

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

Monday, February 13, 2017 6:00pm

*At Cedar Grove Public Library – Community Room – 131 Van Altena Ave*

Village President Mike DeHaai called the meeting to order at 6:00pm.

Village Board Members Present: Ken Hoopman, Ron Hinze, Tom Getschman, Jeff Duenk, Justin Neese, Mark Mentink

Also Present: Jan Hoitink, Tony Sol, Carl Sherer, Kurt Kraus, Jeanne Courneene, Chad Hoopman, Lori Gruell, Scott Parsons, Natalie Wieberdink, Jill Nehring

Richard Wirtz was absent.

### **Review of Minutes**

Ron Hinze made a motion to approve the minutes from the January 9, 2017 Village Board meeting, seconded by Justin Neese. Roll call vote YES 6 NO 0

### **Public Input**

The Cedar Grove Belgium School Board was present to discuss Calvary Field. School Board President Chad Hoopman presented the 'CGB Plan Under Consideration'. Some of the issues the school district is dealing with is the HS girls' softball teams are off campus and the condition of the HS track is in poor condition and needs rework. Three options were provided: developing multiple sports fields to the North, redeveloping land between the Middle School and 2<sup>nd</sup> Street, or redeveloping the existing baseball field, which the Village currently owns. The preferred concept by the School Board was for the Village to contribute 50% of approximately \$200,000 to upgrade the existing field and for the Village to transfer a clean title of the land (Calvary Field) to the School. The Village Board will need to meet again to discuss this plan and will schedule a follow up meeting in the near future with the School Board.

CG at Play members (Natalie Wieberdink and Jill Nehring) were present to follow up on a few issues. The cost of the FEIN was confirmed at \$850.00. Natalie is in the process of completing the application for the FEIN and will be in contact with Julie. A fundraising kick off meeting is scheduled for March with planned fundraisers all through August. In addition, the group is looking at grants and also researching corporate donor opportunities. CG at Play will provide invoices to Julie for the Village match of 10% of any funds raised in 2017 (maximum of \$15,000) and 2018 (maximum of \$35,000). The matches will only apply to actual monetary funds raised – not 'in kind' fundraising.

## **Review the Claims**

Justin Neese made a motion to approve and pay all claims as presented, seconded by Jeff Duenk. Roll call vote YES 6 NO 0

## **Committee Reports**

- Street, Sewer, Water
  1. Parking Ordinance – Justin provided a draft of an updated parking ordinance concerning off-street parking. More research needs to be completed on amending our current ordinance. This issue will go to Street, Sewer and Water Committee to work on.
  2. Internet Service – Justin briefly presented a plan for a company to place an antenna on our water tower in order to provide wireless service to the Village shed, garage and firehouse. Justin will bring pricing to the next meeting and will contact Mark Post regarding wireless availability from Bertram Wireless.
  
- Public Works Manager
  1. Highway 32 Update – a meeting was held on January 19, 2017 in the Community Room with the DOT to review costs for resurfacing Highway 32 along with the replacement of manhole covers. The cost for the Village is estimated at \$26,200. The project is planned to begin in 2019 or 2020. The highway will be closed for three weeks by the railroad and traffic will be detoured through Oostburg. The Sheboygan County Sales Tax fund would qualify for this project. Thursday, February 16, 2017 is the next meeting in the Community Room with the affected property owners.
  2. Mag Meter – Jan reported that the prop meter is in of replacement. Quote received from Midwest Meter for an 8” Badger M2000 Mag Meter for a total of \$3,349.00. In addition, quote was received from CTW Corporation for \$1,386.00 to remove existing meter, install new meter, flanges, bolts, gaskets and restraining rods. Total cost is \$4,735.00.

Mark Mentink made a motion to replace the Mag meter, approve quote from Badger Meter for \$3,349.00, and approve quote from CTW Corp for \$1,386, for a total of \$4,735.00, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

3. CAT Generator – Upon inspection, it was found that the fuel injection pump is leaking diesel and is dripping by the motor. The part to fix the pump is \$4,200 – including the service the total would be \$6,142. Jan to look into a few other options – the County, Andy, etc.
4. Radar Signs – Jan checked into some quotes for radar signs. Prices ranged from \$2,600 - \$4,000 each. Jan will check with the DOT.

- Finance - Nothing
- Fire, Law, Safety
  1. The fire pagers are not working properly and they may need to be replaced. More information to follow at next meeting.
- Park & Recreation
  1. After discussion about the CG at Play Fundraising Resolution, Resolution 1-2017 was agreed upon.

#### CG at Play Fundraising Resolution 1 – 2017

Resolution Declaring Cedar Grove Village Board Support for Fundraising Activities of CG at Play.

WHEREAS, the Village of Cedar Grove, Sheboygan County, Wisconsin is declaring its support of fundraising activities by CG at Play for the construction projects within the Village Parks. CG at Play is a Cedar Grove based non-profit organization with the goal of improving our parks and playgrounds.

NOW, THEREFORE, MAY IT BE RESOLVED by the Village President and Board of Trustees of the Village of Cedar Grove, Sheboygan County, Wisconsin as follows:

SECTION 1: The Village of Cedar Grove is supportive of CG at Play to develop plans and fundraising for improvements to Memorial Park.

SECTION 2: The Village Board reserves the right to approve or deny all designs and contracts pertaining to the improvements. No work may be done without the Village Board's approval. Any changes requested once the construction begins must be brought before the Board for approval prior to being implemented.

SECTION 3: The Village of Cedar Grove will provide a 10% match to any funds raised in 2017 (with a maximum match of \$15,000) and 2018 (with a maximum match of \$35,000). This match only applies to actual monetary funds raised and not "in kind" fundraising. Funds would be matched via payment of invoices for the park improvements at Memorial Park.

SECTION 4: All construction must meet local, state and federal codes. All playground equipment must meet ADA standards.

Justin Neese made a motion to approve Resolution 1-2017, seconded by Tom Getschman. Roll call vote YES 6 NO 0

2. Land availability – Nick from McMahon provided a proposed drawing using 10 acres behind 6<sup>th</sup> Street – between Van Altena and Center Ave. Ron and Mike met with the landowners and plan to meet again.

Ron Hinze made a motion to submit an offer to purchase the property behind 6<sup>th</sup> Street, between Van Altena and Center Ave, seconded by Justin Neese.  
Roll call vote YES 6 NO 0

- Amsterdam Park - Nothing
- Museum - Nothing
- Library Board - Nothing
- Health – Nothing
- Personnel
  1. Meeting scheduled for Wednesday, February 15, 2017 at 6:00pm at the Village office to review applications and schedule interviews with potential candidates for the open Public Works position.
- Economic Development
  1. Willman Industries – Conditional Use Permit – Carl Sherer and Tony Sol were present regarding Willman’s Conditional Use Permit application that was approved at the Planning Commission meeting on February 6, 2017 at 6:00pm. Willman’s plans include building a new Pattern Storage Building (65’ x 190’) at 116 E Cedar Avenue, Cedar Grove. The current plans are for warehouse storage only. The plan is to begin construction at the end of March – beginning of April, with the building being complete by June 1, 2017. Additional discussion included cedar trees to be used as a landscaping barrier; setbacks for Industrial zoning are 10’ min. Street, 30’ min. Rear and 10’ min. Side; and Carl will reach out to Mike Lubbert, Fire Inspector for the Village of Cedar Grove to take a look at building, street, etc.

Ken Hoopman made a motion to approve the Conditional Use Permit for Willman to build a new Pattern Storage Building at 116 E Cedar Avenue, Cedar Grove with the following stipulations:

- No manufacturing operations to occur in this building
- No outside storage or storage between the buildings will be allowed
- Landscaping to be completed as a barrier between neighbors of building
- Approval is pending the Village receiving a copy of the State approved plans

Motion seconded by Mark Mentink. Roll call vote YES 5 NO 0 ABSTAIN 1

- Clerk - Nothing  
Ken - 1, Ron - 4, Tom - 1, Jeff – 1, Mark - 0, Justin - 0, Mike - 3
- Legal – Nothing
- President
  1. 260 S Main St – Property Maintenance Update – the owner of this property plans to raze it by the end of summer. A copy of the contract and a razing permit are required.
- Mark Mentink made a motion to adjourn the meeting, seconded by Justin Neese. Roll call vote YES 6 NO 0. Meeting adjourned at 9:52pm.

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer