

VILLAGE OF CEDAR GROVE

Board of Review / Village Board Meeting Minutes

Monday, May 9, 2016 6:00pm

At Cedar Grove Public Library – Community Room – 131 Van Altena Ave

Julie Brey, Village Clerk/Treasurer called Board of Review meeting to order at 6:00pm.

Present: Mike DeHaai, Justin Neese, Tom Getschman, Ken Hoopman, Ron Hinze, Jeff Duenk

Also Present: Jan Hoitink, Terry Lemkuil, Jon Voskuil, Dave Huenink, Nick Gilbertson

Absent: Richard Wirtz

Julie reported notices for Board of Review were published in the Lakeshore Weekly and posted at the Village office, Library, Post Office and National Exchange Bank. Two members, Ron Hinze and Mike DeHaai have completed the required training. In addition, Julie Brey, Clerk/Treasurer has also completed the training. Due to the assessment rolls not being ready, Board of Review will be adjourned until June 13, 2016 at 4:00pm in the Community Room at the Cedar Grove Public Library, 131 Van Altena Ave. Board of Review adjourned at 6:05pm.

Mike DeHaai, Village President, called Village Board meeting to order at 6:05pm.

Review of Minutes

Ron Hinze made a motion to approve the April 11 Village Board Meeting minutes, seconded by Justin Neese. Roll call vote YES 5 NO 0

Public Input

Brian McCluskey was not present at the meeting.

Terry Lemkuil, representing Oostburg Ambulance, was present to discuss fundraising for a new ambulance.

Jon Voskuil presented a certified survey map for the division of three lots into two on South 2nd Street. He was instructed to follow the grading plan per ordinance. At this time, he does not have a date for building as he needs to sell his house. Mike DeHaai and Julie Brey signed the certified survey map.

Ron Hinze made a motion to approve the certified survey map as presented by Jon Voskuil for the division of three lots (59, 60 and 61) into two, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Review the Claims

Ron Hinze made a motion to approve and pay all claims, seconded by Justin Neese. Roll call vote YES 5 NO 0

Committee Reports

- Street, Sewer, Water
 1. Well Ordinance – lengthy discussion regarding well ordinance. Julie to find examples of existing well abandonment/cross connection ordinances.
 2. Cameras, Recycling Center – with the recent issues of excessive dumping at the Recycling Center, discussion held regarding the possibility of installing cameras. Follow up needed with Sheboygan County Sheriff's office regarding ticketing. Justin to provide quotes at next meeting.
 3. Property Maintenance, 260 S Main St – lengthy discussion regarding this property. Follow up needed for an exterior maintenance ordinance and assistance from Sheboygan County Sheriff's office.
 4. Cell Tower – Julie provided recent communication, application and permit received from Wisconsin Technology Network. A Right of Way ordinance will need to be drafted.

- Public Works Manager
 1. Hollandfest Roll off – a roll off from Advanced Disposal will be placed in First Reformed Church's parking lot for Hollandfest. The Holland Guild will be responsible for the cost of the roll off. In addition, the Village garbage truck will be parked by Memorial Park for Hollandfest.
 2. Standard specs, McMahan – in order to comply with the Local Road Improvement Plan, the Village is required to have standard specifications available for bidders. The current Village specs are from 2003. Nick from McMahan suggested upgrading the specs. Jan will request Nick to come to the next Board meeting to discuss.
 3. Quote, roof, Memorial Park – Quote for \$6,200.00 was received from John Rogers for the shelter roof at Memorial Park. A copy of John Roger's Certificate of Insurance is required prior to starting the repair.
 4. Seal coating, crack filling – Quotes received from Crack Filling Services for crack filling and from Struck and Irwin for seal coating on Linden Lane and 5th Street from Van Altena to Center. Approximate total to complete all is \$19,090.65.

Ron Hinze made a motion to approve the crack filling and seal coating on Linden Lane and 5th Street from Van Altena to Center, not to exceed \$20,000.00, seconded by Justin Neese. Roll call vote YES 5 NO 0
 5. Garbage Truck – Tyler at Bruce Municipal contacted Jan about a garbage truck that is available.

- Finance - Nothing

- Fire, Law, Safety
 1. Generator – Currently, the Fire Station does not have a generator. The concern is a delay in response time if power is lost. Jeff asked for a list of items the Fire Dept personnel is interested in. Quotes will need to be provided.
- Park & Recreation
 1. Independence Park fence – quotes were received from Century Fence and Milwaukee Fence for the baseball/softball fencing. The base bid from Century Fence was \$11,995; option 1 - \$290.00 and option 2 - \$535.00 for a total of \$12,820.00.

Tom Getschman made a motion to approve the quote from Century Fence to include the base bid along with option 1 and 2, not to exceed \$12,820.00, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

After the fence is in place, quotes for benches should be obtained. Ron to check on steel for the benches. Tom Getschman discussed grants available for Park and Rec needs along with Tree City information.

- Amsterdam Park
 1. Next meeting scheduled for October 17, 2016.
- Museum
 1. Justin Neese will be the Committee member for the Museum.
- Library Board
 1. Jeff Duenk will be the Committee member for the Library.
- Health - Nothing
- Personnel - Nothing
- Economic Development
- Clerk
 1. Due to Julie being out of town for the Clerk/Treasurer Institute the week of July 11, July's Board meeting will be scheduled for July 18, 2016. Julie will publish a notice in the Lakeshore Weekly noting this change.

Ken - 0, Ron - 3, Tom - 2, Jeff - 1, Justin - 0, Mike - 0
- Legal - Nothing

- President
 1. Mike reported that Mark Mentink expressed interest in the open Trustee position on the Village Board.

Ron Hinze made a motion to appoint Mark Mentink as a Trustee on the Village Board for a 2 year term, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Mike will have the Committee assignments ready in the next few weeks.

- Justin Neese made a motion to adjourn the meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0. Meeting adjourned at 9:47 pm.

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer