Mike W. – 0

- Legal – Nothing to report

- President – Nothing to report
- Tom Getschman made a motion to adjourn the meeting, seconded by Benji Meerdink. Roll call vote YES 4 NO 0 Meeting adjourned at 8:12pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer



**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, April 11, 2022 6:00pm**

*At Village of Cedar Grove Library, Community Room*  
*131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benji Meerdink, Mike Wolfe, Tom Getschman, Ron Hinze, Ken Hoopman (via phone)

Also Present: Jan Hoitink, Kyle Voskuil, Benji Lukens, Linda Westphal-Buth, Patti Hinze

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

**Review of Minutes**

Tom Getschman made a motion to approve the minutes from the March 14 Village Board meeting and the March 21 Public meeting for the Main Street project, seconded by Mike Wolfe. Roll call vote YES 5 NO 0

**Public Input**

No one present for Public input.

**Review the Claims**

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Tom Getschman. Roll call vote YES 5 NO 0 (Claims were emailed to Ken prior to the meeting)

**Committee Reports**

- Fire, Law & Safety – Fire truck will be ready for delivery in fall of next year. The change of the Medical Director for First Responders has been finalized.
- Street, Sewer & Water – Nothing to report
- Public Works Manager – Jan reported the concrete slab is completed at the recycling area for the salt storage.
- Public Buildings – Nothing to report
- Finance – McMahan & Assoc. has submitted the USDA loan application. Mike DeHaai reported receiving an email earlier today that our application has been accepted and the funds have been obligated.
- Park & Recreation – The tennis court at Independence Park was discussed. Jan will follow up regarding the chipping of the lot surface. It was also discussed to unlock the bathrooms at Memorial Park for the visitors to the nearby park. This will be monitored for any issues.

- Amsterdam Park – Next meeting: scheduled for May 4, 2022.
- Museum – Nothing to report
- Library Board – Jan will follow up with Sam Dlapa regarding a slab for the flagpole area at the Library.
- Health – Nothing to report
- Personnel – Nothing to report
- Planning Commission – Nothing to report

- Clerk

1. What's the Scoop? Transient Merchant Permit – The permit for What's the Scoop? ice cream truck was reviewed. No questions or concerns.

Benji Meerdink made a motion to approve the Transient Merchant Permit for What's the Scoop? for 2022, seconded by Tom Getschman. Roll call vote YES 5 NO 0

2. August 2022 Village Board meeting change – The August Village Board meeting is scheduled for Monday, August 8, 2022. The Partisan Primary is scheduled for Tuesday, August 9, 2022. Julie requested to reschedule the Village Board meeting for Monday, August 15, 2022.

Ken Hoopman made a motion to approve rescheduling the August 9, 2022 Village Board meeting to August 15, 2022, seconded by Ron Hinze. Roll call vote YES 5 NO 0

3. Spring Election – Julie reviewed the April 5 Spring Election results. 527 residents voted; the Village of Cedar Grove had the second highest turnout in Sheboygan County with 39% voter turnout.

4. Resolution 2022-1 – Appreciation to Ronald Hinze for Years of Municipal Service – Village President Mike DeHaai read Resolution 2022-1 for Ronald Hinze for appreciation of his many years of Municipal Service to the Village of Cedar Grove.

Meetings: Ken – 0, Ron - 1, Benji - 0, Tom – 0, Mike – 2, Mike W. – 1

- Legal – Nothing to report
- President – Mike DeHaai provided the Oath of Office to Tom Getschman.
- Ron Hinze made a motion to adjourn the meeting, seconded by Mike Wolfe. Roll call vote YES 5 NO 0 Meeting adjourned at 7:22pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

\*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, May 9, 2022 6:00pm**

*At Village of Cedar Grove Library, Community Room*  
*131 Van Alton Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benji Meerdink, Tom Getschman, Ken Hoopman (via phone), Kevin Lorge, Peggy Houglum

Also Present: Jan Hoitink, Brian Doudna, Kyle Voskuil, Tom Bruggink

Absent: Julie Brey

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm and welcomed the new Village Trustees: Peggy Houglum and Kevin Lorge. Julie previously gave the oaths to the new Trustees in the Village Office.

**Review of Minutes**

Ken Hoopman made a motion to approve the minutes from the April 11 Village Board meeting, seconded by Peggy Houglum. Roll call vote YES 5 NO 0

**Public Input**

No one present for Public input.

**Review the Claims**

Benji Meerdink made a motion to approve and pay all claims as presented, seconded by Tom Getschman. Roll call vote YES 5 NO 0 (Claims were emailed to Ken prior to the meeting)

**Committee Reports**

- Fire, Law & Safety – The Fire Dept. reviewed the fireworks permit from Spielbauer Fireworks (\*found under Park and Recreation) for Hollandfest – July 30, 2022.
- Street, Sewer & Water
  1. Application – Keeping of Chickens – Eischen – Tom and Debbie Eischen, 318 W Center Ave. submitted an application requesting to keep six (6) chickens. A site plan and photo of the coop was provided. No questions or concerns.

Tom Getschman made a motion to approve Tom and Debbie Eischen's application for Keeping of Domesticated Chickens for six (6) chickens, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

2. Brine tank / Blacktop – Recycling Area – Jan informed the Board of the County's plan for an additional brine tank by the recycling area. In addition, the County will be blacktopping the area. Jan requested to get additional quotes to extend the blacktop at the recycling area.

3. Main Street Project – Brian Doudna – TIF Discussion / Closed Session – Motion by Peggy Houglum, seconded by Benji Meerdink to go into Closed Session. Roll call vote 5-0 to approve motion to move into Closed Session. The Board entered into Closed Session at 6:38pm. Discussion followed.

Motion by Benji Meerdink, seconded by Kevin Lorge to return to Open Session. Roll call vote 5-0 to approve motion to return to Open Session. The Board entered into Open Session at 7:47pm.

- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Finance – Nothing to report
- Park & Recreation
  1. Cedar Grove Sports Complex update – Jan reported that the baseball association has requested the installation of a 75-foot base. The field was not designed for this size. Jan will get pricing from Wagner Excavating for the increase in infield size.
  2. Fireworks Permit – Spielbauer Fireworks – Hollandfest, July 30 – the permit and additional information provided by Steve at Spielbauer Fireworks was reviewed. Spielbauer Fireworks will light fireworks for Hollandfest in the area near the water tower on July 30, 2022. No questions or concerns.

Benji Meerdink made a motion to approve the fireworks permit from Spielbauer Fireworks for Hollandfest, July 30, 2022 seconded by Kevin Lorge. Roll call vote YES 5 NO 0

- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – the concrete slab for the bench has been poured at the Library. The air conditioner is scheduled for delivery on July 29.
- Health – Nothing to report
- Personnel – Nothing to report
- Planning Commission – Nothing to report
- Clerk
  1. Certified Survey Map (CSM) Review/Approval – Town of Holland/Village of CG Exterritorial Rights – Kenneth McKenzie – Land Division – The CSM from Kenneth McKenzie was reviewed. He requested a minor land division on his property (zoned A-5, 20.100 acres) into two separate 10.05-acre parcels as shown on the CSM submitted with the application. No questions or concerns.

Benji Meerdink made a motion to approve the CSM and the land division for Kenneth McKenzie, seconded by Peggy Houglum. Roll call vote YES 5 NO 0

Meetings: Ken – 0, Peggy - 0, Benji - 1, Tom – 0, Mike – 1, Kevin – 0

- Legal – Nothing to report
- President – Mike will be working on Committee Assignments for 2022/2023.
- Benji Meerdink made a motion to adjourn the meeting, seconded by Tom Getschman.  
Roll call vote YES 5 NO 0 Meeting adjourned at 8:08pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer (provided by Jan Hoitink in Julie's absence)

**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, June 13, 2022 6:00pm**

*At Village of Cedar Grove Library, Community Room*  
*131 Van Alton Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benji Meerdink, Tom Getschman, Ken Hoopman, Kevin Lorge (left at 7:27pm), Peggy Houglum

Also Present: Jan Hoitink, Rachel DeRuyter, Emily Trader, Dave Morales, Kyle Voskuil, Dave Huenink (left at 6:30pm), Tom Bruggink

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

**Review of Minutes**

Peggy Houglum made a motion to approve the minutes from the May 9 Board of Review and the May 9 Village Board meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

**Public Input**

Rachel DeRuyter, Emily Trader and Dave Morales were present to discuss painting the restrooms at Memorial Park prior to Hollandfest. The Village will pay for the paint and supply the equipment. They also discussed the possibility of a kickball league/fundraiser at the Cedar Grove Sports Complex.

Dave Huenink was present to follow up on the Fire agreement – a walk through was conducted last week; the 2021 Annual report – should be available next month; the dumpster at Amsterdam Park is on wheels and has rolled away – Julie will contact Waste Management to replace. Dave discussed the possibility of an increase in the annual assessment for Amsterdam Park. The proposed increase is \$3,000 per municipality (from \$1,500) and would begin in 2023. Dave also reported the Town of Holland is addressing ATV/UTV routes in the Town.

**Review the Claims**

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

**Committee Reports**

- Fire, Law & Safety – The Fire Dept. is researching a grant for new Air Paks.
- Street, Sewer & Water
  1. Application – Keeping of Chickens – Sonia Cortez, 313 E Union Ave., submitted an application requesting to keep six (6) chickens. A site plan of the coop was provided. Upon review, it was noted that the run exceeds the requirement of 64 sq. ft.

Tom Getschman made a motion to approve Sonia Cortez's application for Keeping of Domesticated Chickens for six (6) chickens, including approval for the larger run, seconded by Benji Meerdink. Roll call vote YES 5 NO 0

Julie will notify Sonia Cortez in her approval letter regarding the run exception.

2. CMAR – Resolution 2022-2 – A copy of the completed CMAR (Compliance Maintenance Annual Report) was reviewed. The Wastewater plant received 8 As and 1 B due to an exceedance of the ammonia level in February.

Peggy Houglum made a motion to approve the CMAR – Resolution 2022-2, seconded by Tom Getschman. Roll call vote YES 5 NO 0

- Public Works Manager – Nothing to report
- Public Buildings
  1. Blacktop Estimates – Sheboygan County – the estimate to blacktop the entire area by the recycling center came in at \$80,000. The County will be blacktopping the South side and will shape the gravel and repair the driveways in an effort to reduce the standing water. The quote for the blacktop around the shed is \$28,000 along with \$3,000 for shaping, for a total of \$31,000.

Ken Hoopman made a motion to approve the blacktop for \$31,000 (includes \$28,000 for blacktopping around the shed and \$3,000 for shaping) seconded by Kevin Lorge. Roll call vote YES 5 NO 0

- Finance – Nothing to report
- Park & Recreation
  1. Cedar Grove Sports Complex update – Jan received a quote from Wegner for \$14,450 to expand the infields. This issue is tabled until more information is provided on use of the fields and discussion is had with the baseball organization.

Discussion held regarding requiring a deposit along with the park rental fee for the Cedar Grove Sports Complex. It was decided to require two checks – one for \$150 for a deposit and one for \$150 for the rental.

- Amsterdam Park – Nothing to report
- Museum – Ken Hoopman reported the Museum Board is purchasing new garage doors for the TeRonde Museum.
- Library Board –
  1. Appointment of Bonnie Claerbaut to Library Board - Mike DeHaai approved the recommendation from the Library Board for the appointment of Bonnie Claerbaut to the Library Board.
- Health – Peggy Houglum will check with Holland Guild regarding a vaccination booth at Hollandfest.

- Personnel – Nothing to report
- Planning Commission – Nothing to report
- Clerk
  1. 2022 – 2023 Licenses – Review and approve – License listing was reviewed. No questions or comments.

Ken Hoopman made a motion to approve the licenses for the upcoming year (July 1, 2022 – June 30, 2023), seconded by Benji Meerdink. Roll call vote YES 4 NO 0

Meetings: Ken – 1, Peggy - 1, Benji - 2, Tom – 1, Mike – 2, Kevin – 1

- Legal – Julie will follow up with Schloemer Law Office regarding a contract/service agreement along with a fee schedule.
- President
  1. New Committee member assignments for 2022-2023 – Oostburg State Bank Account Agreement – Mike has completed the assignment of the Trustees to the various committees. Julie will forward the committee listing to the Trustees. Account Agreement received from Oostburg State Bank to update check signers for the Village. Mike DeHaai, Julie Brey and Kevin Lorge will sign the Agreement and Julie will forward the completed Agreement to Oostburg State Bank.
  2. Appointment of new Village Board member – David Reichle – due to the open position on the Village Board, David Reichle expressed interest in the position to Mike DeHaai.

Ken Hoopman made a motion to approve the appointment of David Reichle to the Village Board (one-year remains for this position), seconded by Peggy Houglum. Roll call vote YES 4 NO 0

- Ken Hoopman made a motion to adjourn the meeting, seconded by Peggy Houglum. Roll call vote YES 4 NO 0 Meeting adjourned at 8:07pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer



**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, July 11, 2022 6:00pm**

*At Village of Cedar Grove Library, Community Room*  
*131 Van Alton Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benji Meerdink, Tom Getschman, Ken Hoopman, Kevin Lorge, Peggy Houglum, Dave Reichle (arrived at 6:15pm)

Also Present: Ron Hinze, Kevin and Brenda Peiffer, Rachel DeRuyter, Emily Trader, Dave Morales, Rich Dykstra, Sheriff Cory Roeseler (left at 6:39pm), Ken Trader

Village President Mike DeHaai called the Village Board meeting to order at 6:02pm.

**Review of Minutes**

Peggy Houglum made a motion to approve the minutes from the June 13 Special Village Board meeting, the June 13 Village Board meeting and the June 29 Planning Commission meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

**Public Input**

Kevin and Brenda Peiffer from the Lakeshore ATV Club were present to introduce themselves and speak about the ATV Club. The Club was started four years ago and currently consists of 160+ members. They requested to attend the August meeting for a formal presentation regarding their ATV club and plans for the Village of Cedar Grove.

Rachel DeRuyter and Emily Trader were present for CG @ Work and Play (formally CG @ Play). They presented their Community Development program and explained their plan on raising money/applying for grants for revitalization of the downtown area. Plans consist of establishing a Welcome Center in the Village and restoring the facades of the businesses downtown. The Board members stated their appreciation for their hard work and research and look forward to ongoing updates and information.

Sheriff Cory Roeseler was present to update the Board regarding a situation with a former deputy. The Sheriff reported that an investigation took place regarding a deputy that had falsified records while on duty in the Village.

**Review the Claims**

Benji Meerdink made a motion to approve and pay all claims as presented, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

**Committee Reports**

- Fire, Law & Safety – Nothing to report
- Street, Sewer & Water – Nothing to report
- Public Works Manager – Nothing to report

- Public Buildings – Nothing to report
- Finance – Nothing to report
- Park & Recreation – Nothing to report
- Amsterdam Park
  1. Annual Assessment increase – The annual assessment will increase from \$1500 per municipality to \$3000. No further discussion. This will be reviewed for the 2023 budget.
- Museum – Ken Hoopman reported the doors are on order for the TeRonde house garage.
- Library Board
  1. Library Restroom faucets – Discussion held regarding replacing the faucets in the Library restrooms to the ‘push down’ type. Jan will obtain prices/quotes for the faucets.
- Personnel – Nothing to report
- Planning Commission
  1. Ken Soerens – Variance – Ken Soerens requested a variance for an addition to his garage at 206 Birch Tree Avenue, for a third vehicle. The back northwest corner of the addition is 6.7 feet from the lot line, instead of the required 8 feet. The Planning Commission approved this request at the June 29, 2022 Planning Commission meeting.

Ken Hoopman made a motion to approve the variance for Ken Soerens for the addition to his garage for a third vehicle on his property located at 206 Birch Tree Avenue, with a 6.7-foot setback instead of the required 8-foot setback, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

2. Dale & Jane Mentink – Zoning Change – Dale and Jane Mentink requested a zoning change for their property at 301 E Union Avenue. Currently, the property is zoned RD (Rural Development), which requires a 2 acre lot size. The zoning change requested is for R1 – Single Family Residential for the portion where the house is situated since future plans are to sell the rear portion of the property to the neighbor that owns the property to the east. The Planning Commission approved this request at the July 11, 2022 Planning Commission meeting.

Ken Hoopman made a motion to approve the zoning change for Dale and Jane Mentink from RD to R1 for their property at 301 E Union Avenue, seconded by Peggy Houghlum. Roll call vote YES 6 NO 0

- Clerk
  1. Reminder – August meeting date change / September meeting date change – The August meeting date for the Village Board meeting has been changed to August 15 instead of August 8. In addition, Julie and Jan have a conflict for the September 12 Village Board meeting so the meeting date has been changed to September 19. Julie

will publish notices in the Lakeshore Weekly, post the change on the Village website and post a notice in the Village.

2. Hollandfest Donation – Donation request received from the Holland Guild for the 2022 Hollandfest. A donation of \$400.00 was suggested.

Ken Hoopman made a motion to approve the donation of \$400.00 for the 2022 Hollandfest, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

Meetings: Ken – 2, Peggy - 1, Benji - 1, Tom – 0, Mike – 3, Kevin – 0, Dave - 0

- Legal
  1. Schloemer Law Firm – Representation & Fee Agreement – The Representation & Fee Agreement was sent to Village Trustees and discussed briefly. No further questions or concerns.

Ken Hoopman made a motion to approve the Representation & Fee Agreement from Schloemer Law Firm, seconded by Benji Meerdink. Roll call vote YES 6 NO 0
- President

Mike DeHaai provided the Oath of Office to Dave Reichle.
- Benji Meerdink made a motion to adjourn the meeting, seconded by Tom Getschman. Roll call vote YES 6 NO 0 Meeting adjourned at 7:46pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, August 15, 2022 6:00pm (rescheduled from August 8, 2022)**

*At Village of Cedar Grove Library, Community Room*  
*131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benji Meerdink, Ken Hoopman, Kevin Lorge, Peggy Houglum – via phone, Dave Reichle, Tom Getschman (arrived 6:03pm)

Also Present: Chad Brakke, Rich Katte, Jan Hoitink, Greg Navis, Bill Callahan, Kevin & Brenda Peiffer, Ben Lukens, Nate Urness, Dave Huenink (Public Comment only), Jason Acevedo, Bob Hubing

Village President Mike DeHaai called the Village Board meeting to order at 6:02pm.

**Review of Minutes**

Ken Hoopman made a motion to approve the minutes from the July 11 Planning Commission meeting, the July 11 Village Board meeting and the August 10 Special Village Board meeting, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

**Public Input**

Dave Huenink was present to advise the trustees the Town of Holland has approved the ATV/UTV proposal for all roads in the Town of Holland – except otherwise posted. County roads will need approval from Sheboygan County.

Jeff Kroening was not present (as was stated on the agenda).

**Review the Claims**

Benji Meerdink made a motion to approve and pay all claims as presented, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

**Committee Reports**

- Fire, Law & Safety
  1. Lakeshore ATV/UTV Club – Kevin and Brenda Peiffer were present to review the Lakeshore ATV/UTV Club and explain the process of approving the usage of ATVs/UTVs in the Village. Bob Hubing also reviewed aspects of the Club for the trustees. Question as to if there are trails for ATV/UTV use – the response was there are routes that are to be followed, not designated trails at this time. The Club provided a template of an Ordinance, which can and has been used by other municipalities. The Board suggested scheduling a Committee meeting to further review and discuss the ATV/UTV proposal. Fire, Law, and Safety Committee meeting scheduled for Monday, August 22, 2022 at 5:00pm at the Cedar Grove Public Library-Community Room.

Ben Lukens and Greg Navis were present to discuss a grant they will be applying for Air Paks. The application fee for the grant is \$2,500 and the grant application opens in

September. The grant is a 10% match. Both of these issues need to be reviewed with the Town of Holland. This item will be discussed at the Fire, Law & Safety Committee meeting scheduled for Monday, August 22, 2022.

- Street, Sewer & Water

1. Chad Brakke – Cedar Grove Belgium School – Union Ave. traffic lines – Chad Brakke was present to request a change in the traffic lines on Union Avenue in front of the school. He requested the double line to be changed to the South side of the street to allow for parking and picking up of students. Discussion held regarding the resident mailboxes in this area. The school will need to contact the Postmaster for review of the mailboxes and the mail delivery in this area.

Ken Hoopman made a motion to approve the painting of the traffic lines on the South side of Union from the intersection to 6<sup>th</sup> Street, pending approval from the Postmaster of no disruption in the mailboxes and the mail delivery, seconded by Tom Getschman. Roll call vote YES 6 NO 0

2. 607 S Main St – future plans – the intent for the 607 S Main Street property is to raze the structure, but there is no scheduled date. The Fire Department personnel would like to use the home for training and practice. The Board supported the Fire Department using the home for training purposes.

- Public Works Manager

1. Salt Storage Shed tarp quote – quote provided from TekSupply for tarp for salt storage. Quoted price is \$4740.25 with a six-week lead-time for delivery.

Ken Hoopman made a motion to approve the purchase of the tarp for the salt storage for \$4740.25 from TekSupply, seconded by Benji Meerdink. Roll call vote YES 6 NO 0

- Public Buildings – Nothing to report

- Finance – Nothing to report

- Park & Recreation – Nothing to report

- Amsterdam Park – Nothing to report.

- Museum – New garage doors for TeRonde House were delivered and installed.

- Library Board – Following up, Jan reported new ‘push down’ faucets were quoted at \$360 each – four faucets would need to be ordered. Jan will follow up with Nicole.

- Personnel – Meeting (Closed session) scheduled for Wednesday, August 17, 2022 at 6:00pm at the Village office.

- Planning Commission – Nothing to report

- Clerk – Julie provided a reminder of the upcoming meetings as well as the Village Board meeting in September that was rescheduled for September 19 from September 12. In addition, she reported the August 9 Partisan Primary went well with 579 voters.

Meetings: Ken – 1, Peggy - 0, Benji - 2, Tom – 1, Mike – 2, Kevin – 1, Dave - 1

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting, seconded by Peggy Houglum.  
Roll call vote YES 6 NO 0 Meeting adjourned at 7:26pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

## **VILLAGE OF CEDAR GROVE**

### **Village Board Meeting Minutes**

**Monday, September 19, 2022 6:00pm (rescheduled from September 12, 2022)**

*At Village of Cedar Grove Library, Community Room  
131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benji Meerdink, Ken Hoopman, Peggy Houglum, Dave Reichle, Tom Getschman, Kevin Lorge (6:02pm)

Also Present: Brian Doudna-SCEDC, Jan Hoitink, Kevin Peiffer, Brenda Peiffer, Bob Hubing, Carrie Orth, Peter Orth, Grant Callahan, Cassandra Salmon, Jenny Lecato, Ron Brisbin, Melissa Wolf, Tom Bruggink

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

#### **Review of Minutes**

Peggy Houglum made a motion to approve the minutes from the August 15 Village Board meeting, the August 17 Personnel Committee meeting, the August 22 Fire, Law, Safety Committee meeting and the August 22 Special Village Board meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

#### **Public Input**

Jeff Kroening was not present (as was stated on the agenda).

#### **Review the Claims**

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

#### **Committee Reports**

- **Fire, Law & Safety**

1. ATV/UTV Ordinance – Ordinance 2 of 2022 – All-Terrain Vehicles and Utility Terrain Vehicles Ordinance was reviewed. The Fire, Law, & Safety Committee approved the Ordinance at their meeting on August 22, 2022. No questions or concerns.

Tom Getschman made a motion to approve Ordinance 2 of 2022 – All-Terrain Vehicles and Utility Terrain Vehicles Ordinance, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

2. Air Paks – grant application – The Fire, Law, & Safety Committee provided approval for the grant application for \$2,500.00 (shared 50/50 with Town of Holland) for the Air Paks at their meeting on August 22, 2022. The FEMA grant (\$314,415.00) would cover 90% of the cost with Town of Holland and Village of Cedar Grove responsible for the remaining 10%. If the grant is approved, \$1,500.00 would be reimbursed.

Tom Getschman made a motion to approve applying for the grant for Air Paks for \$2,500.00 (split 50/50 with Town of Holland), seconded by Ken Hoopman. Roll call vote YES 6 NO 0

3. 2023 Special Law Enforcement Services Agreement – Sheboygan County. The Special Law Enforcement Agreement for 2023 was reviewed. 21 hours per month will be provided for \$2,989.35 per quarter for 2023.

Tom Getschman made a motion to approve the 2023 Agreement for Special Law Enforcement, seconded by Peggy Houghlum. Roll call vote YES 6 NO 0

- Street, Sewer & Water

1. TIF Plan – Eligible Activities & Preliminary Boundary – Brian Doudna, SCEDC – Brian was present to review the Cedar Grove-TIF Plan eligible activities and the preliminary TIF District map. Question asked how the boundaries of the TIF were determined – Brian responded with Commercial property vs. Residential property – as residential properties are not affected by the TIF. Brian explained the next steps would be to finalize the Developer’s Agreement and to work with Ehlers to formulate the TIF district.

2. Authorization to enter into a Contract for Service for Creation of TIF 3 – Document received from Ehlers regarding creation of TIF 3. Fee is \$16,500 for Phase 1 – Phase 3.

Ken Hoopman made a motion to proceed with Ehlers for TIF 3 service work for \$16,500, which includes Phase 1 – Phase 3, seconded by Tom Getschman. Roll call vote YES 6 NO 0

3. Keeping of Domesticated Chickens Permit – Platner – additional information is needed for the permit. Julie will reach out to the applicant for clarification.

4. Salmon Family Garden Center – Cassandra Salmon – Village Beautification – Cassandra Salmon & Jenny Lecato were present to express interest in assisting with plants, hanging baskets along Main Street. It was suggested to schedule a Street, Sewer & Water Committee meeting to discuss this further.

- Public Works Manager

1. Combo Truck – Jan reported the sewer jetter is no longer working and due to the age of it, parts are no longer available. He discussed looking for a Combo truck. He will research options and provide more information at the next meeting.

Jan received notice from the DOT regarding the resurfacing of Main Street (State Highway.) The Village will be responsible for the parking lane. Quote received from DOT for \$66,380. The project is planned for 2025.

Jan had ordered a new Chevy truck last November and the order was cancelled. Updated quote came in at \$11,000 more. It was advised to look elsewhere and obtain another quote for a truck.



- Public Buildings – Nothing to report
- Finance – Nothing to report
- Park & Recreation – Nothing to report
- Amsterdam Park – next meeting scheduled for October. The catwalk will be removed this week (week of September 19).
- Museum – Garage doors on TeRonde House are done. Discussion regarding painting the white picket fence in front of museum. Ken will follow up.
- Library Board – The new Air Conditioner is scheduled to be delivered and installed this week (week of September 19).
- Personnel – Closed session meeting scheduled for Monday, September 26, 2022 at 5:30pm at the Village office.
- Planning Commission – Nothing to report
- Clerk
  1. Temporary Class B License Application received from CG at Work & Play for Kickball Tournament scheduled for Saturday, October 8, 2022 at the Cedar Grove Sports Complex.

Ken Hoopman made a motion to approve the Temporary Class B License for CG at Work & Play for the Kickball Tournament on Saturday, October 8, 2022 at the Cedar Grove Sports Complex, seconded by Peggy Houglum. Roll call vote YES 6 NO 0

Meetings: Ken – 3, Peggy - 1, Benji - 3, Tom – 3, Mike – 3, Kevin – 2, Dave - 1

- Legal – Nothing to report
- President – Nothing to report
- Benji Meerdink made a motion to adjourn the meeting, seconded by Tom Getschman. Roll call vote YES 6 NO 0 Meeting adjourned at 7:11pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, October 10, 2022 6:00pm**

*At Village of Cedar Grove Library, Community Room*  
*131 Van Alton Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benji Meerdink, Ken Hoopman, Peggy Houglum, Dave Reichle, Kevin Lorge (6:02pm), Tom Getschman (6:11pm)

Also Present: Nick VandeHey, Dr. John Cook, Jan Hoitink, Seth Hammes (left at 7:00pm), Tom Bruggink (left at 7:50pm)

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

**Review of Minutes**

Peggy Houglum made a motion to approve the minutes from the September 19 Village Board meeting, the September 26 Personnel Committee meeting, and the October 3 Personnel Committee meeting, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

**Public Input**

No one was present for Public Input.

**Review the Claims**

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

**Committee Reports**

- Fire, Law & Safety – schedule meeting for Village and Town of Holland on Wednesday, October 19, 2022 at 6:00pm at the Fire House.
- Street, Sewer & Water
  1. Cook Development update – Nick VandeHey, McMahon – Nick provided a preliminary concept drawing for a Dollar General on Highway 32. He stated the proposal would need to be reviewed by the Dept. of Transportation regarding the roadway, the driveway access and the signage.
  2. Main Street project – Nick VandeHey, McMahon – Nick informed the Village Board that the Village did not receive Federal funding for the Main Street project. Per Nick, next step for the project is to review and approve the proposal from ECS Midwest for soil borings. Quote is \$7,255.00 for this proposal.

Ken Hoopman made a motion to approve the proposal from ECS Midwest for the soil borings for \$7,255.00, seconded by Benji Meerdink. Roll call vote YES 6 NO 0

3. Keeping of Domesticated Chickens permit – Jordyn Platner of 16 W Union Ave. submitted an application requesting to keep five chickens. A site plan along with photos were provided. No further questions.

Tom Getschman made a motion to approve the application for Keeping of Domesticated Chickens from Jordyn Platner for five (5) chickens, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

4. National Exchange property update – Discussion regarding the parcels near National Exchange Bank that the Village owns and the Bank owns. It was decided to contact John DuMez of CompSite Surveying to conduct a survey of the parcels and to obtain a CSM (Certified Survey Map).

5. 108 / 112 W. Center property update – Discussion regarding 108 W Center Ave and 112 W Center Ave. Both property owners have been contacted in the past regarding ongoing issues with the properties. The owners will be contacted again in November if no clean up begins.

- Public Works Manager
  1. Combo Truck – Jan reviewed the possible purchase of a Combo truck with the trustees. The combo truck would be used as a power vac, sewer jetter – but it is not a leaf vac. It was also discussed to use ARPA funds for this purchase.
- Public Buildings – Nothing to report
- Finance
  1. Schedule Budget meeting – Finance meeting scheduled for Tuesday, October 11, 2022 at 6:00pm at the Village office to begin work on the 2023 Budget.
- Park & Recreation – Nothing to report
- Amsterdam Park – next meeting scheduled for October 17, 2022.
- Museum – Nothing to report
- Library Board – Nothing to report
- Personnel
  1. Employee Handbook – It was decided by the Board members not to go into Closed Session for this topic. According to Section 6.03 in the employee handbook, when an employee elects to retire they will receive full credit for accumulated sick leave hours. At the end of the paragraph, it read: “Anyone who becomes a qualified employee after January 1, 2005 will not be eligible for this accumulated sick leave payout benefit”. After brief discussion, it was decided by the Board members to remove the last sentence from Section 6.03 in the employee handbook.

Peggy Houglum made a motion to remove the following sentence from Section 6.03 in the Employee handbook: “Anyone who becomes a qualified employee after January 1, 2005 will not be eligible for this accumulated sick leave payout benefit”, seconded by Benji Meerdink. Roll call vote YES 6 NO 0

- Planning Commission – Nothing to report
- Clerk
  1. Maturing Note – Oostburg State Bank – Resolution 2022-3 was presented regarding Loan #1023354 for the Village of Cedar Grove. This loan was approved at the Village Board meeting on November 12, 2012. Loan date was November 16, 2012. The Village was notified the loan is maturing effective November 15, 2022. Due to Wisconsin Statute 67.12 (2019), a municipality is only allowed a 10-year note. If the debt reaches maturity and is not paid off, a refunding note that pays off the existing debt and extends the maturity of the new note will occur. Current principal balance (as of 10/6/22) is \$222,364.93. With monthly payments remaining at \$2,900.00, the maturity date will be November 15, 2029.

Ken Hoopman made a motion to approve the refunding of the balance of Loan #1023354 from Oostburg State Bank into a new note with the payment remaining at \$2,900.00 per month, seconded by Benji Meerdink. Roll call vote YES 6 NO 0

Meetings: Ken – 3, Peggy - 0, Benji - 3, Tom – 0, Mike – 3, Kevin – 2, Dave - 1

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting, seconded by Peggy Houglum. Roll call vote YES 6 NO 0 Meeting adjourned at 8:54pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, November 14, 2022 6:00pm**

*At Village of Cedar Grove Library, Community Room  
131 Van Alton Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Dave Reichle, Kevin Lorge, Tom Getschman, Ken Hoopman (via phone)

Also Present: Jonathan Otte, Jan Hoitink, Ben Lukens, Kyle Voskuil

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

**Review of Minutes**

Peggy Houglum made a motion to approve the minutes from the October 10 Village Board meeting, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

**Public Input**

Jonathan Otte was present. He explained he has witnessed cars driving down the wastewater treatment plant driveway after hours on multiple occasions. He has also seen cars drive onto the field and found garbage, Christmas trees, and deer carcasses dumped on the property. Jonathan stated he plans to install a gate on the East end of the shop on his property. Discussion included if a gate should be installed at the entryway, if lighting should be mounted and/or if cameras should be installed. Jan is going to check on the gate, lighting and cameras, as Wi-Fi is a concern in this area.

**Review the Claims**

Kevin Lorge made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

**Committee Reports**

- Fire, Law & Safety
  1. 2023 Joint Powers Agreement Review and Approval – the Agreement was reviewed. Mike signed the Agreement; Julie will forward to Sheboygan County Sheriff's office.

Tom Getschman made a motion to approve the 2023 Joint Powers Agreement, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

- Street, Sewer & Water
  1. 108 and 112 W Center Ave Properties –Schloemer Law Office was contacted regarding the condition of 108 and 112 W Center Ave. and were asked for letters to be sent to the property owners. Letter received from the law office indicated three options for the Village: raze order, public nuisance, and local ordinance. After discussion, the trustees decided on the local ordinance option. The letter will be

reviewed after it is received from the attorney. Discussion included a 30-day notice if no timeframe is included in the ordinance.

Tom Getschman made a motion to approve Schloemer Law Office drafting a Local Ordinance letter to the owners of 108 and 112 W Center Avenue properties and designate a 30-day notice if no timeframe is included in the ordinance, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Finance
  1. 2023 Sheboygan County Sales Tax Revenue Sharing – Intergovernmental Cooperative Agreement – Agreement was received from Sheboygan County for the Village to receive County sales tax proceeds of \$31,174.00 for 2023 for transportation-related projects. Mike and Julie signed the Agreement; Julie and Jan completed Form A. Julie will forward the signed Agreement and Form A to the Sheboygan County Finance department office.

Kevin Lorge made a motion to approve the 2023 Sheboygan County Sales Tax Agreement, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

- Park & Recreation – Nothing to report
- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board
  1. Library – Change in Hours – The Library Board proposed changing the hours for the Library due to staffing issues. The closing time for January through March will be 6:00pm.
- Personnel – Nothing to report
- Planning Commission – Nothing to report
- Clerk
  1. 2023 Christmas Village Market letter / donation – the Christmas Village Market is scheduled for Thursday, December 1, 2022. Suggestion made to donate \$200.00.

Tom Getschman made a motion to donate \$200.00 for the Christmas Village Market, scheduled for Thursday, December 1, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

2. Snow Runners Snowmobile Club letter – Snow Runners Ltd. Club requested permission to cross Village properties and use 150 feet of Meadows Avenue as a trail. Trails will be marked including 15 mph snowmobile signs on Meadows Avenue.

Ken Hoopman made a motion to approve the request from the Snow Runners Ltd. Club to cross Village properties, using 150 feet of Meadows Avenue and marking the trail, seconded by Peggy Houghlum. Roll call vote YES 6 NO 0

Meetings: Ken – 1, Peggy - 1, Benjie - 2, Tom – 2, Mike – 3, Kevin – 3, Dave - 3

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting, seconded by Tom Getschman. Roll call vote YES 6 NO 0 Meeting adjourned at 7:34pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

\*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, December 12, 2022 6:00pm**

*At Village of Cedar Grove Library, Community Room*  
*131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Dave Reichle, Kevin Lorge, Ken Hoopman

Also Present: Tom Schuessler – NEBAT attorney, John DuMez, Jan Hoitink, Dave Huenink, Tom Bruggink

Absent: Tom Getschman

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

**Review of Minutes**

Peggy Houglum made a motion to approve the minutes from the November 14 Village Board meeting and the November 22 Public Hearing/Special Village Board meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

**Public Input**

Dave Huenink was present to review the ATV routes within the Village and Town of Holland that will need to be revised: County Road LL (East), County Road RR (South side) and County Road D. Currently the speed limit in these areas is over 35 mph. Dave Huenink will meet with Sheboygan County after the holidays to have these areas revised for the ATV routes.

**Review the Claims**

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

**Committee Reports**

- Fire, Law & Safety – Nothing to report
  
- Street, Sewer & Water
  1. National Exchange Bank / Village property – John DuMez. John was present to review the parcels on Phoenix Avenue (National Exchange Bank) that are in need of revision as there is an error on the deed. John proposed the following changes to be added to a Certified Survey Map (CSM): merge the sidewalk to the house parcel, create “dedicated to public for street purposes” for the parking area on Phoenix Ave, and note that the parking area is owned by the Village as it currently states it is owned by National Exchange Bank. Tom Schuessler, attorney for NEBAT will contact Schloemer Law Office regarding the changes that need to be made to these parcels. John will prepare the updated CSM and forward to the Village office, NEBAT and the County office.



2. 108-112 W Center Ave properties – follow up. The property owner of 108 W Center Ave. has started with cleanup and maintenance of the home. The property owner of 112 W Center Ave. has not made any progress. Julie will contact Schloemer Law Office to follow up on the status of both properties and have an official letter drafted to the owner of 112 W Center Ave.

- Public Works Manager

1. Gate, Lights, Cameras – Wastewater Treatment Plant driveway – follow up. Jan received a quote for \$24,000 for a narrow, swing open gate without electric for the WW driveway. Double gates were quoted at \$9,800.00. Jan also received a quote for a camera for \$7,000.00 - \$9,000.00. Mike will contact Sergeant McNeill to request this area to be monitored more often. Jan will follow up with Jonathan Otte.

- Public Buildings – Nothing to report

- Finance – Nothing to report

- Park & Recreation – Nothing to report

- Amsterdam Park – Nothing to report

- Museum – Nothing to report

- Library Board – Nothing to report

- Personnel – Nothing to report

- Planning Commission – Nothing to report

- Clerk

1. 2023 Wage Ordinance Review & Approval. Ordinance 1 of 2023 was reviewed. No questions or comments.

Ken Hoopman made a motion to approve Ordinance 1 of 2023 – Wages, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

2. 2022 Election Security Subgrant – Memorandum of Understanding – Approval. A \$1,200.00 grant is available from the Wisconsin Elections Commission for municipalities for compliant hardware/software, information technology support and/or upgrading an operating system in relation to improving the administration and safety/security of elections.

Ken Hoopman made a motion to approve the application and Memorandum of Understanding for the 2022 Election Security Subgrant for \$1,200.00, seconded by Peggy Houglum. Roll call vote YES 5 NO 0

Mike signed the Memorandum of Understanding and Julie will forward the completed application and Memorandum to the Wisconsin Elections Commission by December 31, 2022.

Meetings: Ken – 1, Peggy - 0, Benjie - 1, Tom – 0, Mike – 1, Kevin – 1, Dave - 0

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting, seconded by Peggy Hougum. Roll call vote YES 5 NO 0 Meeting adjourned at 6:56pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

\*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.