

VILLAGE OF CEDAR GROVE

Monday, January 8, 2018 6:00pm

At Cedar Grove Public Library – Community Room – 131 Van Altena Ave

Village President Mike DeHaai opened the meeting at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Benji Meerdink, Dave Otte, Justin Neese, Tom Getschman

Absent: Ron Hinze

Also Present: Mike Van Driest, Tracy Wallner, Jan Hoitink, Mrs. John Bemis

Review of Minutes

Justin Neese made a motion to approve the December 11, 2017 Village Board meeting minutes, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Public Input

Mike Van Driest was present to discuss the acreage he owns to the West of what the Village purchased behind 6th Street.

Review the Claims

Dave Otte made a motion to approve and pay all claims as presented, seconded by Justin Neese. Roll call vote YES 5 NO 0

Committee Reports

- Street, Sewer & Water
 1. Sewer Use Ordinance update – Street, Sewer and Water Committee will schedule a meeting to finalize the Ordinance.
- Public Works Manager
 1. Truck – Village of Oostburg – Jan looked at a pick-up truck the Village of Oostburg is selling and is not interested at this time.
- Finance - Nothing
- Fire, Law & Safety - Nothing
- Park & Recreation
 1. Benji provided information on a grant available for youth baseball and softball programs. Justin will look into it and provide follow up.
 2. Quotes will be forthcoming for fence at Calvary field.
- Amsterdam Park - Nothing

- Museum - Nothing
- Library Board
 1. Benji will have the flooring samples at the February Village Board meeting for review.
 2. New tables were ordered for the Library.
- Health - Nothing
- Personnel
 1. A few suggestions from the Employee meetings included: another pick-up truck for the Village and cameras placed by the dumpsters on the North side of the building.
- Economic Development – Nothing
- Clerk
 1. Julie provided the listing (attached) of the 2018-2019 Election officials.

Justin Neese made a motion to approve the 2018-2019 Election officials listing, seconded by Dave Otte. Roll call vote YES 5 NO 0
 2. Drawing for ballot placement for the April 2018 Election was completed:

Ron Hinze – 1st
Tom Getschman – 2nd
Justin Neese -3rd

Ken - 1, Ron - , Benji - 2, Dave - 0, Justin - 1, Tom – 0, Mike - 1
- Legal
 1. A survey is needed for the land behind 6th Street that was purchased by the Village.
- President – Nothing
- Justin Neese made a motion to adjourn the meeting at 8:14pm, seconded by Benji Meerdink. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Monday, February 12, 2018 6:00pm

At Cedar Grove Public Library – Community Room – 131 Van Altena Ave

Village President Mike DeHaai opened the meeting at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, Dave Otte, Justin Neese, Tom Getschman

Also Present: Jan Hoitink, Jason Jacoby, Tom Bruggink

Review of Minutes

Justin Neese made a motion to approve the following minutes:

January 8, 2018 Village Board meeting; January 17, 2018 Special Village Board meeting; January 22, 2018 Special Village Board meeting – with correction to include Tom Getschman as present at the meeting; and February 1, 2018 Street, Sewer, Water Committee meeting, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

Public Input

Jason Jacoby was present to discuss options for a third pick-up truck for the Village and provided an update on CG at Play.

Review the Claims

Justin Neese made a motion to approve and pay all claims as presented, seconded by Benji Meerdink. Roll call vote YES 6 NO 0

Committee Reports

- Fire, Law & Safety - Tom Bruggink was present for the Fire Department. He reported the truck is back from Darley after being repaired. The Fire Department Annual Report is in process and will be available soon.
- Street, Sewer & Water
 1. Sewer Use / Sewer Change Ordinance – The following was updated within the Ordinance – “The owner shall maintain sewer service from the sanitary sewer main (instead of ‘street’) to the house or building...”

Tom Getschman made a motion to approve the Sewer Use/Sewer Change Ordinance pending the upcoming Public Hearing, seconded by Justin Neese. Roll call vote YES 6 NO 0

2. Sewer Rate Increase – Discussion regarding a proposed 15% sewer rate increase to begin 1st Quarter (March billing). This issue will be included on the agenda for the upcoming Public Hearing.

3. Cedar Grove Water Tank – Antenna Upgrade – CellCom has completed their upgrade to their antenna equipment on the water tank.

Ken Hoopman made a motion to approve the Amendment/Lease Agreement from CellCom for their upgrade to their antenna equipment on the water tank, seconded by Justin Neese. Roll call vote YES 6 NO 0

Mike DeHaai signed the Amendment/Lease Agreement. Julie will forward to CellCom.

- Public Works Manager
 1. Water main – East Union Ave – Due to the water main break on East Union Ave, Jan notified the DOT and completed the Utility Construction form. Brief discussion regarding possibly replacing the water main on Union Ave.
 2. Calvary Field: H&K Sports, Scott Lierman, Milwaukee Fence, Century Fence – Jan has various quotes for fencing and upgrades to Calvary Field. Park and Recreation Committee to schedule a meeting to discuss the options.
 3. Energenecs – SCADA System upgrade – Jan spoke with Energenecs about installing a high use alarm to alert when excessive water is being used. The system upgrade is \$720.00, which includes programming, installation, etc.
 4. Donation – Art Club – A thank you letter will be sent to the Art Club for their work on the Village sign.
 5. Blue pick-up truck – truck is mechanically sound but is in need of a few repairs.

Ron Hinze made a motion to repair the blue pick-up truck, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

- Finance – Nothing
- Park & Recreation
 1. CG at Play update – a brief update was provided on fundraising efforts. Park and Recreation Committee to schedule a meeting to further discuss. Meeting scheduled for February 28, 2018 at the Village office from 6:00pm – 7:00pm.
- Amsterdam Park – meeting was held on January 15, 2018.
- Museum - Nothing
- Library Board – one more quote will be obtained from Cedar Grove Hardware for carpet for the Library.
- Health - Nothing
- Personnel - Nothing

- Economic Development
 1. Review/Sign Certified Survey Map – 6th Street Land Purchase – the map was briefly reviewed by Board members. Mike DeHaai and Julie Brey signed the Certified Survey Map.
 2. UDS – Utility Design Services – UDS is a new business in the Village. Julie will forward the Application for Conditional Use Permit to them for completion and a Planning Commission meeting will be scheduled.
 3. Sam Dlapa – Property purchase – Sam provided a map showing 10 acres he would like to purchase near his parents' property. The possibility of an easement was discussed. Mike DeHaai will follow up with Sam.
- Clerk
 1. Comprehensive Plan – Julie will research some options in an effort to update the existing Comprehensive Plan for the Village.
 2. March Village Board meeting / schedule – The March Village Board meeting is rescheduled for March 19, 2018 instead of March 12, 2018. Julie will publish a notice in the Lakeshore Weekly.

Ken - 1, Ron - 4, Benji - 4, Dave - 2, Justin - 2, Tom – 3, Mike - 4

- Legal - Nothing
- President
 1. Closed Session was called to order by Mike DeHaai. Justin Neese made a motion to move into closed session per 19.85 (1) (f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, seconded by Ken Hoopman. Roll call vote YES 5 NO 0 Benji Meerdink - Abstain

Reconvene into Open Session – Justin Neese made a motion to reconvene into Open Session, seconded by Ken Hoopman. Roll call vote YES 5 NO 0 Benji Meerdink – Abstain

Dave Otte made a motion to approve the proposed action of continuation of insurance as discussed during closed session, seconded by Ken Hoopman. Roll call vote YES 5 NO 0 Benji Meerdink - Abstain
- Justin Neese made a motion to adjourn the meeting at 9:41pm, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Monday, March 19, 2018 6:00pm

At Cedar Grove Public Library – Community Room – 131 Van Altena Ave

Public Hearing – 6:00pm – Public hearing relating to proposed 15% sewer rate increase and updates to Chapter 13 – Sewer Utility Ordinance

Village President Mike DeHaai called the Public Hearing to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

(Public Hearing notice published in Lakeshore Weekly)

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, David Otte, Justin Neese

Also Present for Public Hearing: Jan Hoitink, Ben Lukens, Gabriel and Dana Ogama, Mark Popoutsits, Marc and Denise Bond

Tom Getschman was absent.

Mike announced the proposed sewer rate increase of 15% to begin 1st Quarter. Brief discussion held regarding the reasoning behind the increase: future replacement of sewer main, DNR issued permit, upgrades to plant.

The changes made to the Chapter 13 - Sewer Utility Ordinance were presented. No comments were received.

Village President Mike DeHaai closed the Public Hearing at 6:10pm.

Village Board Meeting – Immediately following Public Hearing

Village President Mike DeHaai called the Village Board meeting to order at 6:10pm.

Village Board members present as stated above.

Also Present: Jan Hoitink, Ben Lukens

Tom Getschman was absent.

Review of Minutes

Dave Otte made a motion to approve the February 12, 2018 Village Board meeting minutes; seconded by Justin Neese. Roll call vote YES 5 NO 0

Ken Hoopman made a motion to approve the March 12, 2018 Planning Commission meeting minutes and the March 14, 2018 Park and Recreation meeting minutes, seconded by Ron Hinze. Roll call vote YES 5 NO 0

UDS (Utility Design Services), 119 E Union Ave, has applied for a conditional use permit for the use of the office space at this location for their Regional Office. The Planning Commission approved the request at their meeting on March 14, 2018.

Ken Hoopman made a motion to approve the conditional use permit for UDS to operate their Regional office at 119 E Union Ave, Cedar Grove, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Public Input

Jason Jacoby was not able to attend the meeting.

Review the Claims

Justin Neese made a motion to approve and pay all claims as presented, seconded by Dave Otte. Roll call vote YES 5 NO 0

Committee Reports

- Street, Sewer & Water

1. Sewer Utility Ordinance – updates to the ordinance were briefly discussed.

Justin Neese made a motion to approve the updated Chapter 13 - Sewer Utility Ordinance, seconded by Ron Hinze. Roll call vote YES 5 NO 0

2. Sewer Rate Increase – A sewer rate increase of 15% to begin 1st Quarter is proposed and was presented at the Public Hearing prior to this meeting.

Ron Hinze made a motion to increase the current sewer rate by 15%, effective 1st Quarter of 2018, seconded by Justin Neese. Roll call vote YES 5 NO 0

3. Water main – East Union – another water main break occurred on East Union Ave. Discussion held regarding replacing this water main. Jan will contact Nick for quotes on the engineering and replacement of it.

- Public Works Manager

1. Firehouse furnace – the current furnace is original from 1972. A quote is forthcoming from Lee Kaat for a new furnace. Jan will also get additional pricing and quotes from other vendors.
2. Roller – A new roller was budgeted for this year and should be ready in a few weeks. Jan will research how much the roller is worth.
3. Forklift – Since the forks were purchased for the loader, the forklift is not used very often. Jan will research how much the forklift is worth.
4. VFD – Well 3 – Discussion regarding purchasing a VFD for Well 3. More research needs to be completed and will be discussed at next meeting.

- Finance - Nothing

- Fire, Law & Safety – Ben Lukens was present to provide updates from the Fire Dept.

- Park & Recreation

1. Calvary Field renovations – Quotes were received from Century Fence, Milwaukee Fence and H&K Sports for renovations to Calvary Field.

Justin Neese made a motion to accept the proposal from H & K Sports for \$12,500 for the infield work and to accept the proposal from Century Fence for \$16,710 including materials and Option 2 for \$550 and Option 3 for \$570 for a grand total of \$17,830, seconded by Benji Meerdink. Roll call vote YES 5 NO 0

2. 6th Street Complex – Justin and Ron are looking into grants for this recreation complex. Jan has spoken with Nick to obtain general costs for the ballpark, etc.

- Amsterdam Park – next meeting is scheduled for April 16, 2018.
- Museum - Nothing
- Library Board
 1. Flooring & Carpet update – flooring and carpeting choices have been finalized. Another estimate will be forthcoming from Precision Flooring.
- Health - Nothing
- Personnel - Nothing
- Economic Development – Nothing
- Clerk
 1. Village Networking – Justin has been working with Lucas Allen on a plan for wireless service for the Village office, Fire House and possibly the Wastewater treatment plant.
 2. Village Board member email – Justin has started to set up new email accounts through Google Vault for the Village Board members. Information will be forthcoming from Justin on how to transfer the accounts with the existing information.

Ken - 1, Ron - 2, Benji - 2, Dave - 0, Justin - 1, Tom – 1, Mike - 2

- Legal - Nothing
- President – Nothing
- Justin Neese made a motion to adjourn the meeting at 7:57pm, seconded by Benji Meerdink. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, April 9, 2018 6:00pm

At Cedar Grove Public Library – Community Room – 131 Van Altena Ave

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, David Otte, Justin Neese, Tom Getschman

Also Present: Jan Hoitink, Tom Bruggink

Mike DeHaai administered the official oaths of office for returning elected Village Trustees: Ronald Hinze, Tom Getschman and Justin Neese.

Review of Minutes

Ron Hinze made a motion to approve the minutes from the March 19, 2018 Village Board meeting and the April 4, 2018 Finance Committee meeting, seconded by Benji Meerdink. Roll call vote YES 6 NO 0

Public Input

No public comments were heard.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Justin Neese. Roll call vote YES 6 NO 0

Committee Reports

- Street, Sewer & Water – Nothing to report
- Public Works Manager
 1. Fire House furnace – Quote was received from Lee Kaat; quotes are forthcoming from Advanced Comfort and Schreurs HVAC Services.
 2. New Dump Truck – the purchase of a new dump truck was discussed at the recent Finance meeting. It was decided to pursue the Freightliner truck from Truck Country and the box and accessories from Casper's. The final total will be determined. \$190,000 has been budgeted for this purchase.

Ron Hinze made a motion to place the order to purchase the Freightliner truck along with the wing and plow, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

3. VFD – Well 3 – the purchase of a VFD (Variable-frequency drive) for Well 3 was discussed. This purchase could be part of the East Union project. Nick is currently

working on a quote for the East Union project. This issue is tabled until Jan speaks with Nick.

- Finance – Nothing to report
- Fire, Law & Safety – Tom Bruggink was present to provide updates from the Fire Dept.
- Park & Recreation
 1. Resolution – Bay Lake Regional Planning Commission – Resolution #2018-1 – Requesting a Cost-Share Grant from the Bay-Lake Regional Planning Commission was presented for approval and signature. This grant is for funding Emerald Ash Borer mitigation projects.

Ron Hinze made a motion to approve and sign Resolution #2018-1, seconded by Ken Hoopman. Roll call vote YES 6 NO 0
 2. Resolution – Sheboygan County Stewardship Fund Grant – Resolution #2018-2 – Requesting a Sheboygan County Stewardship Fund Grant was presented for approval and signature. This grant is in process and is due to Sheboygan County May 1, 2018. This is a 50% grant and is for qualified conservation and/or recreation projects.

Ron Hinze made a motion to approve and sign Resolution #2018-2, seconded by Benji Meerdink. Roll call vote YES 6 NO 0
 3. Purchase of 2 acres – Meeusen property - discussion held regarding purchasing an additional 2 acres for the recreation complex on 6th Street. Jan will contact John DuMez to survey the property.

Justin Neese made a motion to purchase the additional 2 acres of the Meeusen property, seconded by Benji Meerdink. Roll call vote YES 6 NO 0
- Amsterdam Park – next meeting scheduled for April 16, 2018.
- Museum – Nothing to report
- Library Board
 1. Carpeting and flooring update – carpeting is scheduled for installation the end of August 2018.
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development – Nothing to report
- Clerk

1. Open Book and Board of Review schedule – Open Book is scheduled for Tuesday, May 15, 2018 at the Cedar Grove Public Library in the Community Room from 4:00pm – 6:00pm. Sean from Associated Appraisal will be present. Board of Review is scheduled for Monday, June 11, 2018 from 4:00 – 6:00pm (immediately before the Village Board meeting).

Ken - 0, Ron - 3, Benji - 2, Dave - 1, Justin - 0, Tom – 0, Mike - 2

- Legal – Nothing to report
- President – Nothing to report
- Justin Neese made a motion to adjourn the meeting at 7:24pm, seconded by Benji Meerdink. Roll call vote YES 6 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, May 14, 2018 6:00pm

At Cedar Grove Public Library – Community Room – 131 Van Altena Ave

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, David Otte, Tom Getschman

Also Present: Jan Hoitink, Ben Lukens, Dave Huenink, Mike Amiot

Absent: Justin Neese

Notices for Open Book/Board of Review were published in the Lakeshore Weekly and posted at the Village office, Library, Post Office, National Exchange Bank and the Village website. Due to the fact the assessment roll is not completed at this time, it is anticipated the Board of Review will be adjourned until June 11, 2018 and will be held from 4:00pm to 6:00pm in the Community Room at the Cedar Grove Public Library, 131 Van Altena Avenue. Open Book is scheduled for Tuesday, May 15, 2018 and will be held from 4:00pm to 6:00pm.

Review of Minutes

Ron Hinze made a motion to approve the minutes from the April 9, 2018 Village Board meeting and the April 30, 2018 Street, Sewer and Water Committee meeting, seconded by Benji Meerdink. Roll call vote YES 5 NO 0

Public Input

Art Garcia from Great Lakes Eco Systems presented an LED lighting proposal for the Village properties. This issue will be forwarded to the Public Buildings Committee for additional research and discussion.

Mike Amiot was present to discuss the consideration of a streetlight at the location of 415 South 5th Street.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Committee Reports

- Street, Sewer & Water
 1. East Union Water Main project – discussion held regarding the replacement of the water main and the sewer on East Union Ave. It was decided not to replace the sewer at this time as it was televised in 2015 and was in good shape. The water main does need to be replaced. In addition, it was suggested to add the VFD for Well 3 to this project.

Tom Getschman made a motion to proceed with the engineering for the water main replacement on East Union Avenue (not the sewer at this time) and include the VFD at Well 3, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Jan will contact Nick at McMahon to begin the engineering.

- Public Works Manager
 1. Quotes were received for the furnace at the Fire House. Jan will order the furnace from Lee Kaat.
 2. VFD – Well 3 – The VFD for Well 3 will be included in the water main project on East Union Avenue.
 3. Sludge hauling contract – Jan has contacted Veolia multiple times requesting a contract for the sludge hauling. Jan will contact United Waste for a quote.
 4. Summer hours – last year the work hours during summer (Memorial Day to Labor Day) were changed. No issues were reported.
Hours for summer for DPW employees will be scheduled as follows:
Monday through Thursday – 6:30am to 3:30pm; Friday – 6am - Noon
- Finance – Nothing to report
- Fire, Law & Safety – Ben Lukens was present to provide updates from the Fire Dept.
- Park & Recreation
 1. Sheboygan County Stewardship Grant – application for the Sheboygan County Stewardship Grant was forwarded to the Sheboygan County Planning office.
 2. Great Lakes Tree Planting Grant – The Village has been selected to receive the 2018 Wisconsin RPCs & WDNR Great Lakes Basin Tree Planting Grant to plant at least 18 trees in the Village.
- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development – Nothing to report
- Clerk
 1. Phone system – quote was provided from O&W for the phone system in the office. Julie will contact the carrier to check the wiring in the office to try to determine the problem with the system.

2. Code Book proposal – Proposal was received from General Code to update the Village’s ordinances/code book. Julie will obtain another quote.
3. Ordinance Approval – Appointment of Alternate Members for Board of Review – ordinance was presented for approval and signature. The two alternate members that were appointed are Benji Meerdink and Tom Getschman.

Ken Hoopman made a motion to approve and sign the Ordinance – Appointment of Alternate Members for Board of Review, seconded by Dave Otte. Roll call vote YES 5 NO 0

4. Ordinance Approval – Confidentiality of Information – Board of Review – ordinance was presented for approval and signature.

Tom Getschman made a motion to approve and sign the Ordinance – Confidentiality of Information – Board of Review, seconded by Benji Meerdink. Roll call vote YES 5 NO 0

5. Resolution No. 2018-3 Approval – Board of Review Policy on Procedure for Sworn Telephone or Sworn Written Testimony Requests was presented for approval and signature.

Ken Hoopman made a motion to approve and sign Resolution No. 2018-3, seconded by Dave Otte. Roll call vote YES 5 NO 0

6. Resolution No. 2018-4 Approval – Board of Review Policy on Procedure for Waiver of Board of Review Hearing Requests was presented for approval and signature.

Benji Meerdink made a motion to approve and sign Resolution No. 2018-4, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Ken - 0, Ron - 3, Benji - 2, Dave - 0, Justin - 0, Tom – 1, Mike - 1

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting at 8:46pm, seconded by Tom Getschman. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, June 11, 2018 6:00pm

At Cedar Grove Public Library – Community Room – 131 Van Altena Ave

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, David Otte, Tom Getschman

Also Present: Jan Hoitink, Tom Bruggink

Benjie Meerdink was absent.

Review of Minutes

Ron Hinze made a motion to approve the minutes from the May 14, 2018 Village Board meeting and the June 4, 2018 Special Village Board meeting, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Public Input

None

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Committee Reports

- Street, Sewer & Water
 1. Construction Waste – discussion held regarding the acceptance of construction waste from residents. Currently, the Village will accept a few items, not a trailer full or complete remodel. The Village will continue with the current process.
 2. CMAR Resolution – Wastewater – A copy of the completed CMAR (Compliance Maintenance Annual Report) was reviewed. The WW plant received all A's with a grade of 4.0.

Ron Hinze made a motion to accept the CMAR Resolution as presented, seconded by Tom Getschman. Roll call vote YES 4 NO 0

3. VFD – Well 3 – Jan spoke with Nick from McMahon who suggested the installation of the VFD be a stand-alone project and not tied into the East Union Water Main project.

Ken Hoopman made a motion to approve the installation of the VFD at Well 3 by Energenecs per the quoted price of \$14,100, seconded by Ron Hinze. Roll call vote YES 4 NO 0

4. Meeusen Land Survey – Discussion held regarding CompSite surveying the Meeusen land purchased by the Village behind 6th Street. It was decided to have the full two acres surveyed and merged with the total acres purchased.

Ron Hinze made a motion to have John DuMez, CompSite, survey and include the full two acres, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

- Public Works Manager
 1. LED Conversion – Daane Electric – quotes were provided for LED light conversion in the Village. This issue will be forwarded to Public Buildings Committee to discuss.
 2. Park Lights – Daane Electric – Discussion held regarding the installation of pillars in Independence Park. This issue will be forwarded to Public Buildings Committee to discuss.
 3. North Commerce Street – Ted Scharl inquired if the Village was planning to black top the road on North Commerce Street. There are no plans to improve this area right now.
 4. HET / TeRonde Museum – Quote was received from Garside for repairs to the TeRonde House. Quotes are needed for painting at the HET Museum.
- Finance – Nothing to report
- Fire, Law & Safety
 1. Tom Bruggink was present to provide updates from the Fire Dept. Brief discussion held regarding future plans of possibly putting in a dry hydrant by the new Good As New. In addition, the furnace for the fire department has been ordered.
- Park & Recreation
 1. Trees have been planted throughout the Village from the Great Lakes Tree Planting Grant.
- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board
 1. Condenser Leak Repair – the coil is leaking refrigerant on the air conditioner at the Library. The unit is original with the Library. Quote received from HVAC for \$2,932.00 to repair.

Ken Hoopman made a motion to repair the condenser for the quoted price of \$2,932.00 from HVAC – unless the repair cost exceeds 50% of the replacement cost (Jan will confirm) – seconded by Ron Hinze. Roll call vote YES 4 NO 0

Jan will contact Nate from HVAC regarding the pricing of a new coil/new unit.

- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development
 1. Business Park Development – Discussion held regarding the possibility of purchasing land along East Union Avenue for a possible Business Park. Jan will contact Nick from McMahon and Jeremy Hildebrand regarding the wetland maps and the soil on this property.

- Clerk
 1. 2018-2019 Licenses – License listing was reviewed and approved for the upcoming year: July 1, 2018 – June 30, 2019. Listing is attached.

Ken Hoopman made a motion to approve the renewal of all licenses provided on the attached listing, seconded by Dave Otte. Roll call vote YES 4 NO 0

2. Holland Guild Donation – Donation request from the Holland Guild for Hollandfest. A donation of \$100.00 was suggested.

Ken Hoopman made a motion to approve the donation of \$100.00 to the Holland Guild, seconded by Ron Hinze. Roll call vote YES 4 NO 0

3. Drop off Day update – Update was provided on the June 2, 2018 Large item Drop off day. One dumpster was used. The next Drop off day is scheduled for Saturday, September 15, 2018.

Ken -1, Ron - 1, Benji - 2, Dave - 1, Tom – 1, Mike - 1

- Legal – Nothing to report
- President
 1. Resignation of Village Trustee Justin Neese – Filling of Vacancy – A resignation letter was received from Trustee Justin Neese effective June 10, 2018. After brief discussion, it was agreed on by the Village Board members to keep the Trustee position open at this time.
- Ron Hinze made a motion to adjourn the meeting at 8:46pm, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, July 9, 2018 6:00pm

At Cedar Grove Public Library – Community Room – 131 Van Altena Ave

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, David Otte

Also Present: Jan Hoitink, Ben Lukens, Jason Jacoby, Nick VandeHey (left at 7:38pm)

Tom Getschman arrived at 6:03pm.

Review of Minutes

Dave Otte made a motion to approve the minutes from the June 11, 2018 Village Board meeting and the June 26, 2018 Public Buildings Committee meeting, seconded by Ron Hinze. Roll call vote YES 4 NO 0

Public Input

Jason Jacoby was present to update the Village Board on CG at Play fundraising activities and future plans.

Nick VandeHey from McMahon and Associates presented a preliminary map for the 6th Street Park. The Park and Recreation Committee will set up a meeting to include the soccer and baseball clubs to obtain their input. Nick will forward an updated map after this meeting and will attend the next scheduled Park and Recreation Committee meeting.

Nick also discussed the replacement of the water main on Union Ave. The four trees near 330 E Union Ave will need to be removed. Jan will talk to the homeowner and contact a representative from WE Energies regarding the removal of the trees. Nick suggested installing a 12-inch water main all the way. Jan will also contact the homeowner at 224 E Union regarding an easement for the hydrant.

In addition, discussion was held regarding updating the Smart Growth Plan. Nick suggested using IRP – Integrated Public Resources – a subsidiary of McMahon to do the updating. This issue will be tabled at this time and a committee meeting will be scheduled to discuss further.

Review the Claims

Dave Otte made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. Motion Sensors Quote – Daane Electric – quote was received from Daane Electric for motion sensor lighting over firefighters' lockers. This item will be added to Village Buildings in the 2019 budget.

Ron Hinze made a motion to approve the purchase of the motion sensors for the Fire House per quote #4884 for \$950.00 - to be included in the 2019 Budget, second by Tom Getschman. Roll call vote YES 5 NO 0
- Public Works Manager – Nothing to report
- Public Buildings
 1. Lighting Quotes – Quotes received from Daane Electric for LED conversion. The outside lighting will be scheduled this year, with the inside lighting planned for 2019. The LED conversion for exterior dusk to dawn – per quote #4883 is \$11,800.00. In addition, quote #4856 for \$19,850.00 was received for Independence Park for eight (8) LED 15' pole light fixtures. Daane Electric will complete the Focus on Energy rebates for these projects.

Benjie Meerdink made a motion to approve the quotes for the exterior LED lighting for \$11,800.00 and the Independence Park LED lighting for \$19,850.00 from Daane Electric – to be included in the 2019 budget, second by Ron Hinze. Roll call vote YES 5 NO 0
 2. Office phone system – the phone system at the Village office continues to have trouble. O&W provided a quote for \$2,760 to install a new communications system.

Ron Hinze made a motion to accept the quote from O&W for \$2,760 for installation of a new communications system at the Village office, second by Benjie Meerdink. Roll call vote YES 5 NO 0
- Street, Sewer & Water
 1. Meeusen Property – The Village has had discussion with Gary Meeusen and Karen Otte to purchase an additional 2.7 acres for the 6th Street Park Project.

Ron Hinze made a motion to purchase the 2.7 acres behind 6th Street from Gary Meeusen and Karen Otte for \$20,000 (\$28,000 purchase price, \$8,000 donated by Gary and Karen) per Offer to Purchase, second by Benjie Meerdink. Roll call vote YES 5 NO 0
 2. Waste Hauling – Jan has contacted United Waste Hauling to begin hauling the wastewater sludge. United Waste Hauling will start this week.
 3. Auto Body Conditional Use Permit – It was reported there was a number of cars at the auto body. Julie will research and send a notice to the owner if needed.
- Finance – Nothing to report

- Park & Recreation
 1. DNR Urban Forestry Grant – discussion held regarding applying for this 50/50 grant for trees for next year for the 6th Street Park Project.
 2. Stewardship Grant Agreement – The agreement was reviewed. Ron Hinze signed the agreement and Julie will forward on to the County Planning office.
- Amsterdam Park
 1. Discussion held regarding the boat launch. Jan will check on the condition.
- Museum
 1. The HET museum was recently painted.
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development – Nothing to report
- Clerk – Nothing to report
Ken -1, Ron - 2, Benji - 2, Dave - 0, Tom – 0, Mike - 1
- Legal
 1. Dave Otte presented and discussed Act 87 – relating to municipalities authorizing all-terrain vehicles and utility terrain vehicle operation on highways within the municipality. Brief discussion held. If the Village is interested, an ordinance would need to be enacted.
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting at 9:26pm, seconded by Tom Getschman. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, August 13, 2018 6:00pm

At Cedar Grove Public Library – Community Room – 131 Van Altena Ave

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ron Hinze, Benjie Meerdink, David Otte, Tom Getschman

Also Present: Jan Hoitink, Scott Parsons

Absent: Ken Hoopman

Review of Minutes

Ron Hinze made a motion to approve the minutes from the July 9, 2018 Village Board meeting, the July 30, 2018 Park & Recreation Committee meeting and the August 1, 2018 Park & Recreation Committee meeting, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Public Input

Scott Parsons, Cedar Grove Belgium High School Athletic Director, was present to discuss Calvary Field. Discussion held regarding the addition of softball games at the field and the need for a scoreboard. The previous lease agreement needs review. Jan will follow up with Scott Parsons regarding scheduling a meeting with the school board and the Village Board.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Tom Getschman. Roll call vote YES 4 NO 0

Committee Reports

- Fire, Law & Safety – Nothing to report
- Public Works Manager
 1. Fine screen and PLC repairs – quote for \$1,800.00 was received for repair for the fine screen at the Wastewater Treatment Plant. The equipment replacement fund will be used for this repair. The touch screen (PLC) needs replacement as well. Quote is forthcoming for the touch screen.
- Public Buildings
 1. Brief discussion held regarding cleaning the carpeting in the museums. Jan will check on the condition of the carpeting.

- Street, Sewer & Water
 1. Street corners – tree branches – Dave Otte will provide a list of addresses with tree branches that do not comply with the current ordinance.
- Finance
 1. Options for the current tax savings account were discussed. Finance Committee will schedule a meeting at the end of next month.
- Park & Recreation
 1. Independence Park lighting – One additional light pole will be added to Independence Park.

Ron Hinze made a motion to approve the additional light pole in Independence Park, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

2. 6th Street Park project – Concept C was provided by Nick VandeHey of McMahon. A U-14 field was added and is able to be split in half for two U-12 fields, if needed. Jan will contact Nick regarding the walking trail around the park area and the need for any permits or approvals.

Ron Hinze made a motion to approve Concept C for the 6th Street project, seconded by Tom Getschman. Roll call vote YES 4 NO 0

3. Tree Planting Grants – Great Lakes & ATC – Ron will work with Julie to apply for the Great Lakes and ATC grants for trees for the 6th Street project.
- Amsterdam Park
 1. Next meeting scheduled for October.
 2. Brief discussion regarding the condition of the boat launch. Jan will check on it.
 - Museum – Nothing to report
 - Library Board
 1. Quote received for tiling the back entry floor of the Library for \$886.00.

Benjie Meerdink make a motion to approve the quote for \$886.00 for tiling the back entry floor at the Library, seconded by Dave Otte. Roll call vote YES 4 NO 0

- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development – Nothing to report

- Clerk
 1. Change of meeting location for September Village Board meeting – due to the Library having new carpeting installed, the September 10 Village Board meeting will be held at the Village Office, 22 E Willow Ave, Cedar Grove.
 2. Temporary Class B Picnic License / Operator's License approval – CG at Play – CG at Play has applied for a Temporary Class B Picnic License for their event at the Sauk Trail Conservation Club, scheduled for September 15, 2018. In addition, Natalie Wieberdink applied for an Operator's License.

Benjie Meerdink made a motion to approve the Temporary Class B Picnic License for CG at Play for their event scheduled at the Sauk Trail Conservation Club on September 15, 2018 and the Operator's License for Natalie Wieberdink, seconded by Tom Getschman. Roll call vote YES 4 NO 0

Ken - 2 , Ron - 2, Benji - 3, Dave - 1, Tom – 2, Mike – 2
- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting at 8:14pm, seconded by Tom Getschman. Roll call vote YES 4 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, September 10, 2018 6:00pm

At Village of Cedar Grove Office – 22 E Willow Avenue

(changed from Cedar Grove Library Community Room due to carpet installation)

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, David Otte, Tom Getschman

Also Present: Jan Hoitink, Ben Lukens, Jason Jacoby, Dave Huenink, Amy Teunissen

Review of Minutes

Ron Hinze made a motion to approve the minutes from the August 13, 2018 Village Board meeting, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Public Input

Jason Jacoby and Amy Teunissen were present to discuss CG at Play's Community Cook Off, scheduled for September 15, 2018 at Sauk Trail Conservation Club.

Review the Claims

Benjie Meerdink made a motion to approve and pay all claims as presented, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. 2019 Special Law Enforcement Service contract – Brief discussion regarding the current contract, which includes 21 hours per month of service. This will be discussed at the next Finance/budget meeting and will be discussed again at the November Board meeting.
 2. Fire Department will have Brandon Van Ess begin working on the Fire Department vehicles, including oil changes, annual service of vehicles, etc. at the Fire House.
 3. Fire Department is planning to apply for a DNR 50/50 grant for a dry hydrant. The application opens May 1, is due July 1 and awarded on October 1. The proposed location of the dry hydrant would be off of 1st Street and Phoenix Ave.
- Public Works Manager
 1. Village Shed Doors – the Village shed doors are in need of replacing. Jan met with Tony from Searl Construction regarding replacing the doors and widening them by two feet to safely accommodate the loader, etc. Quote was received from Searl Construction for \$16,563.00 and would be payable in 2019.

Ron Hinze made a motion to approve the replacement and widening of the Village shed doors per quote from Searl Construction for \$16,563.00 for 2019 budget, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

2. Sidewalks – Letters to be sent to the property owners reminding them of the requirement to install sidewalks on their lots and that the Village will utilize a contractor to complete the job if not take care of.
- Public Buildings
 1. Library carpeting installation began today (September 10).
 - Street, Sewer & Water
 1. Tree branches follow up – A notice will be published in the Lakeshore Weekly regarding the Ordinance for trimming of tree branches.
 2. Chipping of tree branches – brief discussion held regarding residents hiring contractors to cut their trees down and leaving the branches for the Village to chip. Jan will talk with LeMahieu Tree service to obtain additional information.
 - Finance
 1. Budgets – request to all committees to begin to forward budgets.
 - Park & Recreation
 1. Memorial Park – wood chip replacement – when the new CG at Play playground is installed, the Memorial Park playground will not be needed. At this time, we will make do with the wood chips that are there.
 - Amsterdam Park
 1. Next meeting scheduled for October 15, 2018.
 - Museum – Nothing to report
 - Library Board – Nothing to report
 - Health – Nothing to report
 - Personnel – Nothing to report
 - Economic Development – Nothing to report
 - Clerk
 1. Local Government Investment Pool – tax account – discussion held regarding transferring money from the tax account to the Local Government Investment Pool as the current interest rate is 2.00%.

Ron Hinze made a motion to approve the transfer of money from the tax account to the Local Government Investment Pool, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

2. Certified Survey Map – Larry Lukens – A CSM was provided by Larry Lukens which involved the sale of the property to Ray Selk.

Ken Hoopman made a motion to approve the Certified Survey Map provided by Larry Lukens, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Ken - 0, Ron - 0, Benji - 0, Dave - 0, Tom – 0, Mike – 0

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting at 8:21pm, seconded by Tom Getschman. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, October 8, 2018 6:00pm

At Village of Cedar Grove Public Library – 131 W Van Altena Ave

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, David Otte, Tom Getschman arrived at 6:03pm

Also Present: Jan Hoitink, Dave Huenink, Officer LaPean, Tom Bruggink arrived at 6:04pm

Review of Minutes

Ron Hinze made a motion to approve the minutes from the September 10, 2018 Village Board meeting and the October 1, 2018 Planning Commission meeting, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Public Input

Officer LaPean was present to check on any outstanding issues in the Village. He left at 6:06pm.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. 2019 Joint Powers Agreement – The 2019 Joint Powers Agreement was reviewed.

Ken Hoopman made a motion to approve the 2019 Joint Powers Agreement, seconded by Tom Getschman. Roll call vote YES 5 NO 0

Mike DeHaai signed the agreement – Julie will forward the signed agreement to the Sheboygan County Sheriff's Department.
 2. Dave Huenink reviewed the Fire Department and First Responders payment breakdown between the Village and Town of Holland.
 3. The Fire Department will hold a calendar raffle beginning in December.
- Public Works Manager
 1. Sidewalks – The property owners that received letters from the Village reported the sidewalks would be installed this year.
- Public Buildings – Nothing to report

- Street, Sewer & Water – Nothing to report
- Finance
 1. 2019 Budget – discussion – The 2019 budget was briefly discussed. The Finance Committee will meet on October 15, 2018 to continue organizing the budget for 2019.
- Park & Recreation
 1. A Park & Recreation Committee meeting will need to be scheduled to discuss Calvary Field.
- Amsterdam Park – Nothing to report
- Museum
 1. David Otte volunteered as the committee member for the Museum Committee.
- Library Board
 1. Carpeting installation has been completed. Appreciation was expressed for the Public Works employees for their help during the installation.
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development
 1. Conditional Use Permit – Willman Industries (Planning Commission meeting) – Willman Industries applied for a conditional use permit for a building addition to be used for additional manufacturing space. The Planning Commission approved the permit on October 1, 2018.

David Otte made a motion to approve the Conditional Use Permit from Willman Industries for a building addition used for additional manufacturing space, seconded by Ken Hoopman. Roll call vote YES 5 NO 0
- Clerk
 1. Trick or Treating will be held in the Village on Wednesday, October 31 from 4pm – 7pm.

Ken - 2, Ron - 2, Benji - 1, Dave - 1, Tom – 1, Mike – 2
- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting at 9:09pm, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

VILLAGE OF CEDAR GROVE

Public Hearing / Village Board Meeting Minutes

Monday, November 12, 2018 6:00pm

At Village of Cedar Grove Public Library – 131 W Van Altena Ave

Public Hearing – Proposed Budget of the Village of Cedar Grove for 2019

Village President Mike DeHaai called the meeting to order and opened the Public Hearing at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, David Otte

Tom Getschman was absent.

Also Present: Jan Hoitink, Mike Lubbert, Ben Lukens, Jason Jacoby, Nicole Lynaugh

Ron Hinze reviewed and presented the budget for 2019.

Brief discussion held regarding the First Responders budgetary amounts.

No additional comments or concerns received regarding the budget.

Village President Mike DeHaai closed the Public Hearing at 6:34pm and opened the Village of Cedar Grove Board meeting at 6:35pm.

Review of Minutes

Ken Hoopman made a motion to approve the minutes from the October 8, 2018 Village Board meeting and the October 22 and 23, 2018 Park & Recreation Committee meetings as presented, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Public Input

Jason Jacoby was present on behalf of CG at Play to provide an update on the plans for the playground build along with a plan for Phase 1 and Phase 2. The current plan includes beginning to build in Spring of 2019.

Review the Claims

Benjie Meerdink made a motion to approve and pay all claims as presented, seconded by Ron Hinze. Roll call vote YES 4 NO 0

Committee Reports

- Fire, Law & Safety
 1. Ben Lukens provided updates from the Fire Dept. Mike Lubbert provided updates from the First Responders and a breakdown of the EMS calls for 2017/2018.
 2. 2019 Special Law Enforcement Agreement – The Special Law Enforcement Agreement for 2019 was briefly discussed and reviewed.

Benjie Meerdink made a motion to approve the 2019 Special Law Enforcement Agreement, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

- Street, Sewer & Water

1. Simplified Rate Increase – Water – discussion held regarding applying for a 3% simplified rate increase with the PSC (Public Service Commission).

Ken Hoopman made a motion to approve the 3% Simplified Rate Increase – Water, seconded by Ron Hinze. Roll call vote YES 4 NO 0

- Public Works Manager

1. Sale of Dump Truck – The new truck is scheduled for delivery the week after Thanksgiving. The dump truck will be placed on Wisconsin Surplus site. The Village will share a listing page with school. In addition, the plow from the garbage truck will also be placed on the site.

- Finance

1. 2019 Budget Approval – Ron Hinze made a motion to approve and adopt the 2019 Village budget as presented, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

In addition, the Water and Sewer budgets for 2019 were reviewed.

Ron Hinze made a motion to approve and adopt the 2019 Water and Sewer budgets, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

2. Sheboygan County Transportation Shared Revenue Program – An Agreement from Sheboygan County for the Village to receive County sales tax proceeds of \$23,770 was received. Mike and Julie signed the Agreement; Julie will forward to the County office.

Ken Hoopman made a motion to approve the 2019 Agreement for the Village to receive the County sales tax proceeds of \$23,770, seconded by Ron Hinze. Roll call vote YES 4 NO 0

3. Closed Session – The Board decided not to go into Closed Session. Discussion was held regarding Julie receiving overtime pay (time and a half based on 2080 hours annually) for hours worked over 40 in a week. Julie's current scheduled work hours are 36 per week.

Ken Hoopman made a motion to approve the overtime pay for Julie after 40 hours worked in a week, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

- Park & Recreation

1. Calvary Field – The Park & Recreation Committee met on October 22 and 23, 2018 regarding Calvary Field and the agreement between the Village and the School. The recommendation from the Committee is to carry out the existing agreement until the end of 2021.

- Amsterdam Park – Nothing to report

- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel
 1. Employee meetings to be scheduled.
- Economic Development – Nothing to report
- Clerk
 1. 2018 Christmas Village Market – Donation – The Christmas Village Market is scheduled for Thursday, December 6, 2018. Donation was requested.

Ken Hoopman made a motion to donate \$150.00 to the Christmas Village Market, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0
 2. Snow Runners Letter – Permission to cross Village properties – Snow Runners LTD requested permission to cross Village properties and use 150 feet of Meadows Avenue as a trail. Trails will be marked including 15 mph snowmobile signs on Meadows Avenue.

Ken Hoopman made a motion to allow Snow Runners Ltd permission to cross Village properties, using 150 feet of Meadows Avenue and marking the trail, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0
 3. Memorandum of Understanding – Provider/Relier – County Clerk – Julie provided an update from the County Clerk. The County Clerk has terminated the current Memorandum of Understanding between the Village and the County. The County will no longer provide election duties to the Village effective January 1, 2019.

Ken - 4, Ron - 5, Benjie - 4, Dave - 1, Tom – 2, Mike – 4
- Legal – Nothing to report
- President – Nothing to report
- Dave Otte made a motion to adjourn the meeting at 8:31pm, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, December 10, 2018 6:00pm

At Village of Cedar Grove Public Library – 131 W Van Altena Ave

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, David Otte, Tom Getschman

Also Present: Roger TeStroete, Jan Hoitink, Officer LaPean, Kyle Voskuil

Review of Minutes

Ron Hinze made a motion to approve the following minutes as presented:

November 12, 2018 Joint Review Board meeting

November 12, 2018 Village Board meeting

November 26, 2018 Special Village Board meeting

December 3, 2018 Special Village Board meeting

Motion was seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Public Input

Roger TeStroete reviewed upcoming plans for Sheboygan County and presented a 5-year capital project plan.

Officer LaPean was present to discuss any outstanding issues in the Village. The traffic congestion on Union Avenue by school was discussed as were the driving lanes/center line on Union Avenue/County Rd D.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. Update – 260 S Main St – this property has been previously cited and it was decided to continue with the current process.
 2. Kyle Voskuil provided updates for the Fire Department and First Responders.
- Public Works Manager
 1. Public Works Department hours – the public works employees requested summer hours for the entire year. Hours of work would be 6:30am – 3:30pm, Monday through Thursday and 6:00am – 12noon on Fridays. Vacation hours would be charged as used and the employee scheduled to cover the weekend will be

responsible for Friday afternoon. After a brief discussion, it was decided to review the work hours change in three (3) months.

Ken Hoopman made a motion to approve the change of work hours for the public works employees to 6:30am – 3:30pm, Monday through Thursday, and 6:00am - 12noon on Fridays, to be revisited in three (3) months, beginning January 1, 2019, seconded by Ron Hinze. Roll call vote YES 5 NO 0

2. Pallet Racking – Jan discussed purchasing pallet racking to make more room in the shed and have items more accessible. The quote that Jan received was for \$2,900.00. This issue to be revisited.
3. Sale of Fire Truck – it was decided to sell the 1979 Fire Truck #89 owned by the Village on Wisconsin Surplus site.

Ken Hoopman made a motion to approve selling the 1979 Fire Truck #89 on Wisconsin Surplus site, seconded by Dave Otte. Roll call vote YES 5 NO 0

4. Gas Monitor – Jan discussed purchasing a gas monitor in order to test the atmosphere under the street to ensure it is safe for the public works employees. Jan will obtain pricing for the units along with a charging station.
5. Lift Gate – Jan discussed purchasing a Lift gate for the pick-up truck to assist the public works employees with hauling heavy equipment in the truck. Jan received a quote for \$3,400.00.

Ken Hoopman made a motion to approve the purchase of the Lift gate for \$3,400.00, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

- Public Buildings – Nothing to report
- Street, Sewer & Water
 1. Street Lights – Rebate – LED lights were looked into for street lighting, but were quite costly. Jan is looking into LED lights for the interior lighting in the Village office and the Library.
- Finance – Nothing to report
- Park & Recreation
 1. Meeting scheduled for December 11, 2018.
- Amsterdam Park – Nothing to report
- Museum – Next meeting scheduled for January 2019.
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development – Nothing to report

- Clerk
 1. 2019 Wage Ordinance – the 2019 Wage Ordinance (Ordinance #1 of 2019) was reviewed.

Ken Hoopman made a motion to approve the 2019 Wage Ordinance (Ordinance #1 of 2019), seconded by Tom Getschman. Roll call vote YES 5 NO 0

2. Letter – Cedar Grove Cemetery Association – a letter received from the Cedar Grove Cemetery Association was reviewed.
3. Smart Growth Plan update – The plan was discussed and it was decided to keep the plan as is.
4. Soda License – Bada Bingz – David and Judy Morales are the new owners of Bada Bingz Pizza and have applied for a soda license.

Ken Hoopman made a motion to approve the soda license for Bada Bingz, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Ken - 4, Ron - 2, Benjie - 2, Dave - 2, Tom – 3, Mike – 3

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting at 8:58pm, seconded by Tom Getschman. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer